



**Upper Macungie Township  
Board of Supervisors  
General Business Meeting Agenda**

8330 Schantz Road  
Breinigsville, PA 18031

**- TENTATIVE - UPDATED**

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**Thursday, September 4, 2025**

**7:00 PM**

**Public Meeting Room**

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**I. CALL TO ORDER – PLEDGE TO THE FLAG**

**II. ADDITIONS/DELETIONS TO AGENDA**

**III. MINUTES & FINANCIALS**

- A. Minutes – August 7, 2025 – General Business Meeting
- B. Financials – August 2025

**IV. PRESENTATIONS**

**V. DISCUSSIONS & UPDATES**

**VI. ORDINANCES**

**VII. RESOLUTIONS**

- A. Resolution #2025-31 – Docket #1884 – Hamilton Walk, 1409 Weilers Road – Improvements Agreement Extension
- B. Resolution #2025-32 – Regional Act 537 Plan
- C. Resolution #2025-33 – Comprehensive Parks, Recreation, and Open Space Plan
- D. Resolution #2025-34 – DCED LSA Grant for Grange Park Loop Trail Construction
- E. Resolution #2025-35 – DCED LSA Grant Lone Lane Park Master Plan
- F. Resolution #2025-36 – DCED LSA Grant Grange Park Field Turf Improvements

**VIII. MOTIONS**

- A. Authorizing the Extension of Time for the Recording of Docket #2368 – 617 N. Krocks Road Mixed Use Minor Subdivision
- B. Transfer of Sanitary Sewer Funds
- C. Authorizing Advertisement of a Public Hearing for a Liquor License Transfer Request for 241 N. PA Route 100
- D. Authorizing the 2026 Minimum Municipal Obligation for Pension Plans
- E. Authorizing Township Manager to Enter Into an Agreement with DASH by Daysmart for the Recreation Software

**IX. BOARD & STAFF REPORTS**

**X. PUBLIC COMMENT/COURTESY OF THE FLOOR**

**XI. ADJOURNMENT**

**General Business Meeting  
August 7, 2025**

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**I. CALL TO ORDER – PLEDGE TO THE FLAG**

The General Business Meeting of the Board of Supervisors of Upper Macungie Township was called to order on August 7, 2025, at 7:00 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were Jeff Fleischaker, Chairman; Sunny Ghai, Vice-Chairman; James M. Brunell, Supervisor; Kalman A. Sostarecz, Jr., Assistant Township Manager; Meredith Keller, Director of Community Development; Jazmin Vazquez, Township Secretary; Andrew V. Schantz, Esq., Solicitor; Michael Sitoski, Chief, UMTPD; Peter Christ, Fire Commissioner; Ryan Kern, Township Engineer; Scott Faust, Public Works Director; and Michelle Souls, Finance Director.

Chairman Fleischaker opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the Flag of the United States of America.

**II. ADDITIONS/DELETIONS TO THE AGENDA**

Motion "A" – Extension of Time for the Recording of Docket #2326 – Carriage East was removed from the agenda as the applicant has submitted all of the documents needed for the recording of the plan.

**III. MINUTES & FINANCIALS**

**A. *Minutes – July 3, 2025 – General Business Meeting & Zoning Ordinance Workshop***

**B. *Financials – July 2025***

Chairman Fleischaker stated that he would dispense with the reading of the minutes of the previous meeting unless there were any objections.

Motion by Chairman Fleischaker to dispense with the reading of meeting minutes from the July 5, 2025 – General Business Meeting & Zoning Ordinance Workshop, and approve as submitted, and authorize the payment of the bills for June 2025 in the amount of \$10,893,689.15. Seconded by Supervisor Brunell. Motion passed unanimously.

**IV. PRESENTATIONS**

**A. *New Officer Presentation – Timothy Kline***

New Officer Timothy Kline was introduced by Chief Sitoski. Officer Kline was sworn in on July 8, 2025, by Magisterial Judge Michael J. Faulkner. Officer Kline was joined by Jillian Bray who pinned his badge on his uniform.

**B. *Community Service Officer – Nicklaus Morris***

Chief Sitoski recognized Officer Morris for his more than 20 years of service and introduced him as the new Community Services Officer.

**C. *Police Officer Promotion – David Malischewski***

Chief Sitoski stated that Officer Malischewski has been promoted as a Seargent after serving with the Upper Macungie Township Police Department since 2015. His wife Stephanie Malischewski was present to pin his badge on his uniform.

**D. *Police Officer Retirement – Daniel Fagan***

Officer Daniel Fagan was recognized for 28 years of service, and congratulated him on his retirement.

**V. DISCUSSIONS & UPDATES**

None

**VI. ORDINANCES**

None

**VII. RESOLUTIONS**

**A. Resolution #2025-28 – Docket #2334 – Blue Triton Semi-Trailer Entrance, 405 Nestle Way – Request for Modification**

Ms. Keller stated that the applicant has requested a waiver from T.I.C.S. 301 to provide mountable curbing in lieu of 18-inch vertical curbing along the length of the proposed right turn lane. The request is in response to a requirement to the Pennsylvania Fish and Boat Commission. The application also request a waiver from T.I.C.S. 801.1.a to allow the applicant to install dual ductile iron 12-inch pipes in lieu of the required RCP 18-inch pipe, owing to the slope of the roadway and existing pipe inverts.

**Motion by Chairman Fleischaker to adopt Resolution #2025-28, granting approval of two (2) waivers to Docket #2334, Blue Triton Semi-Trailer Entrance, conditioned upon the Township Engineer's Review Letter dated July 7, 2025. Seconded by Vice-Chairman Ghai. Motion passed unanimously.**

**B. Resolution #2025-29 – Docket #2354 – Estates at Woodmere, Bacon Lane/Ash Lane/Windmill Lane. Mertztown Road – Request for Modification**

Mr. Kern mentioned that the applicant has requested the following modifications: Waiver Request #1 to increase the block length above 41,600 feet along a segment of Woodmere Drive; Waiver Request #2 to allow an increase the cul-de-sac length from the maximum permitted length of 800 feet to 888 feet; and deferral Request #3 allowing for the installation of sidewalks on one side of the street within the development and to defer construction of the remainder of the sidewalks.

**Motion by Chairman Fleischaker to adopt Resolution #2025-29, granting approval of Waiver Request #1 and #2 for Docket #2354, Estates at Woodmere, conditioned upon the Township Engineer's Review Letter dated June 12, 2025, and denial of Deferral Request 3. Seconded by Vice-Chairman Ghai. Motion passed unanimously.**

**C. Resolution #2025-30 – 110 PA Route 100 Warehouse – Sewage Planning Module**

Ms. Vazquez stated that the applicant for 110 PA Route 100 Warehouse has submitted a Sewage Planning Module, the development has received Preliminary Land Development Approval from the Board of Supervisors. Township Staff and Engineers have reviewed the application and recommend the adoption of Resolution #2025-30 and submission of the application to the DEP.

**Motion by Supervisor Brunell to adopt Resolution #2025-30, approving the submission of a Sewage Planning Module for Docket #2347 – 110 PA Route 100 Warehouse. Seconded by Chairman Fleischaker. Motion passed unanimously.**

**VIII. MOTIONS**

**A. Authorizing the Extension of Time for Recording of Docket #2326 – Carriage East**  
Removed from the agenda.

**B. Awarding the 2025 Manhole Rehabilitation Bid**

Mr. Ibach mentioned that every year the Township completes inspections of the sewer sanitary manholes for defects and I&I, those that are identified for repair are combined into a yearly bid package. There were two bids received for this project and the low bidder was the PIM Corporation. Township Staff and Engineers recommend that the project be awarded to the PIM Corporation at a cost of \$225,470.00.

**Motion by Chairman Fleischaker to award the 2025 Manhole Rehabilitation Project to the PIM Corporation in the amount of \$225,470.00 as recommended by HRG Engineers. Seconded by Supervisor Brunell. Motion passed unanimously.**

**C. Awarding the Architectural Contract for the Police and Fire Stations**

Mr. Ibach stated that two bid were received for Architectural Services for the Police and Fire Stations, although GKO were not the lowest bidder, Staff recommends that both contracts be awarded to GKO Architects. The experience and the body of work that was seen from GKO Architects is more inline with the visions and expectations of the Township.

Motion by Chairman Fleischaker to the Township Manager to execute a contract with GKO Architects at a cost of \$945,000.00 pending satisfactory review of the terms by the Township Solicitor and Staff for architectural and engineering services for the new police station. Seconded by Supervisor Brunell. Motion passed unanimously.

Motion by Chairman Fleischaker to the Township Manager to execute a contract with GKO Architects at a cost of \$819,500.00 pending satisfactory review of the terms by the Township Solicitor and Staff for architectural and engineering services for the new fire station. Seconded by Supervisor Brunell. Motion passed unanimously.

***D. Awarding Construction Manager Contract for Police and Fire Stations***

Mr. Ibach stated that both construction projects will require the coordination of many trades that will be onsite at the same time and may require management beyond the availability of Township Staff. It is also important that a Construction Manager be included in the construction process as early as possible. Alvin H. Butz is currently working with the Township to build the Lifestyle Community Center and has proven to be efficient with all tasks as well as communication.

Motion by Supervisor Brunell to authorize the Township Manager to enter into an agreement with Alvin H. Butz, Inc. to provide Construction Management Services for the construction of the police and fire stations in the amount of \$3,596,000.00. Seconded by Vice-Chairman Ghai. Motion passed unanimously.

***E. Authorizing the Township Manager to Use Township Engineers for Land and Site Development Process for Police and Fire Stations***

Mr. Ibach mentioned that Township Engineers services will be used as part of the land development process for the Police and Fire Stations.

Motion by Chairman Fleischaker to authorize the Township Manager to use the Township Engineers for the land and site development process for the police and fire stations. Seconded by Vice-Chairman Ghai. Motion passed unanimously.

***F. Authorizing Advertisement of the Condemnation of a 1,125 Square Foot Portion of Land for a Utility Easement and Creation of a Possible Trail Connection at the Unopened Stub Street of Steeplechase Lane, Adjacent to the Properties at 6015 and 6023 Palomino Drive***

Mr. Kern stated that the request for condemnation being considered received a favorable recommendation from the Planning Commission at their July 16, 2025, meeting. The recommendation included the applicant increasing the existing escrow funds with an additional \$10,000.00, reimbursement of all expenses incurred by the Township, and the Township Solicitor shall work with the applicant to address any long-term maintenance concerns resulting from the condemnation request.

Motion by Supervisor Brunell authorizing the Advertisement of the Condemnation of a 1,125 Square Foot Portion of Land for a Utility Easement and Creation of a Possible Trail Connection at the Unopened Stub Street of Steeplechase Lane, Adjacent to the Properties at 6015 and 6023 Palomino Drive. Seconded by Chairman Fleischaker. Motion passed unanimously.

***G. Authorizing Salary Adjustment for the Staff Accountant Position***

Ms. Souls stated that the Staff Accountant Position was posted on various job posting sites, resulting in no qualified candidates. Staff recommended the advertisement for the position at a higher rate resulting in a larger field of candidates. A candidate has been identified, and staff is prepared to make an offer.

Motion by Chairman Fleischaker to adjust the budgeted annual salary for the staff accountant position from \$60,000.00 to \$75,000.00. Seconded by Supervisor Brunell. Motion passed unanimously.

**H. Authorizing the Sale of a 2010 Ford Expedition to the Borough of Emmaus**

Mr. Faust mentioned that the Township has received a bid to purchase a 2010 Ford Expedition from the Borough of Emmaus. Staff have reviewed the bid and recommended that the bid be accepted.

**Motion by Supervisor Brunell authorizing the sale of a 2010 Ford Expedition to the Borough of Emmaus at a price of \$3,500.00. Seconded by Chairman Fleischaker. Motion passed unanimously.**

**IX. BOARD AND STAFF REPORTS**

**A. Township Secretary**

Ms. Vazquez stated that there were executive sessions held on August 7, 2025, at 6:00 p.m. and the topics discussed were legal matters. She mentioned that the Mascot Poll has closed and the results will be announced as soon as possible.

**B. Director of Community Development**

Ms. Keller mentioned that Township Staff and Consultants continue to work on the Zoning Ordinance Rewrite.

**C. Finance Manager**

Ms. Souls mentioned that Township Staff have started to work on the 2026 Budget

**D. Parks and Recreation**

Ms. Vazquez provided information on upcoming events that are occurring throughout the Township.

**E. Supervisors**

Vice-Chairman Ghai thanked everyone that was involved with the organization of National Night Out.

Supervisor Brunell inquired if the temporary stop sign that was installed at the corner of Blue Barn and Memorial Road will be removed now that the hotel has been built.

Chairman Fleischaker thanked Township Staff for all of their hard work and efforts that are put forth daily for the benefit of the community.

**X. PUBLIC COMMENT/COURTESY OF THE FLOOR**

Mr. Scott Keller raised concerns about truck traffic, speed, density, and noise along Schantz Road. He suggested that the Township should take over the road.

Mr. Jonathan Wreck mentioned that Norfolk Southern should be contacted about the deplorable conditions of the railroad crossings that are a safety concern.

**XI. ADJOURNMENT**

There being no other business, Supervisor Brunell made a motion to adjourn the meeting at 8:28 p.m. Seconded by Vice-Chairman Ghai. The motion passed unanimously.

Submitted by:

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Jazmin Vazquez  
Township Secretary

**Upper Macungie Township**  
**Treasurer's Report - Total Bills for All Funds**  
**Board of Supervisors Meeting**  
**September 4, 2025**

<b>Bill Approval for Month of August 2025</b>			
<b>Fund 01 - General Fund -</b>			
Checks		\$ 533,185.51	
ACH Payments (See attached list)		663,215.12	\$ 1,196,400.63
<b>Fund 04 - Firefighter's Fund -</b>			
Checks		102.57	
Checks (Stipend Payments)		-	102.57
<b>Fund 05 - Refuse &amp; Recycling Fund -</b>			
Checks		12,656.62	
ACH Payments (Whitetail Disposal)		209,463.85	222,120.47
<b>Fund 08 - Sewer Fund -</b>			
Checks		78,678.47	
ACH Payments (PPL Electric)		3,115.74	
Fees - Truist Investment			81,794.21
<b>Fund 19 - Recreation Fund -</b>			
Checks		3,451,938.43	
ACH Payments			
Fees - Truist Investment			3,451,938.43
<b>Fund 20 - Storm Water Maintenance Fund -</b>			
Checks			-
<b>Fund 31 - Capital Equipment Fund -</b>			
Checks		20,752.25	
ACH Payments			20,752.25
<b>Fund 32 - Open Space Preservation Fund -</b>			
Checks			1,995.00
<b>Fund 35 - Liquid Fuels Fund -</b>			
Checks			1,207.80
<b>Fund 36 - Traffic Improvement Fund -</b>			
Checks			244.50
<b>Fund 91 - Escrow Fund -</b>			
Checks			138,375.95
<b>Fund 99 - Non-Uniform Pension Plan -</b>			
Checks (Benefits Paid)		43,747.36	
Fees			43,747.36
<b>Total Payments for the Month</b>			<b>\$ 5,158,679.17</b>
<b>Transfers during Month of August 2025</b>			
None			\$ -
<b>Total Transfers</b>			<b>\$ -</b>

**Upper Macungie Township  
Treasurer's Report Reconciliation  
Board of Supervisors Meeting  
September 4, 2025**

**For the Month of August 2025:**

Paid Checks (per report)*		\$ 4,239,137.10
ACH Payments -		
PPL	\$11,004.42	
UGI	306.29	
PayChex	\$582.52	
Allied Personnel	\$6,382.78	
Copier Lease	344.00	
Mission Square (Non-Uniform DC Plan)	5,932.00	
Corebridge Financial (457 DC Plan)	43,276.84	
Neopost- postage	1,000.00	
Trash & Recycling (Whitetail Disposal) (ACH)	209,463.85	278,292.70
Payroll -		
PPD 08/14/2025	313,499.07	
PPD 08/28/2025	284,002.94	
		597,502.01
Pension Checks & Fees		43,747.36
<b>Total Disbursements</b>		<b>\$ 5,158,679.17</b>

\*Please note: Check run for August 29, 2025 is not included but will be in the September 2025 check run.

**UPPER MACUNGIE TOWNSHIP  
PAYMENTS > \$10,000  
MEETING DATE - SEPTEMBER 4, 2025**

CHECK DATE	CHECK #	VENDOR	Check Amount
8/15/2025	101813	STRUCTURECRAFT BUILDERS USA, INC	\$2,065,822.02
8/15/2025	101755	DUGGAN & MARCON, INC	\$751,709.15
8/14/2025	ACH	UMT PAYROLL - DATED 07/17/2025	\$313,499.07
8/28/2025	ACH	UMT PAYROLL - DATED 07/17/2025	\$284,002.94
8/15/2025	101792	PENNSYLVANIA MUNICIPAL HEALTH	\$250,941.23
8/8/2025	ACH	WHITETAIL DISPOSAL	\$209,463.85
8/15/2025	101805	SILFIES MASONARY	\$176,535.00
8/15/2025	101737	ALVIN H BUTZ	\$136,884.77
8/15/2025	101770	HERBERT ROWLAND AND GRUBIC, INC	\$105,831.46
8/15/2025	101734	ACE ELECTRIC, INC.	\$99,045.00
8/15/2025	101775	KEYSTONE CONS ENGINEERS INC	\$80,237.10
8/15/2025	101815	SUSQUEHANNA MUNICIPAL TRUST	\$62,745.00
8/15/2025	101743	BUILDER'S DOOR & HARDWARE, INC	\$62,734.50
8/15/2025	101774	KEII	\$56,049.50
8/15/2025	101835	WORTH & COMPANY, INC	\$48,015.00
8/15/2025	101758	EBINGER IRON WORKS, INC	\$43,192.80
8/15/2025	101753	DAVISON & MCCARTHY PC	\$23,476.71
8/15/2025	101733	11400 INC.	\$21,420.00
8/15/2025	101820	TRI-COUNTY MECHANICAL INC.	\$19,980.00
8/15/2025	101751	CSL SERVICES INC	\$17,600.00
8/15/2025	101797	PPL ELECTRIC UTILITIES CORP	\$15,766.36
8/15/2025	101742	BUCKNO LISICKY & COMPANY	\$15,000.00
8/15/2025	101807	SNAP-ON INDUSTRIAL	\$13,261.62
8/15/2025	101828	VISA	\$11,655.84
8/15/2025	101814	SUNOCO LP	\$11,579.43

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		Total	\$4,896,448.35
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UPPER  
MACUNGIE  
TOWNSHIP

BOARD OF SUPERVISORS  
ISSUE BRIEFING

**DEPARTMENT MANAGER:** Kal Sostarecz, Assistant Township Manager

**DATE:** September 4, 2025

**ISSUE/TOPIC:** Resolution #2025-31 – Docket #1884 – Hamilton Walk – Improvements Agreement Extension

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**I. Action/Motion to Be Considered:**

Motion to adopt Resolution #2025-31, extending the time period for the construction of improvements related to Docket #1884, Hamilton Walk, to September 30, 2026.

**II. Reason Why This Issue Needs Consideration:**

This project received its first approval in 2005 followed by other resolutions during the ensuing years, culminating in an amended resolution of approval in 2015. The Land Development Improvements Agreement, which was entered into by Forestar Real Estate Group on June 15, 2020, contained a provision that all improvements would be installed and completed within 36 months of the "preliminary approval date" (typically this would read "agreement date.") Further, for the past several years, new agreements have been drafted to require construction within 60 months of the agreement date. The developer is currently past the construction time period regardless of which method is used, and has submitted a request to extend the time period for construction through September 30, 2026.

Township Staff and Consultants are in favor of an extension as there are only four homes remaining to be built out of the original 157, and building permits have been issued for all of them. Additionally, site improvements are approaching substantial completion, and the developer is working on the punch list. It is anticipated that all homes will be built, and the development will enter the maintenance period within one year.

**III. Current Policy or Practice:**

The Board of Supervisors grants extensions to Improvements Agreements.

**IV. Other Background Information:**

N/A

**V. Impact on Township Finances:  Not Applicable**

Included in Budget:  Yes  No

Account No. N/A

Current Balance: N/A

**VI. Recommendations:**

Pass the motion as presented.

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**TOWNSHIP OF UPPER MACUNGIE**  
**Lehigh County, Pennsylvania**

**RESOLUTION #2025-31**  
**(Duly Adopted September 4, 2025)**

**RESOLUTION OF UPPER MACUNGIE TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA, EXTENDING THE CONSTRUCTION TIME PERIOD GRANTED TO FORESTAR (USA) REAL ESTATE GROUP, INC. UNDER AND PURSUANT TO A SUBDIVISION AND LAND DEVELOPMENT IMPROVEMENTS AGREEMENT FOR A PROJECT KNOWN AS SCHAEFER RUN COMMONS/HAMILTON WALK**

**Schaefer Run Commons – Subdivision and Land Development**

**Docket #1884**

**WHEREAS**, Developer, Forestar (USA) Real Estate Group, Inc, received approval from the Township of Upper Macungie for the development of a tract of land, which is situate at 1409 Weilers Road, West of Route 100 and North of the Rte. 222 By-Pass, Upper Macungie Township, Pennsylvania and as depicted on certain plans entitled "Final Subdivision and Land Development Plans for Schaefer Run Commons, Dwg. No. 02-009A, prepared by The Newton Engineering, P.C., dated 4/22/04, last revised 5/01/15, consisting of 40 Sheets ("Plans"), and related submissions as detailed in Approval Resolution 2015-52 which is on file at the Upper Macungie Township Municipal Building and incorporated herein by reference; and

**WHEREAS**, the Plans propose the development and construction of 157 age restricted units along with a clubhouse, parking lots, private roads and other improvements on a 56.43 acre parcel ("Project"); and

**WHEREAS**, the Plans were approved by the Board of Supervisors of the Township of Upper Macungie, subject to the conditions set forth in Resolution 2015-52; and

**WHEREAS**, the Plans were reviewed and approved pursuant to the Resolution of Conditional Final Plan Approval prior to the installation of Public Improvements, as permitted by Section 509 of the Pennsylvania Municipalities Planning Code (53 P.C. Section 10509); and

**WHEREAS**, the Board of Supervisors of the Township of Upper Macungie in approving said Plans required, and the Developer had agreed, that Developer execute a Subdivision and Land Development Improvements Agreement ("Improvements Agreement") and a Subdivision and Land Development Maintenance Agreement along with related agreements to insure and provide security for the construction certain improvements set forth on the Plans; and

**WHEREAS**, the Improvements Agreement was signed and dated June 15, 2020 and is incorporated herein by reference; and

**WHEREAS**, under and pursuant to the Improvements Agreement, the Township granted the Developer a Construction Time period of thirty-six (36) months in which to complete the Project; and

**WHEREAS**, the Developer, despite best efforts to comply with the Construction Time period, has not completed the Project and is requesting an extension of the Construction Time period to complete the Project.

**NOW, THEREFORE, BE IT HEREBY ADOPTED AND RESOLVED**, that the Board of Supervisors of the Township of Upper Macungie hereby grants an extension of the Construction Time provided for in the Improvements Agreement as follows:

1. The Construction Time shall be extended from June 15, 2023 until September 30, 2026.
2. All other terms and conditions set forth in the Improvement Agreement and related agreements shall remain in full force and effect.

**DULY ADOPTED** this 4th Day of September, 2025, by the Board of Supervisors of Upper Macungie Township in a lawful session duly assembled.

**ATTEST**

**UPPER MACUNGIE TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
**JAZMIN VAZQUEZ, Secretary**

\_\_\_\_\_  
**JEFFREY FLEISCHAKER, Chairman**

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**SUNNY GHAI, Vice-Chairman**

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**JAMES M. BRUNELL, Member**



## UPPER MACUNGIE TOWNSHIP

# BOARD OF SUPERVISORS ISSUE BRIEFING

DEPARTMENT MANAGER: Robert Ibach, Township Manager 

DATE: September 4, 2025

ISSUE/TOPIC: Resolution Approving the 2025 Regional Act 537 Plan as prepared by Arro Consulting

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I. **Action/Motion to Be Considered:**

A resolution approving the 2025 Regional Act 537 Plan as prepared by Arro Consulting.

II. **Reason Why This Issue Needs Consideration:**

All sanitary sewer systems that flow wastewater to the Klines Island Wastewater Treatment Plant (KIWWTP) have been placed in a PA DEP connection management plan since 2020 due to the KIWWTP hydraulic overload in 2019. The path forward to being released from the connection management plan is to provide PA DEP with the region's plan to reduce Inflow and Infiltration (I&I) in their systems and make necessary conveyance and treatment upgrades.

III. **Current Policy or Practice:**

Board action is required for Act 537 Plans.

IV. **Other Background Information:**

This has been a three-year process since the interim Act 537 Plan was provided to PA DEP in 2022. Much of this plan is to focus on system I&I reductions; Upper Macungie is in a good position to achieve our goals due to our proactive approach to reducing I&I for the past 15 years. Additionally, the financial analysis completed by the Lehigh County Authority (Raftelis) and our financial analysis completed by PFM shows our rate payers will not face substantial rate increases.

This plan has been reviewed by the Upper Macungie Township Planning Commission and the other municipal signatories' planning commissions, and no comments were received. Additionally, there was a 30-day public comment period with one comment received from the Allentown Environmental Advisory Council supporting this plan.

V. **Impact on Township Finances:**

Not Applicable

Account No.

Current Balance:

VI. **Recommendations:**

Pass the resolution as presented.

**TOWNSHIP OF UPPER MACUNGIE**  
**Lehigh County, Pennsylvania**

**RESOLUTION #2025-32**

**(Duly Adopted September 4, 2025)**

**A RESOLUTION OF UPPER MACUNGIE TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA ADOPTING A REGIONAL OFFICIAL SEWAGE FACILITIES PLAN (ACT 537 PLAN) TO PROVIDE FOR SEWAGE SERVICES ADEQUATE IN ORDER TO PREVENT CONTAMINATION OF WATERS AND/OR ENVIRONMENTAL HEALTH HAZARDS WITH SEWAGE WASTES WITHIN THE TOWNSHIP.**

**WHEREAS**, Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the “Pennsylvania Sewage Facilities Act,” as amended, and the Rules and Regulations of the Department of Environmental Protection (Department) adopted thereunder, Chapter 71 of Title 25 of the **Pennsylvania Code**, requires the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters and/or environmental health hazards with sewage wastes, and to revise said plan whenever it is necessary to meet the sewage disposal needs of the municipality, and

**WHEREAS**, ARRO Consulting has prepared a Regional Act 537 Plan (Plan) which provides a for sewage facilities in a portion of Upper Macungie Township, and

**WHEREAS**, the alternative of choice to be implemented includes the following seven (7) items:

1. Flow Characterization Study to be completed in approximately five years from the Plan approval date, which will be used to prepare and submit Act 537 Special Study(s) in support of future projects currently described in the Plan as “master plan” projects.
2. Negotiation and possible execution of new Intermunicipal Agreements (IMAs) that address cost-sharing for current and future projects and operations and maintenance costs, with an emphasis on flow-based billing methodologies to incentivize inflow and infiltration (I&I) removal efforts. The new IMAs may also address regional collaboration on I&I projects, and consideration of a regional surcharge program for high-strength dischargers, and other matters outlined in the term sheet included in the Plan.
3. Regular reporting of the results of the I&I program(s), which will include a report of projects completed and leakage removed, updated evaluations of the 120/275 gallons-per-capita-per-day EPA benchmark for excessive I&I, and an assessment of the cost-effectiveness of the program. It is expected that the program goals will be considered as having been met when this reporting indicates absence of excessive I&I at the KIWWTP consistent with the 120/275 gallons-per-capita-per-day EPA benchmark.
4. Continued Connection Management Plan under the Department of Environmental Protection’s direction, which recognizes the value of captured capacity via I&I source reduction to support new connections to the system. It is expected that this Connection Management Plan will be discontinued when the remaining commitments listed below have been achieved.

5. Continued I&I source reduction efforts based on the 2021 Flow Characterization Study and any future Sanitary Sewer Evaluation Studies (SSES) work described in each municipality's I&I Source Reduction Plan, which will be used to further prioritize projects during the Plan period.

6. Sewage billing meter program implementation that includes continuous data validation and data capture in a read-only combined portal for municipal access to real-time flow data. The focus of the metering program will be to ensure accurate flow monitoring at the municipality level.

7. Completion of the Kline's Island Wastewater Treatment Plant (KIWWTP) pump replacement and upgrade project, which is currently in design and permitting stages and will increase the plant's capacity to manage peak wet-weather flows. A post-construction evaluation of project performance will be conducted, including a review of treatment plant bypass activations and volume of discharges.

**WHEREAS**, the key implementation activities will be completed over the next five years, and

**WHEREAS**, Upper Macungie Township finds that the Facility Plan described above conforms to applicable zoning, subdivision, other municipal ordinances and plans and to a comprehensive program of pollution control and water quality management.

**NOW, THEREFORE, BE IT RESOLVED** that the Supervisors of the Township of Upper Macungie hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the "Official Plan" of the municipality, the above referenced Plan. The Township hereby assures the Department of the complete and timely implementation of the said plan as required by law. (Section 5, Pennsylvania Sewage Facilities Act as amended).

**The remainder of this page is intentionally blank.  
Signatures only on following page.**

**DULY ADOPTED** this 4th Day of September, 2025, by the Board of Supervisors of Upper Macungie Township in a lawful session duly assembled.

**ATTEST**

**UPPER MACUNGIE TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
**JAZMIN VAZQUEZ, Secretary**

\_\_\_\_\_  
**JEFFREY FLEISCHAKER, Chairman**

\_\_\_\_\_  
**SUNNY GHAI, Vice-Chairman**

\_\_\_\_\_  
**JAMES M. BRUNELL, Member**

I Jazmin Vazquez, Secretary, of the Upper Macungie Township Board of Supervisors hereby certify that the foregoing is a true copy of the Township's Resolution No. 2025-32, adopted September 4, 2025.

**AUTHORIZED SIGNATURE**

**TOWNSHIP SEAL**

\_\_\_\_\_



**UPPER  
MACUNGIE  
TOWNSHIP**

**BOARD OF SUPERVISORS  
ISSUE BRIEFING**

**DEPARTMENT MANAGER:** Ryan Griffiths – Recreation Manager

**DATE:** September 4th, 2025

**ISSUE/TOPIC:** Resolution #2025- 33 Amending the Upper Macungie Township Park and Recreation Plan by adopting the 2025 Upper Macungie Township Comprehensive Park Recreation and Open Space Plan

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**I. Action/Motion to Be Considered:**

Approval of Resolution #2025-33–Amending the Upper Macungie Township Park and Recreation Plan by Adopting the 2025 Upper Macungie Township Comprehensive Park Recreation and Open Space Plan

**II. Reason Why This Issue Needs Consideration:**

The Board of Supervisors should adopt the 2025 Upper Macungie Township Comprehensive Park, Recreation, and Open Space Plan because it provides a clear, community-driven roadmap for the future of parks, recreation, and open space in the township that is based on extensive public input, prioritizes responsible and strategic investment of township resources, strengthens applications for county, state, and federal grants, and balances recreation needs with conservation goals that support a healthier, connected, vibrant community. By adopting the plan, the Board of Supervisors shows its commitment to thoughtful planning, community engagement, and long-term investment in public well-being.

**III. Current Policy or Practice:**

The Board of Supervisors approves resolutions

**IV. Other Background Information:**

Simone Collins Landscape Architecture collaborated closely with Upper Macungie Township staff and residents to develop the 2025 Comprehensive Park, Recreation, and Open Space Plan. This inclusive process included:

- A public input survey with 1,120 responses
- Attendance and engagement at community events
- Meetings with a dedicated steering committee
- Three public meetings
- Interviews with ten key individuals and stakeholder groups
- A 30-day public comment period on the draft plan
- Site visits to assess existing conditions

This robust community-driven approach ensured that the final plan reflects the needs, priorities, and vision of Upper Macungie Township residents.

**V. Impact on Township Finances:  Not Applicable**

Included in Budget:  Yes  No

Account No. [INSERT ACCOUNT NUMBER]

Current Balance: [INSERT BALANCE]

**VI. Recommendations:**

Approve Resolution #2025-33 as written.

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**TOWNSHIP OF UPPER MACUNGIE**  
**Lehigh County, Pennsylvania**

**RESOLUTION #2025-33**  
**(Duly Adopted September 4th, 2025)**

**A RESOLUTION TO AMEND THE UPPER MACUNGIE TOWNSHIP  
PARK AND RECREATION PLAN BY ADOPTING THE 2025 UPPER  
MACUNGIE TOWNSHIP COMPREHENSIVE PARK RECREATION AND  
OPEN SPACE PLAN.**

**WHEREAS**, Upper Macungie Township currently owns, maintains and supports a significant amount of Park and Recreation Land along with Open Space which serves the residents of the Township; and

**WHEREAS**, Upper Macungie Township (the "Township") recognizes the benefits of planning for the future community, park, recreation and open space needs of the Township and maintaining and enhancing the recreation opportunities for the Township's residents; and

**WHEREAS**, the Township's Parks and Recreation Committee conducted discussions and sought input from residents during a number of public meetings; and

**WHEREAS**, the Township sought input regarding the park and recreational needs of the Township through the use of a public input survey as well as conducting interviews with key stakeholders and public engagement at township events.

**WHEREAS**, the Township, utilizing, in part, input from the Township's Park and Recreation Committee as well as information garnered from the aforementioned survey, worked to create the "2025 Upper Macungie Township Comprehensive Park Recreation and Open Space Plan –" (the "Plan"); and

**WHEREAS**, at a public meeting, the Upper Macungie Township Planning Commission recommended unanimously the approval of the Plan; and

**WHEREAS**, at a public meeting, the Upper Macungie Township Parks and Recreation Committee recommended unanimously the approval of the Plan; and

**WHEREAS**, following a submission of the Plan to the Lehigh Valley Planning Commission (the "LVPC"), the LVPC recommended the Plan subject to certain observations and comments which the Township incorporated into the Plan; and

**WHEREAS**, the Township advertised a 30-day public comment period, for the purpose of receiving public comment and input concerning the adoption of the Plan from March 18<sup>th</sup> to April 17<sup>th</sup>, 2025; and

**WHEREAS**, the Township finds the Plan to be consistent with the region's community, park, recreation and open space needs; and

**WHEREAS**, a true and correct copy of the Plan, including all maps, charts and textual matter, is attached hereto, made a part hereof and identified as Exhibit "A."

**NOW, THEREFORE, BE IT ENACTED AND DULY RESOLVED** by the Board of Supervisors of the Township of Upper Macungie, that:

1. The above recitals shall form the part of the Resolution as though the same were set forth herein at length.
2. The Plan, including all maps, charts, textual matters and other matters forming a part of the Plan, is hereby adopted as the official Park and Recreation Plan of Upper Macungie Township.
3. On matters relating to parks, recreation and open space planning, the Township shall be guided by the Plan, however it shall not be obligated to implement the recommendations contained in the Plan.
4. The Plan shall supersede all previously adopted parks, recreation and open space plans.
5. A true and correct copy of this Resolution shall be formally and officially appended to the Plan.

**DULY ADOPTED** this 4th day of September 2025, by the Board of Supervisors of Upper Macungie Township in a lawful session duly assembled.

**ATTEST**

\_\_\_\_\_  
**JAZMIN VAZQUEZ, Township Secretary**

**UPPER MACUNGIE TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
**JEFF FLEISCHAKER, Chairman**

\_\_\_\_\_  
**SUNNY GHAI, Vice-Chairman**

\_\_\_\_\_  
**JAMES M. BRUNELL, Member**

## Mission Statement

*The Upper Macungie Township (UMT) Comprehensive Parks, Recreation, & Open Space Plan (CPROSP) will reinforce and advance the Township's steadfast commitment to preserving and enhancing its parks, recreational spaces, and natural landscapes. Recognizing the Township's rich history and ongoing growth, the Plan will ensure that residents of all ages and abilities have access to opportunities for active, healthy living. This will be achieved through the development of exceptional park facilities, the continued safeguarding of open spaces and natural resources, and the expansion of diverse recreational programming for the community.*

In September 2024, the project technical team, in conjunction with the Upper Macungie CPROSP Steering Committee, began the intensive process of:

- Engaging residents and interested partners on elements of the Plan;
- Assessing the conditions of existing open spaces, parks, and recreational facilities;
- Exploring alternatives for new facility development and recreational programming; and
- Utilizing the previously completed *UMT Vision Zero Action Plan (2023)* to fine-tune trail options and pedestrian connections

...to develop a concise plan with specific recommendations aligned with a vision for the future of the Township.

Undertaken during a time of unprecedented population growth, the Plan was completed within 10 months. Like many communities all over the nation, the COVID-19 pandemic has etched lessons about the critical importance of open space and outdoor spaces in a healthy life. Common to many metrics for reducing healthcare costs is the availability of both passive and active recreational

spaces. These elements are high-value assets to families and businesses when choosing where to call "home".

Parks often symbolize the identity of a community. Nowhere is this truer than in Upper Macungie Township — where multiple generations have shared stories and memories of family and friends who have run, played, and danced in cherished public spaces. UMT's enthusiasm for its parks and spaces is palpable.

The final CPROSP plan will serve as a vital planning document for the UMT Parks & Recreation Department. In conjunction with the *2023 UMT Vision Zero Action Plan*, the *2025 UMT Comprehensive Parks, Recreation and Open Space Plan* and the *UMT Official Map* (currently in development) will act as companion to the current and future UMT Comprehensive Plans---providing specific direction and implementation strategies on needed improvements.

This CPROSP was funded by Upper Macungie Township and prepared using the PA Department of Conservation & Natural Resources (DCNR) guidelines, including the following sections:



# Vision & Recommendations Summary

The *Upper Macungie Township Comprehensive Parks, Recreation, and Open Space Plan* (CPROSP) replaces the *2011 Parks & Recreation Plan* and is anticipated to be adopted by Upper Macungie Township.

The UMT CPROSP Steering Committee reviewed the 2019 UMT Comprehensive Plan elements in establishing the following vision statements, goals and recommendations:

## Vision 1.0

### Accessible, Safe, & Inviting Park Spaces for All

#### Goal

Provide well-designed, inclusive, and secure park spaces within the Township that cater to all community members, ensuring equal access and opportunities for recreation, relaxation, and social interaction.

#### Objectives

- Continue to find opportunities to connect the park system through a larger trail system identified in the 2023 UMT Vision Zero Action Plan (VZAP) and to regional trail networks.
- Identify existing or potential sites for acquisition to address needs for new parks and/or recreation opportunities
- Enhance safety in pedestrian connections to and within parks
- Improve and economize maintenance for consistently beautiful parks

#### Recommendations

- 1.1. Continue work on implementing recommendations from the 2023 UMT VZAP toward constructed improvements.
- 1.2. Improve access to and within parks, providing ADA compliance.
- 1.3. Design and implement park wayfinding signage that includes rules.
- 1.4. Add modernized lighting to enhance safety and extend hours of use of amenities in designated areas.
- 1.5. Consult with the Parks & Recreation Board to establish design standards for parks.
- 1.6. Develop park and open space stewardship plans that include viable partners.



## Vision 2.0

### Innovative Recreational Programming

#### Goal

Develop and offer dynamic recreational programs that are continually updated to meet the evolving needs of the Township's diverse and growing population. These programs will be guided by ongoing surveys, trend analysis, and community feedback, fostering physical health, wellbeing, and community engagement.

#### Objectives

- Improve and expand recreation program opportunities for people of all abilities and ages.
- Ensure equity in access to programming.
- Develop select recreational facilities at appropriate parks to meet recreational programming for community needs.

#### Recommendations

- 2.1. Identify parks that could benefit from an updated master plan and/or replacing amenities. Implement plans for improvement.
- 2.2. Strengthen partnerships with athletic group organizers to standardize field programming and usage requests.
- 2.3. Utilize parks & recreation registration and permitting software to ascertain usage of fields and pavilion rentals.
- 2.4. Continue to assess programming needs/ trends and associated staffing requirements.
- 2.5. Conduct a community pool feasibility study.

## Vision 3.0

### Abundant & Quality Open Space to Promote a Healthy Community & Environment

#### Goal

Plan, preserve, and enhance open spaces throughout the Township to create environments that promote human health and well-being while supporting the natural, cultural, and historic ecosystems that are integral to the Township's identity.

#### Objectives

- Identify priority open space sites for future preservation.
- Provide a plan for existing open space that seeks to restore important ecological functions.
- Strengthen protection of natural and historical features through ordinances and planning tools.

#### Recommendations

- 3.1. Place the proposed additional open space parcels from this 2025 UMT CPROSP on the UMT Official Map.
- 3.2. Work with landowners to permanently preserve open space and agricultural lands.
- 3.3. Work with private landowners and agricultural land holders to develop, strengthen, and protect riparian corridors.
- 3.4. Define recreation types and identify existing connected open space parcels as greenways or preserves as noted in the plan.
- 3.5. Incorporate naturalized areas into all the parks.
- 3.6. Initiate a process for the formal protection of historic resources in UMT.



## Vision 4.0

### A Premier Parks & Open Space System for Generations to Come

#### Goal

Explore and apply innovative economic and sustainable methods to develop and maintain a premier system of parks and open spaces, ensuring long-term vitality, environmental stewardship, and cost-effective maintenance and management.

#### Objectives

- Strengthen/Develop partnerships and expand on volunteer assistance.
- Continue to review SALDO and Zoning ordinances to promote open space.
- Continue to explore ways to achieve better efficiency and cost-savings in maintenance and stewardship.

#### Recommendations

- 4.1. Review deeds for all Township-owned open space to ensure restrictive covenants are in place.
- 4.2. Work with conservation partners such as Wildlands Conservancy.
- 4.3. Structure the involvement of the Parks & Recreation Board as an advisory body to the Board of Supervisors.
- 4.4. Create an Environmental Advisory Council (EAC) to advise the Parks & Recreation Board in advancing recommendations of the *UMT CPROSP Vision 3*
- 4.5. Review Zoning and Subdivision & Land Development Ordinances for opportunities to strengthen and increase protections for open space in the development process.
- 4.6. Organize/consolidate institutional knowledge to assist with transitions of personnel.

NRPA Benchmarking 2024

	NRPA Metric	UMT 2024	UMT 2045					
Population of Jurisdiction	20,000 - 49,999	29,120	37,658					
Acres of Parkland per 1,000 Residents	11	13	10					
	Number of Residents per Facility			# of Existing UMT Facilities	Total needed to meet metric in 2024	Total needed to meet metric in 2045	Difference from metric in 2024	Difference from metric in 2045
UMT-owned Parkland (in Acres)				377.8	326.1	421.8		
Parks	2062	2240	2897	13	14	18		
Outdoor Facilities								
Playgrounds or play structures	3105	4160	5380	7	9	12	-2	-3
Tennis courts (standalone)	5461	5824	7532	5	5	7	0	-2
Pickleball (standalone)	7737	2647	3423	11	4	5	7	6
Multiuse courts - tennis, pickleball	13000	9707	12553	3	2	3	1	0
Diamond Fields	3007	2427	3138	12	10	13	2	-1
Rectangular fields	3333	766	991	38	9	11	-29	-27
Swimming pools	27081	N/A	N/A	0	1	1	-1	-1
Skateboard parks	33167	N/A	N/A	0	1	1	-1	-1
Basketball courts	7501	2532	3275	11.5	4	5	8	6
Volleyball courts	14280	4853	6276	6	2	3	4	3
Ice rinks (outdoor)	19770	N/A	N/A	0	1	2	-1	-2
Community Gardens	27262	N/A	N/A	0	1	1	-1	-1
Dog Parks	27508	14560	18829	2	1	1	1	1
Walking loops / Running tracks	18585	14560	18829	2	2	2	0	0
Fitness zones / Exercise stations	27262	N/A	N/A	0	1	1	-1	-1
Splash pads / spray grounds / spray showers	30629	29120	37658	1	1	1	0	0
Indoor Facilities								
Community Centers/Recreation Center	27858	N/A	N/A	0	1	1	-1	-1
Performance amphitheaters	32255	N/A	N/A	0	1	1	-1	-1
Nature Centers	33669	N/A	N/A	0	1	1	-1	-1
Aquatics Centers	31000	N/A	N/A	0	1	1	-1	-1
Teen centers	31785	N/A	N/A	0	1	1	-1	-1
Indoor ice rinks	23512	N/A	N/A	0	1	2	1	-2

Fig. 3.05 NRPA Benchmarking  
 The chart uses NRPA standards for communities of a similar size as a benchmark for the number of facilities needed to meet Upper Merion Township's needs. Based on the 2024 population and projected 2045 population.

## Prioritizing Recommendations: Assessing Project Type, Needs, Staff & Costs

Decisions about the priority of the recommendations made in Chapter 4 are ultimately the responsibility of the Township leadership. As experienced during the COVID-19 pandemic, changes to the political and economic landscape can occur quickly and municipal management must adjust as each community decides. However, there are several criteria below that will guide the effort of prioritization.

### What type of project is it?

- Recreation ONLY
- Transportation
- Civic
- Environmental

### What phase of the project is needed?

- Planning
- Technical studies (i.e. parking studies, cost estimates, soil testing)
- Design and permitting
- Construction

## Township & Staff Budgets

The recommendations contained in Chapter 4 represent small and large scale projects and many that fall somewhere in-between, including ones identified in the VZAP.

The Parks & Recreation Board will be able to assist with Township decisions on the plan recommendations by reviewing with P&R staff the level of UMT staff and money required to implement the recommendations. For example, priorities could be evaluated by cost and professional services needed as shown below:

- **LOW cost:** P&R staff, along with other Township staff, can accomplish the task as part of the duties expected of them.  
**Time Frame:** 0-5 Years
- **MEDIUM cost:** Township budget has allowance for this type of task; additional contractors may be required; Township oversight of the project can be handled with existing staff.  
**Time Frame:** 0-10 Years
- **HIGH cost:** Recommendation represents more than a 'recreation ONLY' project type (see above) and requires multiple phases (as described above); capital funds and grant funding is required for the implementation of this recommendation (possibly bonding or tax increases).  
**Time Frame:** 0-15 Years

Questions to consider in prioritization of projects include:

- **What is the maximum total funding realistically possible from all sources (including funding source partners)?**
  - What funding sources (see below) will have open application periods during the project period?
  - What are the 'matching' requirements and what funds can leverage other funds during that project period?
- **How much can that realistic possible total budget 'buy'?**
  - A small single-phase project?
  - A multi-phased project?
- **Are there projects that may advance simultaneously and not compete for the same funds?**
  - Looking at how the new UMT Community Center used Public Works staff to construct the early phases of clearing, grading, and sitework – are there similar park improvements that do not need to rely on grant funding?



The following graph notes the recommendations and the expected costs associated to each. Also noted are key action items for each recommendation. To read more about the recommendations, please refer to Chapter 3.

Implementation Expected Costs & Timeframe			
Vision 1: Accessible, Safe, and Inviting Park Spaces for All			
Recommendation	Costs	Time Frame	General Notes
1.1 Continue work on implementing recommendations from the 2023 UMT VZAP toward constructed improvements.	High	0-15 years	Seek funding partners. Plan to complete trail improvement every three years. Consider as access improvements with road repair/construction or new development. Add trails/paths to Official Map.
1.2 Improve access to and within parks, providing ADA compliance.	Medium/High	0-10 years	Some park paths can be done by in Township staff. All ADA areas need to have a plan to assure compliance.
1.3 Design and implement park wayfinding signage that includes rules.	Low/Medium	0-5 years	Parks and Rec Board to assist with needed signs at each park using existing new designs. Signs can be installed by Township staff.
1.4 Add modernized lighting to enhance safety and extend hours of use of amenities in designated areas.	Medium/High	0-10 years	Parks and Rec Board to work with Township to advise where lights are needed. Prepare lighting plans and use professional electrical contractor to implement plans.
1.5 Consult with the Parks & Recreation Board to establish design standards for parks.	Low	0-5 years	Parks and Rec Board to work with Township to provide design standards for park amenities to provide cohesive design language.
1.6 Develop park and open space stewardship plans that include viable partners.	Low/Medium	0-5 years	Prepare stewardship plans to assist with management of existing and new parks and open space. Use partners and/or consultants.
Vision 2: Innovative Recreational Programming			
Recommendation	Costs	Time Frame	General Notes
2.1 Identify parks that could benefit from an updated master plan and/or replacing amenities. Implement plans for improvement.	Medium/High	0-15 years	Use report to identify priority projects for parks. Use consultants to prepare plans. Seek funding for more expensive projects. Should be done in phases per community priorities.
2.2 Strengthen partnerships with athletic group organizers to standardize field programming and usage requests.	Low	0-5 years	Establish method of communication, hold annual meeting, update permitting and memoradums with park facility users and Parkland School District. Already started by
2.3 Utilize parks & recreation registration and permitting software to ascertain usage of fields and pavilion rentals.	Low	0-5 years	Use software for all field and pavilion rentals, review actual yearly usage, consider artificial turf retrofits. Already started by Parks and Rec
2.4 Continue to assess programming needs/trends and associated staffing requirements.	Low	0-5 years	Conduct surveys, review staffing needs, refine events as needed, establish a Farmer's Market at Grange Park.
2.5 Conduct a community pool feasibility study.	Medium	0-5 years	Complete a study with the help of a consultant



**UPPER  
MACUNGIE  
TOWNSHIP**

**BOARD OF SUPERVISORS  
ISSUE BRIEFING**

**DEPARTMENT MANAGER:** Ryan Griffiths – Recreation Manager

**DATE:** September 4<sup>th</sup>, 2025

**ISSUE/TOPIC:** Resolution #2025-34

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**I. Action/Motion to Be Considered:**

Motion to approve Resolution #2025 - 34, authorizing the submission of a Pennsylvania Department of Community and Economic Development (DCED) Local Share Account (LSA) Grant in the amount of \$856,096.64 for the Grange Park Loop Trail Construction.

**II. Reason Why This Issue Needs Consideration:**

The Township seeks to offset the costs of the Grange Park Loop Trail Construction.

**III. Current Policy or Practice:**

The Board of Supervisors approves resolutions

**IV. Other Background Information:**

The township is applying for this grant to complete phase 1 of a 3.1 mile loop trail around Grange Park.

This grant program is funded through the Pennsylvania Department of Community and Economic Development  
The grant requires no match of the total project cost.

**V. Impact on Township Finances:  Not Applicable**

Included in Budget:  Yes  No

Account No. [INSERT ACCOUNT NUMBER]

Current Balance: [INSERT BALANCE]

**VI. Recommendations:**

Staff recommends that the Board of Supervisors authorize staff to submit a 2025 Pennsylvania Department of Community and Economic Development (DCED) Local Share Account (LSA) Grant Application, via resolution #2025-34 as written.

**TOWNSHIP OF UPPER MACUNGIE**  
**Lehigh County, Pennsylvania**

**RESOLUTION #2025-34**  
**(Duly Adopted September 4th, 2025)**

**RESOLUTION AUTHORIZING SUBMISSION OF A  
PENNSYLVANIA DEPARTMENT OF COMMUNITY AND  
ECONOMIC DEVELOPMENT LOCAL SHARE ACCOUNT  
GRANT APPLICATION FOR THE GRANGE PARK LOOP  
TRAIL CONSTRUCTION.**

**WHEREAS**, Upper Macungie Township (“Township”) desires to undertake the project,  
“Grange Park Loop Trail Construction”; and

**WHEREAS**, the Township desires to apply for a grant from the Pennsylvania Department  
of Community and Economic Development (“Department”) Local Share Account grant for the  
purpose of carrying out this project; and

**WHEREAS**, the Township desires to designate Robert R. Ibach, Jr., Township Manager,  
and Kalman A. Sostarecz, Jr., Assistant Township Manager, to execute documents and agreements  
to facilitate and assist in obtaining the requested grant; and

**WHEREAS**, the Township understands that the contents of the document entitled “Terms  
and Conditions of Grant,” including appendices referred to therein, will become the terms and  
conditions of a Grant Agreement between the Township and the Department if the applicant is  
awarded a grant; and

**NOW, THEREFORE, BE IT HEREBY ENACTED AND DULY RESOLVED**, by the  
authority of the Board of Supervisors of Upper Macungie Township, Lehigh County,  
Pennsylvania, that:

1. Upper Macungie Township hereby requests a Department of Community and  
Economic Development (DCED) Local Share Account grant not to exceed  
\$856,096.64 to be used for the Upper Macungie Township Grange Park Loop Trail

Construction.

2. Robert R. Ibach, Jr., Township Manager, and Kalman A. Sostarecz, Jr., Assistant Township Manager, are designated as the officials to execute all documents and agreements between Upper Macungie Township and the Pennsylvania Department of Community and Economic Development to facilitate and assist in obtaining the requested grant.

**DULY ADOPTED** this 4<sup>th</sup> Day of September, by the Board of Supervisors of Upper Macungie Township in lawful session duly assembled.

**ATTEST**

**UPPER MACUNGIE TOWNSHIP  
BOARD OF SUPERVISORS**

**JAZMIN VAZQUEZ, Township Secretary**

**JERF FLEISCHAKER, Chairman**

**SUNNY GHAI, Vice-Chairman**

**JAMES M. BRUNELL, Member**



UPPER  
MACUNGIE  
TOWNSHIP

BOARD OF SUPERVISORS  
ISSUE BRIEFING

**DEPARTMENT MANAGER:** Ryan Griffiths – Recreation Manager

**DATE:** September 4<sup>th</sup>, 2025

**ISSUE/TOPIC:** Resolution #2025-35

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**I. Action/Motion to Be Considered:**

Motion to approve Resolution #2025 - 35, authorizing the submission of a Pennsylvania Department of Community and Economic Development (DCED) Local Share Account (LSA) Grant in the amount of \$96,501.00 for a Lone Lane Park Master Plan.

**II. Reason Why This Issue Needs Consideration:**

The Township seeks to offset the costs of the creation of a Lone Lane Park Maste Plan through grant funding.

**III. Current Policy or Practice:**

The Board of Supervisors approves resolutions

**IV. Other Background Information:**

The township is applying for this grant to complete a master plan for Lone Lane Park. This grant program is funded through the Pennsylvania Department of Community and Economic Development The grant requires no match of the total project cost.

**V. Impact on Township Finances:  Not Applicable**

Included in Budget:  Yes  No

Account No. [INSERT ACCOUNT NUMBER]

Current Balance: [INSERT BALANCE]

**VI. Recommendations:**

Staff recommends that the Board of Supervisors authorize staff to submit a 2025 Pennsylvania Department of Community and Economic Development (DCED) Local Share Account (LSA) Grant Application, via resolution #2025-35 as written.

**TOWNSHIP OF UPPER MACUNGIE**  
**Lehigh County, Pennsylvania**

**RESOLUTION #2025-35**  
**(Duly Adopted September 4th, 2025)**

**RESOLUTION AUTHORIZING SUBMISSION OF A PENNSYLVANIA  
DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT  
LOCAL SHARE ACCOUNT GRANT APPLICATION FOR LONE LANE  
PARK MASTER PLAN.**

WHEREAS, Upper Macungie Township (“Township”) desires to undertake the project, “Lone Lane Park Master Plan – Upper Macungie Township”; and

WHEREAS, the Township desires to apply for a grant from the Pennsylvania Department of Community and Economic Development Local Share Account for the purpose of carrying out this project; and

WHEREAS, the Township desires to designate Robert R. Ibach, Jr., Township Manager, and Kalman A. Sostarecz, Jr., Assistant Township Manager, to execute documents and agreements to facilitate and assist in obtaining the requested grant.

**NOW, THEREFORE, BE IT HEREBY ENACTED AND DULY RESOLVED**, by the authority of the Board of Supervisors of Upper Macungie Township, Lehigh County, Pennsylvania, that:

1. Upper Macungie Township hereby requests a Greenways Trails and Recreation grant of \$96,501.00 to be used for the Lone Lane Park Master Plan.
2. Robert R. Ibach, Jr., Township Manager, and Kalman A. Sostarecz, Jr., Assistant Township Manager, are designated as the officials to execute all documents and agreements between Upper Macungie Township and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

**DULY ADOPTED** this 4<sup>th</sup> Day of September, by the Board of Supervisors of Upper Macungie Township in lawful session duly assembled.

**ATTEST**

**UPPER MACUNGIE TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
JAZMIN VAZQUEZ, Township Secretary

\_\_\_\_\_  
JEFF FLEISCHAKER, Chairman

\_\_\_\_\_  
SUNNY GHAI, Vice-Chairman

\_\_\_\_\_  
JAMES M. BRUNELL, Member



UPPER  
MACUNGIE  
TOWNSHIP

BOARD OF SUPERVISORS  
ISSUE BRIEFING

**DEPARTMENT MANAGER:** Ryan Griffiths – Recreation Manager

**DATE:** September 4<sup>th</sup>, 2025

**ISSUE/TOPIC:** Resolution #2025-36

**I. Action/Motion to Be Considered:**

Motion to approve Resolution #2025 - 36, authorizing the submission of a Pennsylvania Department of Community and Economic Development (DCED) Local Share Account (LSA) Grant in the amount of \$675,000.00 for Grange Park Turf Improvements

**II. Reason Why This Issue Needs Consideration:**

The Township seeks to offset the costs of turf improvements to sports fields at Grange Park with grant funding

**III. Current Policy or Practice:**

The Board of Supervisors approves resolutions

**IV. Other Background Information:**

The township is applying for this grant to complete turf improvements to sports fields at Grange Park. This grant program is funded through the Pennsylvania Department of Community and Economic Development. The grant requires no match of the total project cost.

**V. Impact on Township Finances:  Not Applicable**

Included in Budget:  Yes  No

Account No. [INSERT ACCOUNT NUMBER]

Current Balance: [INSERT BALANCE]

**VI. Recommendations:**

Staff recommends that the Board of Supervisors authorize staff to submit a 2025 Pennsylvania Department of Community and Economic Development (DCED) Local Share Account (LSA) Grant Application, via resolution #2025-36 as written.

**TOWNSHIP OF UPPER MACUNGIE**  
**Lehigh County, Pennsylvania**

**RESOLUTION #2025-36**  
**(Duly Adopted September 4th, 2025)**

**RESOLUTION AUTHORIZING SUBMISSION OF A  
PENNSYLVANIA DEPARTMENT OF COMMUNITY AND  
ECONOMIC DEVELOPMENT LOCAL SHARE ACCOUNT  
GRANT APPLICATION FOR GRANGE PARK TURF  
IMPROVEMENTS FOR SPORTS FIELDS .**

**WHEREAS**, Upper Macungie Township ("Township") desires to undertake the project, "Grange Park Turf Improvements for Sports Fields"; and

**WHEREAS**, the Township desires to apply for a grant from the Pennsylvania Department of Community and Economic Development ("Department") Local Share Account grant for the purpose of carrying out this project; and

**WHEREAS**, the Township desires to designate Robert R. Ibach, Jr., Township Manager, and Kalman A. Sostarecz, Jr., Assistant Township Manager, to execute documents and agreements to facilitate and assist in obtaining the requested grant; and

**WHEREAS**, the Township understands that the contents of the document entitled "Terms and Conditions of Grant," including appendices referred to therein, will become the terms and conditions of a Grant Agreement between the Township and the Department if the applicant is awarded a grant; and

**NOW, THEREFORE, BE IT HEREBY ENACTED AND DULY RESOLVED**, by the authority of the Board of Supervisors of Upper Macungie Township, Lehigh County, Pennsylvania, that:

1. Upper Macungie Township hereby requests a Department of Community and Economic Development (DCED) Local Share Account grant not to exceed \$675,000.00 to be used for the Upper Macungie Township Grange Park Turf

Improvements for Sports Fields.

2. Robert R. Ibach, Jr., Township Manager, and Kalman A. Sostarecz, Jr., Assistant Township Manager, are designated as the officials to execute all documents and agreements between Upper Macungie Township and the Pennsylvania Department of Community and Economic Development to facilitate and assist in obtaining the requested grant.

**DULY ADOPTED** this 4<sup>th</sup> Day of September, by the Board of Supervisors of Upper Macungie Township in lawful session duly assembled:

**ATTEST**

**UPPER MACUNGIE TOWNSHIP  
BOARD OF SUPERVISORS**

**JAZMIN VAZQUEZ, Township Secretary**

**JEFF FLEISCHAKER, Chairman**

**SUNNY GHAI, Vice-Chairman**

**JAMES M. BRUNELL, Member**



UPPER  
MACUNGIE  
TOWNSHIP

BOARD OF SUPERVISORS  
ISSUE BRIEFING

**DEPARTMENT MANAGER:** Meredith Keller, Director of Community Development

**DATE:** September 4, 2025

**ISSUE/TOPIC:** Authorizing Extension of Time for the Recording of Docket #2368 – 617 N. Krocks Road Mixed Use Minor Subdivision Plan

**I. Action/Motion to Be Considered:**

Motion to authorize an extension of the time limitation for the recording of Docket #2368 – 617 N. Krocks Road Mixed Use Minor Subdivision Plan to December 27, 2025.

**II. Reason Why This Issue Needs Consideration:**

In accordance with Section 22-504.1 of the Subdivision & Land Development Ordinance, the applicant must meet all Township conditions and supply a recordable plan and all associated documentation within 120 days of the resolution of approval, unless an extension is granted by the Board of Supervisors.

**III. Current Policy or Practice:**

The Board of Supervisors authorizes such extensions with recommendations from staff and consultants.

**IV. Other Background Information:**

Docket #2368 – 617 N. Krocks Road Mixed Use Minor Subdivision Plan received an initial approval on May 1, 2025, and has not yet received an extension. The subdivision plan is part of a larger mixed-use development project that is pending approval with the Lower Macungie Township Board of Commissioners, since the majority of the parent tract and the entirety of the associated land development is located within Lower Macungie Township. The minor subdivision plan cannot be recorded until the Lower Macungie Township Board of Commissioners provides plan approval.

**V. Impact on Township Finances:**

None

**VI. Recommendations:**

Pass the motion as presented.



## UPPER MACUNGIE TOWNSHIP

# BOARD OF SUPERVISORS ISSUE BRIEFING

**DEPARTMENT MANAGER:** Robert Ibach, Township Manager *RRI*

**DATE:** September 4, 2025

**ISSUE/TOPIC:** Motion to Transfer Unappropriated Sanitary Sewer Reserve Funds to Coldwater PS Improvement Account

**I. Action/Motion to Be Considered:**

A motion to transfer \$200,000 from the sanitary sewer fund's unappropriated reserve account to the sanitary sewer operating budget for the Coldwater Pump Station Improvement account.

**II. Reason Why This Issue Needs Consideration:**

Lower Macungie Township is expanding their public sanitary sewer system with the development of the Mertztown Subdivision. With the expansion of the system, they are willing to extend a main to the Upper Macungie border close to the Coldwater Pump Station. This would provide for an option, at some point in the future, to eliminate the pump station and connect to the Lower Macungie system.

**III. Current Policy or Practice:**

Fund balance transfers are approved by the Board.

**IV. Other Background Information:**

Lower Macungie is asking Upper Macungie Township to reimburse them for the cost of the work. Lower Macungie's engineer and HRG both have the estimated cost at \$175,000. This work brings the main into Upper Macungie; there would be future work to create a bypass around the station, install a meter and establish a formal transportation agreement with Lower Macungie. Those costs would be less than a station rehabilitation and would also provide for an emergency bypass if the station would unexpectedly go out of service.

**V. Impact on Township Finances:**

Not Applicable

Account No. Unappropriated Reserve

Current Balance: \$29.2 million

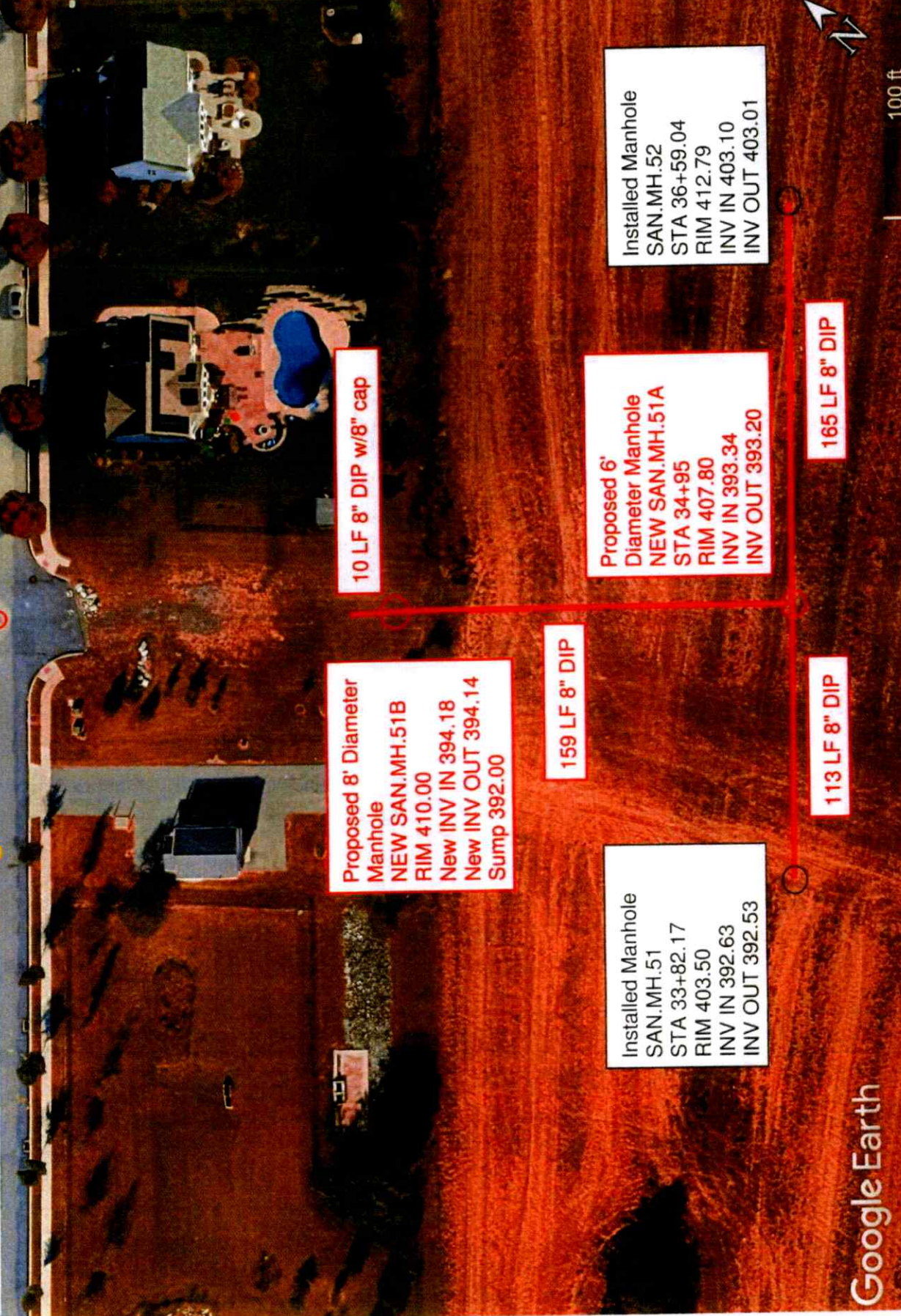
**VI. Recommendations:**

Approve the authorization request.

# Mertztown Connection

Gravity Sewer

# Legend



Proposed 8' Diameter Manhole  
 NEW SAN.MH.51B  
 RIM 410.00  
 New INV IN 394.18  
 New INV OUT 394.14  
 Sump 392.00

159 LF 8" DIP

10 LF 8" DIP w/8" cap

Proposed 6' Diameter Manhole  
 NEW SAN.MH.51A  
 STA 34+95  
 RIM 407.80  
 INV IN 393.34  
 INV OUT 393.20

113 LF 8" DIP

Installed Manhole  
 SAN.MH.52  
 STA 36+59.04  
 RIM 412.79  
 INV IN 403.10  
 INV OUT 403.01

165 LF 8" DIP



**UPPER  
MACUNGIE  
TOWNSHIP**

**BOARD OF SUPERVISORS  
ISSUE BRIEFING**

**DEPARTMENT MANAGER:** Jazmin Vazquez, Township Secretary

**DATE:** September 4, 2025

**ISSUE/TOPIC:** Authorizing Advertisement of a Public Hearing for a Liquor License Transfer Request for  
241 N. PA Route 100

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**I. Action/Motion to Be Considered:**

Motion to authorize the advertisement for a public hearing for a Liquor License Transfer Request for 241 N. Route 100, to be held on October 2, 2025, at 7:00 p.m.

**II. Reason Why This Issue Needs Consideration:**

The Pennsylvania Liquor Code requires applicants to obtain from the receiving municipality a resolution approving an inter-municipal transfer of the liquor license prior to submission of an application to the PLCB. The Liquor Code also stipulates that, prior to adoption of a Resolution by the receiving municipality at least one public hearing must take place.

**III. Current Policy or Practice:**

The Board approves or denies the inter-municipal transfers of Liquor Licenses and adopts the resolution.

**IV. Other Background Information:**

Public hearing must be advertised in a local newspaper publication.

**V. Impact on Township Finances:  Not Applicable**

Included in Budget:  Yes  No

Account No.

Current Balance:

**VI. Recommendations:**

Approve the motion as presented.



UPPER  
MACUNGIE  
TOWNSHIP

BOARD OF SUPERVISORS  
ISSUE BRIEFING

**DEPARTMENT MANAGER:** Michelle Souls, Finance Manager

**DATE:** September 4, 2025

**ISSUE/TOPIC:** 2026 Minimum Municipal Obligation -Uniform and Non-Uniform Plans

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I. **Action/Motion to Be Considered:**

To approve by motion, the calculated cost of the Township's two non-uniform pension plans and one uniform plan for 2026, known as the Minimum Municipal Obligation (MMO).

II. **Reason Why This Issue Needs Consideration:**

The MMO Worksheet is required to be completed by the Township's finance officer and shared with the Township's governing board by the last business day in September prior to the next plan year.

III. **Current Policy or Practice:**

Annually the Board of Supervisors are presented this document at their September Meeting to be in compliance with Act 205.

IV. **Other Background Information:**

These amounts will be the obligation of the Township and must be paid by December 31, 2026.

Payments may be made with general fund monies or combined with any General State Aid to Municipal Pensions.

V. **Impact on Township Finances:**  Not Applicable \$1,701,674 less state aid for 2026 Budget

Included in Budget:  Yes  No

Account No.

Current Balance:

VI. **Recommendations:**

To approve by motion, the 2026 Minimum Municipal Obligations of the Township's two non-uniform pension plans and one uniform plan, totaling \$696,283 for the Non-Uniform Defined Benefit Plan; \$59,539 for the Non-Uniform Defined Contribution Plan and \$945,852 for the Uniform Plan.

# The Minimum Municipal Obligation Worksheet (MMO) Upper Macungie Township Police Pension Plan (39-057-5 P)

for Plan Year 2026

## CHARGES

Estimated 2025 W-2 Payroll

For Covered Plan Members: (A) 3,408,175.00

PMRS Determined Normal Cost (B) 0.2058

Expressed as a Decimal:

RESULT: (A) \* (B) = (C) 701,402.00

Administrative Charge (PMRS Determined)

# of Plan Members times \$20: (D) 820.00

Amortization of Unfunded Liability

(PMRS Determined) (E) 243,630.00

TOTAL CHARGES: (C) + (D) + (E) = (F) 945,852.00

## CREDITS

Repeat Estimated 2025 W-2 Payroll

For Covered Plan Members: (A) 0.0000

Employee Contribution Rate

Expressed as a Decimal (PMRS Determined) (G) 0.0000

RESULT: (A) \* (G) = (H) 0.00

Amortization of the Actuarial Surplus

(PMRS Determined) (I) 0.00

TOTAL CREDITS: (H) + (I) = (J) 0.00

## MINIMUM MUNICIPAL OBLIGATION

(Based on 1/1/2023 Actuarial Valuation) (MMO) 945,852.00

Equals TOTAL CHARGES Minus

TOTAL CREDITS (F) - (J) = (Please round numbers to dollars)

Prepared By: \_\_\_\_\_ (Name) \_\_\_\_\_ (Signature)  
 \_\_\_\_\_ (Title) ( ) \_\_\_\_\_ (Telephone #)

Please complete the above worksheet with your best estimates and return only one copy to the Pennsylvania Municipal Retirement System by October 6, 2025. Forms can be submitted electronically to RA-RSCOMPLETEDFORMS@pa.gov. The official copy must be shared with the plan's governing board by the last business day in September.

**Pension Plan for Employees of Upper Macungie Township  
2026 Minimum Municipal Obligation**

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1 Normal Cost Percentage <sup>1</sup>	<u>10.9%</u>
2 Administrative Expense Percentage <sup>1</sup>	<u>0.6%</u>
3 Total Percentage (1 + 2)	<u>11.5%</u>
4 Estimated 2025 Total Gross W-2 Payroll	<u>\$ 2,699,821</u>
5 Annual Cost (3 x 4)	<u>\$ 310,479</u>
6 Amortization Contribution Requirement <sup>1</sup>	<u>\$ 385,804</u>
7 Financial Requirements (5 + 6)	<u>\$ 696,283</u>
8 Member Contributions Anticipated	<u>\$ 0</u>
9 10% of Negative Unfunded Liability <sup>1</sup>	<u>\$ 0</u>
10 Minimum Municipal Obligation (7 - 8 - 9) (Due Before 12-31-2026)	<u><u>\$ 696,283</u></u>

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Authorized Signature

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Date

<sup>1</sup> Based upon 01/01/2023 Actuarial Valuation

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Conrad Siegel

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**Upper Macungie Township Non Uniform Defined Contribution Retirement Plan  
2026 Minimum Municipal Obligation**

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1 Employer Contribution Percentage	<u>7.0%</u>
2 Administrative Expense Percentage	<u>0.0%</u>
3 Total Percentage (1 + 2)	<u>7.0%</u>
4 Estimated 2026 Covered Payroll	<u>\$850,558</u>
5 Financial Requirements (3 x 4)	<u>\$59,539</u>
6 Advance Employer Contribution	<u>\$0</u>
7 Minimum Municipal Obligation (5 - 6) (Due Before 12-31-2026)	<u><u>\$59,539</u></u>

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Authorized Signature

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Date

Conrad Siegel

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UPPER  
MACUNGIE  
TOWNSHIP

BOARD OF SUPERVISORS  
ISSUE BRIEFING

**DEPARTMENT MANAGER:** Ryan Griffiths – Recreation Manager

**DATE:** September 4<sup>th</sup>, 2025

**ISSUE/TOPIC:** Motion to Authorize Township Manager to Enter into an Agreement with DASH by Daysmart for Recreation Software

**I. Action/Motion to Be Considered:**

Motion to approve the Township Manager to enter into a service agreement with DASH by Daysmart Recreation Software

**II. Reason Why This Issue Needs Consideration:**

- Recreation staff have evaluated future Recreation Management Software needs and determined the current software does not meet the township's growing needs
- Several recreation software were reviewed by Recreation and Finance Staff
- To build out the software, train staff on how to use it, and promote it to the public for a January 1, 2025 rollout, staff need to begin the onboarding process in 2025

**III. Current Policy or Practice:**

The Board of Supervisors approves service agreements.

**IV. Other Background Information**

- This service agreement is a 3-year agreement, with annual costs defined in the agreement
- For the 1<sup>st</sup> year, the cost of the software will be for 10/1/25 through 12/31/25 (\$2,475) and 1/1/26 through 12/31/25(\$9,900) totaling \$12,375.00 not to be billed until 2026
- 

**V. Impact on Township Finances:  Not Applicable**

Included in Budget:  Yes (2026)  No

Account No. 01051451 445210

Current Balance: \$12,375.00

- 2027 and 2028 costs will be included in those budgets

**VI. Recommendations:**

Approve the motion as written



# Service Agreement



Dash Platform, LLC ("We", "Our" or "Us") and Upper Macungie Township, Pennsylvania ("Client", "You" or "Your") agree to enter into this Service Agreement which covers all of the terms described herein, including the terms described below, any Exhibits and the Dash Platform standard Terms of Service found here: https://www.dashplatform.com/terms-of-service (collectively, the "Agreement"). This Agreement will commence on the date the Agreement is signed by both parties ("Effective Date") and shall remain in effect through December 31, 2028 (the "Initial Term"). In the event that neither party gives ninety (90) days-notice to terminate prior to the end of the Initial Term or any subsequent renewal term, this Agreement will automatically renew for an additional 1-year Renewal Term.

The pricing, payment options along with any incentives listed in this Agreement are effective through September 5, 2025 5:00PM EST and will expire if the service agreement has not been fully executed by that time. All fees listed in this Agreement are in U.S. Dollars.

Required Fees & Payment

Below is a 3-year schedule of the subscription, training and e-learning fees you will incur to use Dash Platform. The Annual Subscription Fee includes access to Our SaaS platform, customer support, knowledge base, maintenance, hosting, defect fixes and product releases. The Annual Subscription is subject to an annual inflationary increase (5.0%).

Your first-year subscription invoice date will be January 1, 2026 to align with the beginning of your new fiscal year. Renewal invoices will be issued annually on January 1st through the initial term and will continue annually after the initial term until the Agreement is terminated. Access to the system will be granted within one (1) week after signing so there will be a pro-rated amount charged for the last quarter of 2025. The Client can pay by Check, ACH or Credit Card.

Note: Credit Card payments are subject to a 3% service fee.

Table with 6 columns: Year, Subscription Fee, Virtual Onboarding & Training, E-Learning, Coverage Period, Invoice Date. Rows for Year 1, Year 2, and Year 3.

Credit Card Processing Fees

All processing fees incurred by the Client for accepting Credit Card or ACH payments are not included in the Annual Fee. Note: Our standard credit card processing rates are 2.6% + \$0.10 for "card present" transactions and 3.2% + \$0.30 for "card not present" transactions. If Your current processor offers better rates, We will match those rates given You can provide the previous 3 months of processing statements.

## **E-Learning and Virtual Onboarding / Training Fees**

We are offering **FREE** access to Our E-Learning platform along with **15** Hours of **FREE** virtual onboarding & training. If You require more training hours than we have allotted, You will be charged additionally at \$120 per hour. **Note:** You will have a maximum of six (6) months from the Effective Date of this agreement to use the allotted training hours.

## **Optional Services & Related Fees**

Below are **optional** services with the related fees if You elect to use these third-party services. These services are **not** required to operate Dash Platform. They are in place to enhance the use of the software. These services can be added to Your system at any time.

### **Text Messaging**

- 3<sup>rd</sup> Party Twilio (<https://twilio.com>)
- Fee TBD – You must create/manage your own account
- Note **DASH** offers FREE text messaging within the app. However, the FREE service requires staff to manage mobile phone carriers for all customers. Twilio allows texting without needing the customer’s phone carrier which is a more efficient way to manage text messaging.

### **Enhanced Emailing**

- 3<sup>rd</sup> Party Constant Contact (<https://constantcontact.com>)
- Fee TBD – You must create/manage your own account
- Note **DASH** offers FREE emailing within the app. However, if You want to send out enhanced emails along with tracking the activity of those emails (ex: open rates, click rates, etc.) We would recommend using Our integration with Constant Contact.

### **Electronic Signature (Rental Contracts)**

- 3<sup>rd</sup> Party DropBox Sign (<https://www.dropbox.com/sign>)
- Fee \$0.99 per signature
- Note If You want to upload the facility rental contracts into DropBox Sign to allow customers to electronically agree and sign, the cost is \$0.99 per signature/document.

### **TV Display (Event List)**

- 3<sup>rd</sup> Party Reach Media (<https://reachmedianetwork.com>)
- Fee \$49.00 per month
- Note **DASH** offers FREE schedule display if You want to display daily event schedules on a TV display in the lobby of any facility. However, if You would prefer advanced features like paid ads (from local businesses, etc.) We would recommend the integration with Reach Media which will cost You \$49.00 per month to use this service.

**Sticker / Wristband Printing (Remote Printing)**

- 3<sup>rd</sup> Party N/A – Add-on option within **DASH**
- Fee \$49.00 per month
- Note If You would like to print stickers or wristbands for any of Your events. For Example: Printing out participant event stickers at check-in so when the participant reaches the field/court/ice an attendant can confirm they are registered/paid. Internally we call this “Remote Printing”.

**Delinquency**

In the event of any delinquency in payment, We may, at Our discretion: (i) add an additional 1.5% (or the highest amount allowed by law, whichever is lower) per month to the delinquent fees, (ii) suspend Client access to the use of Dash Platform services, or (iii) terminate this Agreement upon notice. Charges do not include any applicable sales, use or other taxes, which are the responsibility of the Client. You will be liable for any fees incurred by Us in connection with the collection of unpaid fees.

**Customer Service & Support**

The following customer support services are included with Your Subscription Fees

- **Customer Support Hours** – 8:00 AM – 8:00 PM EST, Monday through Friday.
- **In App Chat** – Within Our application, We provide Communications with Our support team via Chat (during normal support hours).
- **Email** – Emailing Our support team at [support@dashplatform.com](mailto:support@dashplatform.com) creates a support ticket in Our database and broadcasts Your email to all support team members.
- **Schedule Appointment** – Use Our support appointment calendar to schedule exclusive time with Our support team. Appointments are available in 15-minute increments during normal support hours.
- **Online Knowledge Base** – Search Our online knowledge base for guidance as to how to use different system features or reports.
- **E-Learning** – Our E-Learning system includes videos, tutorials and how-to guides and will be available to You during and after training.
- **Emergency Support** – Available 24 hours a day, seven days a week to resolve outage issues or compromised service issues.



**Termination**

Either party may terminate this Agreement (i) upon sixty (60) days written notice to the other party if the other party materially breaches any provision of this Agreement and such breach remains uncured at the expiration of such period, or (ii) if the other party becomes the subject of a petition in bankruptcy or any other proceeding relating to insolvency, receivership, liquidation, or assignment for the benefit of creditors. After the Initial Term, either party may terminate this Agreement with ninety (90) days written notice.

Additionally, Dash Platform may terminate this Agreement as set forth in the *Terms of Service* or for delinquency of payments upon notice.

**Acceptance**

We, the undersigned, agreeing to the conditions specified in this Agreement, understand and authorize the provision of services and fees in this Agreement.

**Upper Macungie Township, PA**

**Dash Platform, LLC**

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# Upper Macungie Township Community Development Report August 2025



## Current Planning Dockets

Docket	Project	90 or 45 Day Period (MPC Section 508)
2354	Estates at Woodmere	<u>10/7/2025</u>
2372	V Parkland	<u>10/8/2025</u>
2391	Arrowhead Lane Subdivision	<u>10/12/2025</u>
2394	American Craft Brewery ASRS Building	<u>10/14/2025</u>
2404	HEA2 Guard House and Site Improvements	<u>10/14/2025</u>
2390	611-17 Grammes Lane Parking Lot	<u>11/18/2025</u>
2347	Lehigh Valley West 57 / 110 PA Route 100 Warehouse	<u>11/18/2025</u>
2336	Sunset Orchards	<u>12/7/2025</u>
2361	Archdiocese of Allentown	<u>12/7/2025</u>
2343	121 Nestle Way Warehouse	<u>12/13/2025</u>
2396	Nursery Street Townhouses and Commercial Development	<u>12/14/2025</u>
2395	6045 Reppert Lane	<u>12/14/2025</u>
2403	Xtra Lease LLC Office & Maintenance Building	<u>12/14/2025</u>
2385	Delta Solar Energy	<u>12/12/20225</u>
2399	St. Mary & St. Bishoy Coptic Orthodox Church Expansion	<u>N/A</u>
2384	Redevelopment of 7660 Imperial Way	<u>N/A</u>
2379	Trexler Travel Center (Truck Stop)	<u>N/A</u>
2365A	Ferber Mixed-Use 1	<u>N/A</u>
2365B	Ferber Mixed-Use 2	<u>N/A</u>
2365C	Ferber Mixed-Use 3	<u>N/A</u>

## August 13<sup>th</sup> Zoning Hearing Board Agenda:

- 07 25 11 Brooke McCally, 331 Lone Lane – the applicant was granted a Special Exception to operate a one-chair hair studio from her home.
- 07 25 12 David Jaendl, 7660 Imperial Way – the Zoning Hearing Board voted 2 in favor and 1 opposed to grant a variance from Section 27-603,7,C.2. of the Zoning Ordinance, which requires parking areas including five or more spaces, off-street loading areas and internal driveways (other than perpendicular crossings) in the LI Zoning District to have a 50' paved area setback from an existing street right-of-way; in order to permit the installation of 1,411 square feet of additional proposed

internal driveway paved area that will be located as close as 20' from a portion of the Imperial Way right-of-way line. Subsequent to the variance approval, the applicant voluntarily withdrew all other appeals and requests for interpretation made as part of Appeal #07 25 12.

**August 20<sup>th</sup> Planning Commission Agenda:**

- #2394 American Craft Brewery ASRS Building, 7880 Penn Drive, Preliminary/Final Land Development Plan – the application proposes to construct a 49,991 square foot automated storage and retrieval system (ASRS) building that includes a bridge for conveyance and 23,681 square foot dock area. The site is located within the Township’s LI – Light Industrial Zoning District. The Planning Commission tabled the application.
- #2404 HEA2 Guardhouse and Site Improvements, 650 Boulder Drive, Minor Land Development Plan – the application proposes to construct a guardhouse and make site improvements, including the installation of fencing and upgrades to parking lot safety. The site is located within the Township’s LI – Light Industrial Zoning District. The applicant tabled the application.
- #2347 110 PA Route 100 Warehouse, 110 PA Route 100, Final Land Development Plan – the application proposes the construction of a 150,585 square foot warehouse building and associated site improvements including parking and stormwater facilities. The project is located within the Township’s LI – Light Industrial Zoning District. The Planning Commission recommended approval.
- #2390 611-17 Grammes Lane Parking Lot, 611-17 Grammes Lane, Preliminary/Final Land Development Plan – the application proposes the modification of the existing paved parking lot to reduce paving, adjust parking, and remediate stormwater management issues. The site is located within the Township’s GI – General Industrial Zoning District. The applicant tabled the application.

**August 27<sup>th</sup> Zoning Hearing Board Agenda:**

- 08 25 13 Joseph and Charissa Dorio, 1235 Brandt Drive – the applicant was granted a Special Exception under § 27-806.3B.(2) of the Zoning Ordinance to reduce the required front yard setback to allow construction of a covered front porch on a nonconforming lot that has an existing nonconforming front yard setback. The construction of the porch will reduce the front setback from 24.5 feet to 18.5 feet.

**September 2025 Planning and Zoning Meeting Schedule:**

Wednesday, September 10	6:30 PM	Zoning Hearing Board
Monday, September 15	7:00 PM	Planning Commission Workshop
Wednesday, September 17	7:00 PM	Planning Commission Meeting
Wednesday, September 24	6:30 PM	Zoning Hearing Board

**September 10<sup>th</sup> Zoning Hearing Board Agenda:**

- 09 25 14      6352 Chapmans, LP, 6352 Chapmans Road – the applicant is requesting variances from Section 27-307.2.C.d. and Section 27-806.3.A.(1)(a) & (b) of the Upper Macungie Township Zoning Ordinance in order to construct a 3,999 square foot addition to an existing commercial building with an existing non-conforming side yard setback of 27.46 feet. The proposed addition will result in a side yard building setback of 7.96 feet. Section 27-307.2.C.d. of the Zoning Ordinance requires a 30-foot side yard building setback in the LI Zoning District and Sections 27-806.3.A.(1)(a) & (b) of the Zoning Ordinance state a nonconforming structure may be expanded, provided: (a) That such action will not increase the severity or amount of the nonconformity (such as the area of the building extending into the required setback) or create any new nonconformity and (b) That any expanded area will comply with the applicable setbacks in that district and other requirements of this Chapter.

**September 17<sup>th</sup> Planning Commission Agenda:**

- #2197      TownePlace Suites, 5885 Memorial Road, Request for Modifications – the application is in response to the requirement to construct sidewalks along the property frontages of a parcel containing a newly constructed hotel. The application requests one (1) waiver from S.A.L.D.O. § 704.9.A(1). The project is located within the Township's HC – Highway Commercial Zoning District.
- #2343      121 Nestle Way & 8361 Schantz Road, Preliminary/Final Lot Consolidation & Land Development Plan – the plan proposes the consolidation of eight (8) parcels and development of an 82,167 sq. ft. warehouse, associated parking, stormwater facilities, and other associated site improvements. The project is located within the Township's LI – Light Industrial Zoning District.
- #2336      121 Nestle Way & 8361 Schantz Road, Preliminary/Final Lot Consolidation & Land Development Plan – the plan proposes the consolidation of eight (8) parcels and development of an 82,167 sq. ft. warehouse, associated parking, stormwater facilities, and other associated site improvements. The project is located within the Township's LI – Light Industrial Zoning District.
- #2395      6045 Reppert Lane, Preliminary Land Development – the applicant is proposing the construction of 25 townhome units and associated site improvements at 6045 Reppert Lane. The units will be served by public water and sewer, with private access provided at the existing Reppert Lane cul-de-sac. The project is located within the Township's R5 – Medium High Density Residential Zoning District.

**September 24<sup>th</sup> Zoning Hearing Board Agenda:**

No applications are currently pending. The meeting will be canceled if none are received.

**Development Reports**

**Residential Development Report:**

Twp. Docket	Project	Type	Total Dwelling Units	Remaining Dwelling Units
1884	Hamilton Walk	Single Family	157	4
1999	Parkland Crossing	Townhouse	144	24
2020	Wrenfield	Townhouse	98	42
2084	Lehigh Hills Phase 2	Single Family	233	39
2299	Hidden Meadows Phase 3	Townhouse	20	2
2304	Trexler Point	Townhouse	128	109
2316	Fallbrooke	Single Family	90	90
2324	Glenlivet	Single Family	52	52
2326	Carriage East	Single Family	10	10
2338	Twin Ponds	Apartments	132	132
<b>Total:</b>			<b>1,064</b>	<b>504</b>

**Nonresidential Development Report:**

Docket	Project	Type	Status
2265	Trexlertown Retail Center	Fuel Service/Market	Approved
2273	749 Route 100 Warehouse	Warehouse/Logistics	Under Construction
2291	Yourway Facility Expansion	Pharma/Campus	Under Construction
2303	7312 Windsor Drive	Warehouse/Logistics	Approved
2305	Heeps Meats	Processing	Under Construction
2317	1001 Glenlivet Drive	Warehouse/Logistics	Approved
2328	Millipore Sigma – Building Addition	Warehouse Modification	Under Construction
2337	Sam Adams Parking Lot Addition	Parking	Under Construction
2339	APCI Redevelopment	Warehouse/Logistics	Approved
2344	Americold Building Expansion	Warehouse/Logistics	Under Construction
2349	Fogelsville Elementary	Parking/Access	Under Construction
2357	XPO Logistics Expansion	Distribution Center	Approved
2376	ATAS Building Expansion	Manufacturing	Under Construction
2355	TransEdge Truck Centers	Manufacturing	Under Construction
2334	BlueTriton Semi-Trailer Entrance	Access	Approved
2388	Ocean Spray Wastewater Upgrade	Manufacturing	Approved
2383	Chase Bank Trexlertown	Financial Institution	Approved
2363	Eastern Lift Truck Expansion	Industrial Equip. Sales	Approved

**Permitting**

**Building & Zoning Permits:**

Permits:	July 2024	August 2025	Y.T.D.
Blasting/Demolition Permits:	4	0	7
Building Permits:	80	53	485
Electrical Permits:	7	7	50
Mechanical Permits:	18	37	121
On-lot Septic Permits:	1	0	3
Plumbing Permits:	3	0	13
Road Opening Permits:	4	13	35
Fire Alarm/Sprinkler Permits:	1	5	30
Zoning Permits:	54	22	200
<b>Total Permits:</b>	<b>172</b>	<b>137</b>	<b>944</b>
Plumbers Licenses:	3	3	58
Electricians Licenses:	12	9	109
<b>Total Licenses:</b>	<b>15</b>	<b>12</b>	<b>167</b>
<b>New Residential Dwelling Units:</b>	<b>15</b>	<b>15</b>	<b>107</b>
Single Family Detached:	10	6	65
Single Family Attached (Twins and Townhomes):	5	9	42
Multi-Family (Apartments):	0	0	0
New Commercial Structures:	0	1	3
<b>Revenue:</b>			
Permit & License Fees:		\$93,127.53	\$960,981.46
Planning & Zoning Fees:		\$11,020.00	\$66,737.75



Herbert, Rowland & Grubic, Inc.  
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Allentown, PA 18106  
717.564.1121  
www.hrg-inc.com

## ENGINEER'S REPORT SEPTEMBER 4<sup>TH</sup>, 2025

Attn: Robert Ibach - Township Manager  
Kalman Sostarecz - Assistant Township Manager  
Upper Macungie Township Board of Supervisors  
Ryan Kern, PE - HRG  
George White - HRG

### UPPER MACUNGIE TOWNSHIP PROJECTS

HRG Project Number: R008621.0426

#### MUNICIPAL ENGINEER - TRANSITION

HRG PROJECT MANAGER: *RYAN KERN*

PROJECT STATUS:

- We continue to meet with various Township staff and Keystone Consulting Engineers to transition the ongoing Land Development construction projects.

#### GREEN LIGHT GO - TILGHMAN STREET / HAMILTON BLVD

HRG PROJECT MANAGER: *ERIC STUMP*

PROJECT STATUS:

- Kickoff meeting and field view held on 3/28/25.
- The signal permit plans for Tilghman Street have been submitted (7/22) and are currently under PennDOT review. Awaiting response.
- For the Hamilton Blvd. corridor, HRG has coordinated with Bill Dunn from Signal Service to discuss radio communication options due to the sycamore trees from Lower Macungie Rd to the east. Signal Service will need to perform a Radio Site Survey at 8 locations along the corridor. They have provided a quote to the Public Works Dept for consideration and approval.
- Anticipate Bidding in Summer of 2026

### VZAP ASSESSMENT

HRG PROJECT MANAGER: *KAITLIN MILLS*

PROJECT STATUS:

- Kickoff meeting with the Township held on 3/11/25
- Review the Vision Zero Action Plan
- Perform field assessment of proposed connectivity for three parks:
  - ✓ Grand Park
  - ✓ Lone Lane Park
  - ✓ Breinigsville Park
- Meetings recently held with Township staff on July 21<sup>st</sup> and July 29<sup>th</sup> to discuss HRG's findings and receive additional staff input.
- 5-year Capital Plan submitted to the Township on August 12<sup>th</sup> for review.

### SCHANTZ ROAD – POTENTIAL TURNBACK FROM PENNDOT

HRG PROJECT MANAGER: *RYAN KERN*

PROJECT STATUS:

As requested at the 8/7/2025 Board of Supervisors meeting, HRG and the Township Solicitor (Andrew Schantz) were tasked with preliminary investigation into the potential for Schantz Road (from Route 100 to the roundabout at SR 222) to be turned over to the Township as part of PennDOT's 'Turnback' program. The Solicitor & I spoke and the following bullet points document our Findings:

- According to PennDOT's guidelines, they are "seeking opportunities to work with local governments to transfer functionally-local roads and bridges that have low average daily traffic volumes." Schantz Road is classified as a Major Arterial and is designed to handle large volumes of traffic. The Average Annual Daily Traffic for this section of Schantz Road is 9,813 vehicles/day and truck usage is 887 trucks/day (~9%).
- PennDOT also lists "reasons for PennDOT **not to turnback** a state-owned road to local ownership" to include the following relevant sections:
  - **Turnback project could interfere with construction and maintenance projects within the District and detour routes.** HRG Note: This would be a concern for PennDOT as Schantz Road would be a detour route if I-78, SR 222, SR 863, or SR 100 are closed (especially once the Adams Road interchange is opened).

- **Transfer of roadway would create a fragmented roadway.** HRG Note: Fragmenting the state road could possibly be avoided with other road swaps.
- **Turnback project may interfere with District winter maintenance.** HRG Note: Would need to be discussed with the PennDOT Lehigh County Maintenance Office.
- **Municipality's intent for restricting traffic is not supportive of the area transportation system.** HRG Note: The Township would need to disclose to PennDOT of its intent to restrict trucks from Schantz Road.

I spoke with two representatives from PennDOT District 5-0: John Davis (Turnback Program Coordinator) & Kerry Cox (District Traffic Engineer). We discussed the project and potential impacts. I inquired if the Township's intent is to eliminate trucks from Schantz Road, would PennDOT consider turning the road back to the Township. The answer from Kerry Cox was "no". They consider Schantz Road to be a vital part of the regional road and trucking network and the current truck restrictions (No Trucks over 45 feet) from Nestle Way west to the SR 222 roundabout to be sufficient.

Thank you for this opportunity to be of service.

Regards,



Ryan M. Kern, P.E.

Municipal Engineer

[Herbert, Rowland & Grubic, Inc.](#)

[rmk](#)



**UPPER MACUNGIE TOWNSHIP**  
 Recreation Department Report  
 09.04.25 Board of Supervisors Meeting

**2025 Programming Updates**

Program Name	Date	# Of Participants	Full / Open
National Night Out	8/5	4500	
Movie in the Park – Grange Park	6/13/25	300	
Movie in the Park – Breinigsville Park	8/8	200	
MVP 360 Sports Camps (Basketball)	8/18	5	
Teen & Adult Self Defense Workshop	8/23	40	
Slither N Smores	8/29	19	
Concert In the Park	8/30		

**2025 Upcoming Events Announcements**

Grub & Groove Grange Park: 5:00-8:00pm every Thursday from 5/15 through 9/25  
 Movie in the Park @ Grange Park: 5:30pm on Friday September 12<sup>th</sup> – Emergency Preparedness & Fire Safety: (Sonic the Hedgehog 3)  
 Fall Luck of the Draw Doubles Pickleball Tournament Grange Park: 5:00pm on Saturday September 13<sup>th</sup>  
 Teen/Adult Self-Defense Workshop presented by Lehigh Valley Martial Arts on September 6<sup>th</sup> 12:00-1:00pm

**Recreation Department General Update**

- 8.1.25 E-Newsletter (comparison of previous month)

8875 Subscribers (+23)	66% Open Rate (+2%)	703 Link Clicks (-43)
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**Monthly Parks & Recreation Board Update**

- August meeting was held on August 21<sup>st</sup>, 2025. Items discussed were
  - Comprehensive Parks, Recreation and Open Space Plan To be presented for adoption at the September Board of Supervisors Meeting
  - UMT Community Lifestyle Center Need to Schedule a Tour for the Park and Recreation Board
  - Park and Recreation Board Vacancy
  - Design Standards Discussion
  - Mobile Food Vending in Parks Discussion
  - Various Project Status/Updates
  - Fall/Winter Newsletter
  - Upcoming Events & Programs
  - 2026 Budget Preparations

**Grants Status**

**AWARDED**

- LV Greenways Mini Grant 2025 (Plant 80 trees at Grange Park Spring 2025)
- Fall 2024 Tree Pennsylvania Environmental Justice Grant (Plant 60 trees at Earl Adams Park in spring 2025)
- LV Greenways Mini Grant 2024 (Plant 19 trees at Lone Lane Park in Spring 2024)
- Spring 2024 Tree Pennsylvania Bare Roots Tree Grant (Plant 30 trees in Grange Park)
- Fall 2023 Tree Pennsylvania Bare Roots Tree Grant (Plant 20 trees in Grange Park)
- Spring 2023 Tree Pennsylvania Bare Roots Tree Grant (Plant 20 trees in Grange Park)
- LV Greenways Mini Grant 2023 (to install a message center, publication racks and trees)
- DCED Statewide Local Share Account Grant (construction of UMT Community Lifestyle Center)
- Keystone Communities Additional Appropriation Grant (construction of UMT Community Lifestyle Center)
- Leigh County Tourism Development Grant (Electronic Message Board at Grange Park)
- HUD Grant (construction of the UMT Community Lifestyle Center)

- RCAP Grant (construction of the UMT Community Lifestyle Center)

#### AWAITING STATUS

- 2025 DCNR(C2P2) Grant- Grange Park Loop Trail
- 2025 DCED (GTRP) Grant- Grange Park Loop Trail
- 2025 DCNR (C2P2) Grant- Lone Lane Park Master Plan
- 2025 DCED (GTRP) Grant- Lone Lan Park Master Plan
- 2024 DCED Statewide Local Share Account Grant- Public Works Leaf Truck
- DCED Statewide Local Share Account Grant- Earl Adams Memorial Park Playground Equipment Replacement
- DCED Statewide Local Share Account Grant- Grange Park Basketball Court Improvements
- LV Main Street Chamber grant to help offset costs of improvement projects at Grange Park
- 2024 DCED Capital Projects Fund grant to help offset the costs of the Community Center construction & supplies

#### NOT AWARDED

- Fall 2024 Tree Pennsylvania Bare Roots Tree Grant (Plant 30 trees at Grange Park)
- 2024 DCED (GTRP) grant- Phase 1 of Grange Park Loop Trail
- 2024 DCNR(C2P2) grant -Phase 1 of Grange Park Loop Trail



## Upper Macungie Township Police Department Monthly Incident/Activity Report

	August 1 – August 27, 2025	Year to Date	August 2024
<b>Total Calls for Service</b>	<b>1000</b>	8,371	1,053
<b>Reportable Crashes</b>	<b>6</b>	123	18
<b>Non-Reportable Crashes</b>	<b>38</b>	292	38
<b>Private Property Crashes</b>	<b>2</b>	43	10
<b>Criminal Arrest (Misdemeanor/Felony)</b>	<b>38</b>	233	30
<b>Non-Traffic Citations (summary)</b>	<b>24</b>	88	13
<b>Traffic Citations</b>	<b>303</b>	2268	440
<b>Parking Tickets</b>	<b>52</b>	308	62
<b>Written Warnings</b>	<b>54</b>	407	49
<b>False Alarms</b>	<b>95</b>	710	93

### Reported Crimes:

Crime Type	#
Arsons	0
Assaults	1
Burglaries	0
Disturbing the Peace Crimes	43
Drug/Alcohol Violations	4
DUI Offenses	14
Fraud Crimes	5
Homicides	0
Motor Vehicle Thefts	0
Robberies	0
Sex Offenses	0
Thefts	8
Vandalism/Criminal Mischiefs	18
Vehicle Break-in/Thefts	0
Weapon Offenses	1

## K-9 Statistics

Upper Macungie Township	Assist Other Jurisdiction
9	2

Tracking	Narcotics	Explosives Check	Area Search	Apprehension /Surrender	Stop Assists	Public Demonstration
2	4			1	2	2

## Motor Carrier Safety Assistance Program

<b>Total Inspections</b>	<b>6</b>
Level I Inspections (full driver and vehicle)	1
Level II Inspections (driver and vehicle – except brakes)	0
Level III Inspections (driver and documents only)	5
Inspections resulting in Out of Service Drivers	1
Inspections resulting in Out of Service Vehicle	1
Total Violations Discovered	11
Total Citations Issued	3

## Community Events

- 8/4/25 – North Whitehall Township Public Meeting
- 8/4/25 – Foxing Around Town – Lone Lane
- 8/5/25 – National Night Out
- 8/8/25 – Movies in the park
- 8/14/25 – HUB Meeting - UMTPD
- 8/20/25 – Raksa Bandhan Celebration - UMTPD
- 8/20/25 – New Student Orientation – Schnecksville, Ironton, Kernsville, Veteran's, Jaindi, and Fogelsville Elementary Schools
- 8/22/25 – Back to School Party – Kolapechka Park
- 8/25/25 – First Day of School – Parkland School District
- 8/26/25 – Back to School Assembly – Kernsville Elementary
- 8/27/25 – Fire Drill – Jaindi Elementary
- 8/27/25 – Back to School Night – Ironton, Veteran's, Fogelsville, and Jaindi Elementary Schools
- 8/28/25 – Back to School Night – Kernsville Elementary
- 8/28/25 – Back to School Assembly – Jaindi Elementary

Nixel Alerts - 1  
 Operation Bee Safe – 32

Car Seat Inspections – 0  
 D.A.R.E. classes – 0



# Monthly Highlights

Upper Macungie Township Police Department

August 2025

On August 5th, UMTPD had our annual National Night Out event that provided an opportunity for residents, first responders, and local organizations to connect and strengthen community partnerships. Families enjoyed food, activities, and meaningful conversations, all while supporting the mission of building safer, stronger neighborhoods.

On August 8<sup>th</sup>, Officer Julia attended the "Movies in the Park" event at Breinigsville Park. This community event provided an opportunity for families to gather in a safe and welcoming environment. Officer Julia engaged with residents, answered questions, and built positive connections with community members throughout the evening.

On August 20<sup>th</sup>, Members of the Hindu Swayamsevak Sangh USA, Inc. joined us at the Upper Macungie Township Police Department to celebrate Raksha Bandhan, also known as Universal Oneness Day. This beautiful tradition is a way of offering blessings and protection, and we were truly honored to be part of it.

On August 25th, UMTPD officers deployed our Operations Bee Safe programs on the first day of school. The officers picked bus stops to monitor for violations, get out of their vehicle, and engage with the children and parents.

## Follow us on Social Media

 [facebook.com/UMTPD](https://facebook.com/UMTPD)

 [@UpperMacungiePD](https://twitter.com/UpperMacungiePD)

 [@umtpd\\_k9unit](https://instagram.com/umtpd_k9unit)