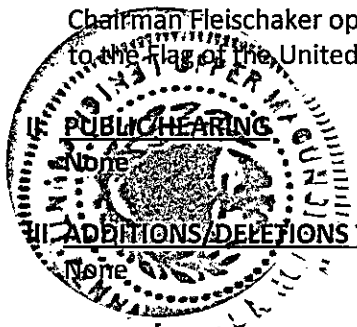


**I. CALL TO ORDER – PLEDGE TO THE FLAG**

The General Business Meeting of the Board of Supervisors of Upper Macungie Township was called to order on November 6, 2025, at 7:00 p.m. in the Municipal Building, 8330 Schantz Road, Breinigsville, PA 18031. Present were Jeff Fleischaker, Chairman; Sunny Ghai, Vice-Chairman; James M. Brunell, Supervisor; Robert Ibach, Jr., Township Manager; Meredith Keller, Director of Community Development; Jazmin Vazquez, Township Secretary; Andrew V. Schantz, Esq., Solicitor; Michael Sitoski, Chief, UMTPD; Peter Christ, Fire Commissioner; Ryan Kern, Township Engineer; Scott Faust, Public Works Director; Ryan Griffiths, Recreation Manager; Michelle Souls, Finance Director; and Wayne Nicklas, Staff Accountant.

Chairman Fleischaker opened the meeting and asked all present to join him in reciting the Pledge of Allegiance to the flag of the United States of America.



**IV. MINUTES & FINANCIALS**

- A. *Minutes – October 2, 2025 – General Business Meeting, October 7 and 14, 2025 – Budget Meetings, and October 21, 2025 – Special Meeting*
- B. *Financials – October 2025*

Chairman Fleischaker stated that he would dispense with the reading of the minutes of the previous meeting unless there were any objections.

Motion by Chairman Fleischaker to dispense with the reading of meeting minutes from the October 6, 2025 – General Business Meeting, October 7 and 14, 2025 – Budget Meetings, and October 21, 2025 – Special Meeting and approve as submitted, and authorize the payment of the bills for October 2025 in the amount of \$8,253,988.81. Seconded by Supervisor Brunell. Motion passed unanimously.

**V. PRESENTATIONS**

- A. *New Officer Presentation – Bryan Kunz*

Chief Sitoski presented new Officer Bryan Kunz, who took his oath of office before Magisterial District Judge Michael J. Faulkner on September 8<sup>th</sup>, 2025, where he swore to support, obey and defend the Constitution of the United States, the Constitution of the Commonwealth of Pennsylvania, the laws of Pennsylvania and Upper Macungie Township and that he will discharge his duties with fidelity. Officer Kunz’s son was present to pin his badge on his uniform; this is a tradition for all new officers.

- B. *2026 Proposed Budget Presentation*

Ms. Souls stated that the 2026 proposed budget was balanced and would have a surplus of approximately \$7,00,000.00. There are no increases in taxes, sewer, or refuse for the incoming year.

Motion by Supervisor Brunell to accept the 2026 Proposed Budget and authorize the Advertisement for Public Display. Seconded by Chairman Fleischaker. Motion passed unanimously.

- C. *Proclamation – Small Business Saturday*

Ms. Vazquez stated that the Saturday following Thanksgiving has endorsed this day as Small Business Saturday, encouraging residents of our community, and communities across the country to support small businesses and merchants on Small Business Saturday, celebrating its 16<sup>th</sup> year in 2025.

**VI. DISCUSSIONS & UPDATES**

None

**VII. ORDINANCES**

None

**VIII. RESOLUTIONS**

**A. Resolution #2025-40 – Docket #2405, 6517 Cetronia Road, Ratification of Planning Commission Approval**  
Mr. Ibach mentioned that with the acquisition by the Township of the property located at 6517 Cetronia Road would increase the footprint of Grange Park. The Township appeared before the Planning Commission where a favorable recommendation was provided to adjust the lot lines to be included into Grange Park.

**Motion by Supervisor Brunell to adopt Resolution #2025-40, for Docket #2405 – 6517 Cetronia Road, ratifying the approval of the Upper Macungie Township Planning Commission. Seconded by Chairman Fleischaker. Motion passed unanimously.**

**VIII. MOTIONS**

**A. Appointing Tax Committee**

Mr. Ibach mentioned that two of the previous delegates that were appointed to this committee are no longer with the township and the delegates have to be updated.

**Motion by Vice-Chairman Ghai to appoint the following personnel as delegates to the Lehigh Tax Committee; Robert Ibach, Delegate; Michelle Souls, Alternate Delegate #1; and Wayne Nicklas, Alternate Delegate #2. Seconded by Chairman Fleischaker. Motion passed unanimously.**

**Appointing Andy Phillips to the Upper Macungie Township Community Fund Board of Directors**

Mr. Ibach stated that there was a vacancy on the Upper Macungie Township Community Fund Board of Directors. Mr. Andy Phillips is a well-respected leader in the community and has expressed his interest in volunteering his time to the Fund.

**Motion by Supervisor Brunell to appoint Andy Phillips to the Upper Macungie Township Community Fund Board of Directors. Seconded by Chairman Fleischaker. Motion passed unanimously.**

**C. Authorizing the Township Manager to Update Station 8, Rental Agreement**

Mr. Ibach mentioned that the Bureau of Fire is currently using part of Station #8 for office space, this agreement would formalize the terms of understanding the Township has with the fire company.

**Motion by Chairman Fleischaker to authorize the Township Manager to sign a lease agreement with Fogelsville Fire Company Station 8 establishing the terms of use, as agreed by all parties, for UMT Bureau of Fire office space. Seconded by Supervisor Brunell. Motion passed unanimously.**

**D. Authorizing the Township Manager to Enter into an Agreement with Amazon for Peak Access**

Mr. Ibach stated that there is a requirement to enter into an indemnification agreement for any entity using private traffic control services. Amazon has previously entered into this agreement during their peak season.

**Motion by Supervisor Brunell to authorize the Township Manager to execute an indemnification agreement with Amazon for the use of traffic control in the cul-de-sac of Boulder Drive for the 2025 Holiday Season, conditioned upon the agreement meeting the satisfaction of the Township Solicitor and Staff. Seconded by Chairman Fleischaker. Motion passed unanimously.**

**E. Authorizing the Township Manager to Enter into an Agreement with No Nonsense Neutering to provide Neutering/Vaccination Services for Feral/Free Roaming Cats in the Township**

Chief Sitoski stated No Nonsense Neutering has provided the Township with neutering services in previous years and would like to continue to use their services in 2026.

Motion by Vice-Chairman Ghai to authorize the Township Manager to Enter into an Agreement with No Nonsense Neutering to provide Neutering/Vaccination Services for Feral/Free Roaming Cats in the Township. Seconded by Chairman Fleischaker. Motion passed unanimously.

**F. Authorizing the Township Manager to Enter into an Agreement with the Sanctuary at Haafsville as the Agency that Provides Services for Stray Cats**

Chief Sitoski mentioned that the Sanctuary at Haafsville provides the Township with services for stray cats within the Township. He recommended that the township extend their services for the year 2026.

Motion by Vice-Chairman Ghai to authorize the Township Manager to Enter into an Agreement with the Sanctuary at Haafsville as the Agency that Provides Services for Stray Cats. Seconded by Supervisor Brunell. Motion passed unanimously.

**IX. BOARD AND STAFF REPORTS**

**A. Township Secretary**

Ms. Vazquez stated that there were executive sessions held on October 7, 2025 at 7:15 p.m., the topic discussed was personnel matters; October 14, 2025 at 7:00 p.m., topic discussed was legal matters; October 21, 2025 at 5:10 p.m., the topic discussed was legal matters.; and November 6, 2025, at 5:30 p.m., the topic discussed was personnel matters. She also mentioned that the submission window for the Kathy Rader Good Citizenship Award has closed, and the Township received 13 applications. These will be reviewed by the Township and the winners will be announced at the December 4<sup>th</sup> meeting of the Board of Supervisors.

**B. Township Manager**

Mr. Ibach mentioned that the Township building will be closed for the holidays on November 11<sup>th</sup>, 27<sup>th</sup>, and 28<sup>th</sup> 2025.

**C. Director of Community Development**

Ms. Keller mentioned that the Public Hearing for the Zoning Amendment for Data Centers will be held at the December 4<sup>th</sup> meeting of the Board of Supervisors.

**D. Township Solicitor**

Solicitor Schantz informed that the Township has finalized the acquisition of the property at 7036 Ruppssville Road.

**E. Parks and Recreation**

Mrs. Griffiths provided information on upcoming events that are occurring throughout the Township.

**F. Supervisors**

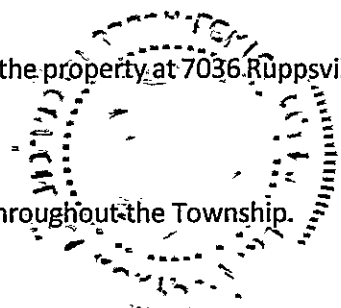
Vice-Chairman Ghai requested information on the leaf pick up that is ongoing in the Township. Mr. Faust mentioned that leaf pick up started on October 15<sup>th</sup> and will run through December 1<sup>st</sup>. Residents should have their leaves ready to pick up as there is no specific time that the Township will provide these services.

**X. PUBLIC COMMENT/COURTESY OF THE FLOOR**

Craig Kemmerer recognized the excellent work that the Upper Macungie Fire Department has been doing around the Township with quick response times that help reduce property loss and damage. He also mentioned that he would like information on what was going to happen to the property that was sold on Hickory Lane.

Jessica Rader thanked the Township for having an excellent Trunk or Treat Event at Grange Park and was very happy with all of the different activities that were available for the participants.

24110



Michael Sicinski stated that he was very happy that the Township once again would not have any tax increases and that the sewer and refuse fees would stay the same for 2026.

**XI. ADJOURNMENT**

There being no other business, **Supervisor Brunell made a motion to adjourn the meeting at 8:05 p.m. Seconded by Vice-Chairman Ghai. The motion passed unanimously.**

Submitted by:

  
\_\_\_\_\_  
Jazmin Vazquez  
Township Secretary





