



Upper Macungie Township Board of Supervisors Organization Agenda

8330 Schantz Road
Breinigsville, PA 18031

TENTATIVE

Monday, January 6, 2025

6:30 PM

Public Meeting Room

Note: This is a "Consent Agenda" – The Board of Supervisors has agreed to act upon the items on this agenda by the taking of one vote. If there are any objections to a particular item, it will be removed from this agenda and acted on independently by a separate vote. Anyone wishing to address the Board or ask questions regarding items on this agenda will have an opportunity following its reading and prior to any vote.

- I. DESIGNATION OF TEMPORARY CHAIRMAN
- II. DESIGNATION OF TEMPORARY SECRETARY
- III. CALL TO ORDER – PLEDGE TO THE FLAG
- IV. ORGANIZATION AND APPOINTMENTS
 - A. 2025 Chairman
 - B. 2025 Vice-Chairman
 - C. 2025 Secretary – Jazmin Vazquez
 - D. 2025 Assistant Secretary – Kalman A. Sostarecz, Jr.
 - E. 2025 Treasurer – Michelle Souls
 - F. 2025 Township Manager – Robert R. Ibach, Jr.
 - G. 2025 Assistant Township Manager – Kalman A. Sostarecz, Jr.
 - H. Treasurer's Bond - \$1,000,000
 - I. Depository for Township Funds – KeyBank
 - J. Custodial/Investment Institutions
 1. Truist Bank
 2. M&T Bank Corporation
 3. M&T Securities, Inc.
 4. ESSA Bank & Trust
 5. Embassy Bank
 6. Univest Bank & Trust
 7. PA School District Liquid Asset Fund
 8. PA Local Government Investment Trust
 9. Mid Penn Bank
 - K. 2025 Mileage Rate (IRS 2025 Rate) – 70.0 cents per mile for business miles driven
 - L. 2025 Holiday Schedule (See attached)
 - M. 2025 Trick-or-Treat Date: October 31st 6 – 8pm; Rain Date November 1st
 - N. 2025 Meeting Schedule (See attached)
 - O. Township Solicitors (See attached rates)
 1. Board of Supervisors & Planning Commission – Andrew V. Schantz, Esq., Davison & McCarthy PC
 2. Zoning Hearing Board – Stephen A. Strack, Esq., Steckel & Stopp
 3. General Labor Counsel – Ryan J. Cassidy, Esq., Eckert Seamans Cherin & Mellott, LLC
 - P. Township Engineer – Herbert, Rowland, and Grubic Inc. (See attached rates)
 - Q. Alternate/Conflict Engineer - Barry Isett & Associates (See attached rates)

- R. Township Zoning Officers –Alberta Scarfaro, Zoning Officer; Marvin Walton, Keystone Consulting Engineers, Inc.; Roxann Colfer, Code Enforcement Officer; and Duane Dellecker, Building Code Administrator
- S. Township Sewage Enforcement Officer – Colby Snyder, Herbert, Rowland, and Grubic Inc
- T. Third-Party Code Inspectors –Barry Isett & Associates, Inc.; Keycodes Inspection Agency; and Base Engineering (See attached rates)
- U. Township Auditor – Buckno Lisicky & Company
- V. Planning Commission – Paul McNemar & Peter Grodziak (4-Year Term Expires 12/31/2028)
- W. Zoning Hearing Board – Todd Greenawalt (5-Year Term Expires 12/31/2029), and Michael Sicinski (4-Year Unexpired Term Expires 12/31/2028)
- X. Building Code Appeals Board – Chad Malsch (5-Year Term Expires 12/31/2029)
- Y. Recreation Board – Richard Schlauch (5-Year Terms Expire 12/31/2029)
- Z. Vacancy Board – Charles Crawford (1-Year Term Expires 12/31/2025)
- AA. Delegates to PSATS Annual Conference & NaTAT Conference – James M. Brunell, Sunny Ghai, Jeff Fleischaker, Robert R. Ibach, Jr., Kalman A. Sostarecz, Jr., Jazmin Vazquez, Alberta Scarfaro, Ryan Griffiths, and Emily Crosby-Piszczek
- BB. Conference Voting Delegate – Jazmin Vazquez

V. PUBLIC COMMENT/COURTESY OF THE FLOOR

VI. ADJOURNMENT OF REORGANIZATION MEETING