



Upper Macungie Township  
Board of Supervisors  
General Business Meeting Agenda

8330 Schantz Road  
Breinigsville, PA 18031

January 05, 2026

7:00 PM

Public Meeting Room

I. CALL TO ORDER - PLEDGE TO THE FLAG

II. ADDITIONS/DELETIONS TO THE AGENDA

III. MINUTES & FINANCIALS

A. Minutes - December 4, 2025, Jazmin Vazquez

B. Financials - December 2025, Michelle Souls

IV. PRESENTATIONS

A. Legislative Update - Senator Jarrett Coleman, Jarett Coleman

V. DISCUSSIONS & UPDATES

VI. ORDINANCES

A. Ordinance 202 6-01 – Manager’s Ordinance Update, Robert Ibach

VII. RESOLUTIONS

A. Resolution #2025-01 - Adoption of the 2026 Fee Schedule, Robert Ibach

Attachments

1. [2026 Fee Schedule.pdf](#)

B. Resolution #2026-02 - Docket #2395, 6045 Reppert Lane - Sewage Planning Module, Jazmin Vazquez

Attachments

1. [res 2026-02 6045 Reppert Lane - Sewage Planning Module.pdf](#)

C. Resolution 2026-03 Appointing Members of the Zoning Hearing Board, Andrew Schantz

D. Resolution 2026-04 - Docket #2413 - Nursery Street Townhouses. 1500 Nursery Street - Modification Request, Ryan Kern

VIII. MOTIONS

A. Authorizing Memorandum of Understanding with Township Manager, Robert Ibach

B. Authorizing Staff to Create a LERTA (Local Economic Revitalization Tax Assistance) Ordinance, Robert Ibach

C. Agreements with Lower Macungie Township and Jaindl Land Company, Robert Ibach

D. Authorizing the Extension of Time for the Recording of Docket #2368 - N. Krocks Mixed Use, Meredith Keller

Attachments

1. [4DZ6766-Ltr to Meredith Keller - 12 22 25.PDF](#)

2. [IB - 617 N Krocks Rd Extension - January 2026.pdf](#)

E. Authorizing the Extension of Time for the Recording of Docket #2347 - Lehigh Valley West 57 (110 PA Route 100 Warehouse), Meredith Keller

Attachments

1. [IB - 2347 Lehigh Valley West 57 Extension.pdf](#)

- F. Authorizing Township Staff to Send Docket #2420 Sheetz Windsor Conditional Use Application to the Upper Macungie Township Planning Commission, Meredith Keller
- G. Authorizing Advertisement of a Public Hearing for February 5, 2026 for Docket #2420 Sheetz Windsor Conditional Use Application, Meredith Keller
- H. Authorizing the Advertisement of a Proposed Ordinance and Scheduling of a Public Hearing Related to the Vacation of a Portion of Main Street, Fogelsville, Andrew Schantz
- I. Motion to Authorize the Sale of Alcohol at Township Run Events , Ryan Griffiths

Attachments

1. [Sale of Alcoholic Beverages at 2026 Township Run Events.pdf](#)

- J. Motion to Authorize the Purchase of Bleachers and Soccer Goals for the UMT Community Lifestyle Center , Ryan Griffiths

Attachments

1. [UMT Community Center Bleachers and Soccer Goals Purchase.pdf](#)

**IX. BOARD & STAFF REPORTS**

- A. Recreation Department Report, Ryan Griffiths

Attachments

1. [01-05-2026 Recreation Report.pdf](#)

- B. Engineer's Report, Ryan Kern

Attachments

1. [2026-01 HRG Engineer Report.pdf](#)

- C. Public Works Department Report, Sandi Herman

Attachments

1. [2025.12.29 Jan 2026 PW BOS Report.pdf](#)

- D. Community Development Report, Meredith Keller

Attachments

1. [12-25 CD Report.pdf](#)

- E. Police Department Monthly Report, Chief Sitoski

Attachments

1. [Monthly BOS Meeting Report - December 2025.pdf](#)

**X. PUBLIC COMMENT/COURTESY OF THE FLOOR**

**XI. ADJOURNMENT**



# FEE SCHEDULE

UPPER MACUNGIE  
TOWNSHIP

*Effective January 5, 2026*

Resolution #2026-01

<b>SCHEDULE "A" ADMINISTRATIVE FEES</b>	
<b>Bid Specifications</b> (hard copy/minimum).....	\$30.00
<b>Check Return Fee</b> .....	\$25.00
<b>Copying Fees:</b>	
Up to 11x17 .....	\$0.25 per side
Larger than 11x17 .....	\$6.00 per sheet
<b>Municipal Liens and Claims Collections Costs</b> .....	See UMT Township Code Section §1-501
<b>Plumber or Electrician Licenses (Renewed Annually):</b>	
Master Plumber's License .....	\$60.00
Electrician's License .....	\$60.00
<b>Refuse/Recycling:</b>	
Residential Annual Rate .....	\$375.00
Residential Senior Discount Annual Rate.....	\$355.00
<p><i>* Should any residential establishment be owned, in whole or in part, by an individual(s) who is/are aged 65 or older as of December 31<sup>st</sup> of the prior calendar year, then the owner(s) of that residential establishment shall be entitled to a discount as set by Resolution, provided that the same individual(s) age 65 or resides in the residential establishment as his or her primary residence.</i></p> <p><i>* Refuse/Recycling charges shall be billed and payable on a quarterly basis.</i></p> <p><i>* A 10% penalty will be assessed if the payment is received or postmarked after the due date indicated on the bill.</i></p>	
Bulk Sticker .....	\$35.00
<b>Settlement Certification Fee</b> (Refuse & Sewer) .....	\$30.00
<b>Refuse/Recycling Carts:</b>	
65 Gallon (Refuse).....	\$65.00
95 Gallon (Refuse).....	\$85.00
<b>Tax Certification Fee</b> .....	\$20.00
<b>Duplicate Tax Bill Fee</b> .....	\$5.00
<b>Lehigh County Authority (LCA) Fees</b> .....	As charged by LCA
<b>Fee in Lieu of Traffic Impact Studies:</b>	
Per Signalized Intersection.....	\$5,000.00
Per Non-Signalized Intersection.....	\$3,000.00
<b>ADA Parking Space Fees:</b>	
Application .....	\$75.00
Installation .....	\$650.00
<b>Moving Permit</b> .....	\$5.00

## SCHEDULE "B" RESIDENTIAL BUILDING PERMIT FEES

48 Hour Notice to Schedule Inspections

72 Hour Notice to Schedule Final Inspections

\* ALL FEES ARE NON-REFUNDABLE\*

PA UCC FEE Added to All UCC (Act 45 of 1999) Permits		\$4.50
ADMINISTRATIVE FEE:		25%
REVIEW OF REVISED PLANS:	Each revision	\$100.00
RE-INSPECTION FEE:	Each re-inspection	\$100.00
MINIMUM JOB FEE:		\$100.00
UMT PLAN REVIEW:	Per Hour	\$80.00
3 <sup>rd</sup> PARTY RESIDENTIAL PLAN REVIEW:	Per Hour	\$100.00
Electrician License:	Yearly	\$60.00
Master Plumbers' License	Yearly	\$60.00

Should 3<sup>rd</sup> party review/inspection fees exceed this fee schedule, applicant is responsible for additional costs, as well as all costs incurred by the Township for a canceled permit.

**A. New Construction:**

- |   |          |
|---|----------|
| 1. Single or Twin Townhouse**(up to 3,500 SF)               | \$900.00 |
| Per Structure (over 3,500 SF- each additional 500 SF)       | \$100.00 |
| 2. Detached Garage or Pole Building: + Plus Electric Permit | \$300.00 |

\*\* Includes garage space but excludes unfinished basement, electrical and plumbing permits.

**B. Industrialized (Modular) Housing Unit: + Plus Electric Permit** \$400.00

**C. Manufactured (Mobile) Housing Unit:**  
 Per New or Replacement Unit + Plus Electric Permit \$400.00

**D. Additions:**

- |   |                            |
|---|----------------------------|
| 1. Additions Up To 1,000 SF (Excludes electrical & plumbing Permits) Min. | \$500.00                   |
| 2. Additions Over 1,000 SF  | Add Minimum Extra \$150.00 |
| 3. Egress Window/Bilco Door   | Minimum Fee \$150.00       |
| 4. Deck or Porch Roof Addition (Excludes Electric)                        | \$200.00                   |

**E. Alterations:**

- |                                     |  |
|-------------------------------------|--|
| 1. Alterations/Basement Renovations | \$20 Per \$1,000 Cost - Minimum Fee \$225.00 |
| 2. Solar Array System               | Minimum Fee + Plus Electric Permit \$250.00  |
- (Alterations fees exclude electrical and plumbing permit fees.)

**F. Plumbing:**

- |   |  |
|---|--|
| 1. Installation OR Replacement/Relocation of Fixtures | First 10 trapped fixtures \$100.00         |
|   | Per additional fixture \$20.00             |
| 2. Water Softener or Treatment                        | \$100.00                                   |
| 3. Sanitary Sewer/Water Line Connection or Repair     | \$100.00                                   |
| 4. Added/Replacement Equipment                        | Minimum + Plus \$25.00 per device \$100.00 |
| 5. Water Heater (Electric)                            | \$100.00                                   |

**G. Mechanical:**

- |  |                          |
|--|--------------------------|
| 1. New Home Construction                 | (2 inspections) \$150.00 |
| 2. Additions/Alterations                 | (2 inspections) \$120.00 |
| 3. Geo Thermal Systems                   | (2 inspections) \$150.00 |
| 4. Solar Hot Water System                | (1 inspection) \$100.00  |
| 5. Fireplace Insert                      | (1 inspection) \$100.00  |
| 6. Generator                             | (2 inspections) \$120.00 |
| 7. Water Heater                          | (1 inspection) \$100.00  |
| 8. All Others – Per each mechanical unit | \$100.00                 |

<b>H. Electrical:</b>		
1. Minimum Permit Fee:		\$100.00
2. Wiring and Service (Per Unit)	Up to 200 AMPS	\$150.00
	Up to 400 AMPS	\$175.00
	Up to 800 AMPS	\$225.00
3. Each Additional Sub Panel or Meter		\$100.00
4. Industrialized (Modular) Home Service		\$100.00
5. Manufactured (Mobile) Home Service		\$100.00
6. Security Systems		\$100.00
7. Additions, Renovations & Accessory Structures	First 25 outlets or heating units	\$100.00
	Each additional 25 outlets	\$20.00
8. Service Replacement		\$100.00
9. Heating and Air Conditioning Units	30 kW or less per unit	\$80.00
10. Electric Baseboard Heat	Per Unit – Minimum 3 units	\$20.00
<b>I. Fire Protection:</b>		
1. Sprinklers Installation and Standpipe - 200 Sprinkler Heads/1 Standpipe		\$325.00
	Per additional sprinkler head	\$0.32
	Per additional standpipe	\$100.00
2. Re-Inspection Fee		\$100.00
3. Review of Revised Plans		\$100.00
<b>J. Roof Replacement:</b>		
1. Roof – Material Replacement		\$100.00
<b>K. Demolition:</b>		
1. Demolition	Existing Structures	\$250.00
	Interior Only	\$150.00
<b>L. Decks/Patios:</b>		
1. Decks	Over 30 Inches Above Grade	\$200.00
	30 Inches or Less Above Grade	\$75.00
2. Pool Decks		\$125.00
3. Concrete Patio w/Footers		\$100.00
4. Retaining Walls	Over 48 Inches Above Grade	\$200.00
	48 Inches or Less Above Grade	\$75.00
<b>M. Pools:</b>		
1. Above Ground Pools	Building Permit	\$200.00
	Electrical Permit	\$150.00
2. In-Ground Pool	Building Permit	\$200.00
	Electrical Permit	\$150.00
3. Pool Barrier/Fence		\$100.00
4. Spas, Hot Tubs, Storable Pools	Building Permit	\$100.00
5. Location Inspection		\$220.00
<b>N. Lot Grading:</b>		
1. Grading Plan Review:		
a. Single Family Detached		\$210.00
b. Townhome/Twin Home		\$400.00
2. As-Built (first Floor) Inspection		\$220.00
3. Grading Inspection (Final)		
a. Single Family Detached		\$275.00
b. Townhome/Twin Home		\$275.00
<b>O. Driveway Permit:</b>		
1. Work in Street Right-of-Way or Easement	Fees as Listed on Permit Application	
<b>P. Woodland Preservation Fee:</b>		
1. When with a Woodland Preservation Development	Per Lot	\$75.00

## "SCHEDULE C" COMMERCIAL BUILDING PERMIT FEES

48 Hour Notice to Schedule Inspections 72 Hour Notice to Schedule Final Inspections  
 \* ALL FEES ARE NON-REFUNDABLE\*

ADMINISTRATION FEE:		25%
REVIEW OF REVISED PLANS	each revision	\$100.00
RE-INSPECTION FEE:	each re-inspection	\$100.00
UMT COMMERCIAL PLAN REVIEW	per hour	\$100.00
3rd PARTY COMMERCIAL PLAN REVIEW	per hour	\$200.00
Electrician License:	Yearly	\$60.00
Master Plumber's License:	Yearly	\$60.00
All UCC (Act 45 of 1999) Permits:	Add PA UCC Fee	\$4.50

Should 3<sup>rd</sup> party review/inspection fees exceed this fee schedule, applicant is responsible for added costs, as well as all costs incurred by the Township for a canceled permit.

**A. Industrial or Commercial Building Permit\*:**

- |  |        |
|--|--------|
| 1. Per square foot for the first 200,000 square feet | \$0.55 |
| 2. Per square foot up to 500,000 square feet         | \$0.40 |
| 3. Per square foot thereafter                        | \$0.15 |

**B. Interior Alterations & Tenant Renovations\*:**

- |   |               |               |
|---|---------------|---------------|
| 1. Interior Alterations/Renovations – Per Square Foot |               | \$0.55        |
| a. Minimum Fee  |               | \$300.00      |
| 2. Change of Occupancy (one inspection)               | Min. \$200.00 | Max. \$350.00 |

\*Less than 10,000 SF must pay all disciplines; 10,001-50,000 SF  
 Includes all but Electrical & Fire Protection.

**C. Accessory Structures/Miscellaneous:**

- |                                |                                   |
|--------------------------------|-----------------------------------|
| 1. Up to 500 square feet       | \$150.00                          |
| a. Per square foot thereafter  | \$0.30                            |
| 2. Racking or Conveyor Systems | \$0.15 per SF – Min. Fee \$360.00 |

**D. Construction Trailer:**

(Plus Electrical Service) \$100.00

**E. Plumbing:**

- |  |                                    |
|--|------------------------------------|
| 1. Includes first three (3) trapped fixtures | \$160.00                           |
| 2. Per additional trapped fixture(s)         | \$30.00                            |
| 3. Added/Replacement Equipment               | Min. + \$30.00 per device \$125.00 |

**F. Mechanical:**

- |  |                   |
|--|-------------------|
| 1. Includes first unit*                | \$125.00          |
| 2. Per each additional mechanical unit | \$65.00           |
| 3. Commercial Kitchen Exhaust          | Per Hood \$325.00 |

\*Unit includes each air handler and exhaust unit over 150 CFM, excluding commercial kitchen exhaust.

**G. Electrical (New Construction or Renovations):**

Add costs below for various items listed to rough and final wiring outlet quantities

- |  |                            |          |
|--|----------------------------|----------|
| 1. Rough Wiring:                         | 1 to 25 outlets or devices | \$100.00 |
| a. Each additional 25 outlets or devices |                            | \$100.00 |
| 2. Final Wiring:                         | 1 to 25 outlets or devices | \$100.00 |
| a. Each additional 25 outlets or devices |                            | \$100.00 |

**(Please note that an outlet or device is a receptacle, light, switch, etc.)**

3. Services and Feeders	200 AMPS or less	\$100.00
	400 AMPS or less	\$125.00
	800 AMPS or less	\$150.00
	1000 AMPS or less	\$225.00
	1500 AMPS or less	\$250.00
	2000 AMPS or less	\$325.00
	Over 2000 AMPS	\$450.00

**(X3 Multiplier for above items for voltages over 600)**

4. Transformers, Generators, Vaults, Substations, Etc.	Up to 100 kVA	\$100.00
	101 to 200 kVA	\$125.00
	201 to 500 kVA	\$150.00
	501 to 1000 kVA	\$175.00
	Over 1000 kVA	\$200.00

**(X3 Multiplier for above items for voltages over 600)**

5. Heating & Air Conditioning Units	Up to 50 kW for first unit	\$100.00
	Up to 50 kW for each additional unit	\$50.00
	51 to 100 kW for first unit	\$100.00
	51 to 100 kW for each additional unit	\$50.00
	Over 100 kW for first unit	\$100.00
	Over 100 kW for each additional unit	\$50.00

6. Low Voltage/Data Cabling	\$225.00
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**H. Signs:**

1. Wall Sign (Parallel or Projecting)	\$100.00	
2. Freestanding	\$150.00	
3. Zoning Compliance (all signs)	\$75.00	
4. Electrical Permit	Building (2 visits) (\$100.00 per visit)	\$200.00
	Sign for first unit	\$75.00
	Sign-for each additional unit	\$25.00
	Protective Signaling Systems	\$75.00
	Site Light and or pole standard (each)	\$40.00

**I. Fire Protection:**

1. Sprinklers, Standpipes, Risers, Hydrants & Fire Loops	a. 200 sprinkler heads, 1 standpipe	\$325.00
	b. Per additional sprinkler head	\$0.32
	c. Per additional standpipe, riser, hydrant & fire loop	\$100.00
2. Suppression System	\$325.00	
3. Demolition	\$250.00	
4. Re-Inspection Fee	\$100.00	
5. Review of Revised Plans	\$100.00	
6. Fire Alarm & Detection System – Each 50 Devices or portion thereof	\$325.00	

**J. Roof Replacement:**

1. New Roofing Materials Replacement	1 to 150,000 Square Feet	\$200.00
	150,001 to 250,000 Square Feet	\$350.00
	Over 250,001 Square Feet	\$600.00

**K. Demolition:**

1. Existing Structures	\$300.00
2. Interior OR Oil Tank Removal	\$150.00

**L. Blasting:**

1. 30 Day Permit (can be renewed)	\$250.00
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**M. Solar Photovoltaic System – Commercial**

1. Plan Review	Per Hour	\$150.00
2. Permit/Inspections	For first \$1,000 of Project Cost	\$100.00
	For Each \$1,000 Thereafter	\$8.00
3. Re-Inspection		\$200.00
4. Permit Charge	Minimum	\$200.00
5. Consultation – Electric	Per Hour Pre-Construction	\$100.00
6. Building, Sprinklers, Plumbing		\$200.00
7. Pre-Construction Consultation w/BCO	Per Hour	\$100.00
8. Solar Fields – Commercial	(Fees Per this Section “M”)	

**N. Swimming Pools:**

1. State of Pa 3-Year Certification	\$250.00
2. Electric	\$150.00

**O. Work in Street Right-Of-Way or Township Easement** Fees as listed on Permit Application

**P. Temporary Uses** Includes all but Electrical and Fire Protection \$125.00

**Q. Cell Towers\***

1. New Tower – First Antennae	Up to 4 inspections + Plan Review	\$400.00
2. Each additional antenna mounted on existing tower (co-location)	Up to 2 inspections + Plan Review	\$200.00

\*Does not include Electrical

**R. Special Circumstances** - Any type of permit not specifically listed – As Invoiced by 3<sup>rd</sup> Party

## SCHEDULE "D" ZONING PERMIT FEES

(Not associated with any other permit review)

Zoning Use and Occupancy Review .....	\$150.00
Change of Business Name Only .....	\$25.00
Zoning Re-Reviews for Incomplete, Denied Plans, or Voluntary Plan Revisions .....	\$50.00
Fences and Walls (6 feet high or less) .....	\$75.00
Accessory Structures (less than 1,000 square feet) .....	\$75.00
Sheds.....	\$75.00
Special Events or Temporary Uses .....	\$125.00
Temporary Structures .....	\$75.00
Home Occupations .....	\$150.00
Patio - Slab .....	\$75.00
Work on Driveways Outside the Right-Of-Way .....	\$75.00
Commercial Parking Lot Paving .....	\$250.00
Sign Zoning Compliance Review .....	\$150.00
Grading and/or Land Clearing or Timbering Permit .....	\$150.00
Dumpsters & Portable Storage Units in Right-Of-Way .....	\$50.00
Road Openings – Road Surface Less than 5 Years Old (Township Code §21-115) .....	\$250.00
or two (2%) percent of all the total cost of restoring the opening.	

## SCHEDULE "E" SUBDIVISION AND LAND DEVELOPMENT FEES

### Application and Initial Escrow Amounts for Subdivision or Land Development Applications

Type of Application	Application Fee	Escrow Amount	Resubmission Fee*
Minor Subdivision Plan Review	\$600.00	\$5,000 + \$500/acre (Maximum \$15,000)	\$450.00
Major Non-Residential Sketch Plan Review	\$500.00	\$5,000	\$450.00
Major Non-Residential Preliminary Subdivision and/or Land Development Plan Review	\$750.00	\$5,000 + \$500/acre (Maximum \$50,000)	\$550.00
Major Non-Residential Final Subdivision and/or Land Development Plan Review	\$750.00	\$5,000 + \$500/acre (Maximum \$50,000)	\$550.00
Major Non-Residential Preliminary/Final Subdivision and/or Land Development Plan Review	\$750.00	\$5,000 + \$500/acre (Maximum \$50,000)	\$550.00
Major Residential Subdivision and/or Land Development Sketch Plan Review	\$500.00	\$5,000	\$450.00
Major Residential Subdivision and/or Land Development Preliminary Plan Review	\$750.00	\$5,000 + \$500/acre (Maximum \$50,000)	\$550.00
Major Residential Subdivision and/or Land Development Final Plan Review	\$750.00	\$5,000 + \$500/acre (Maximum \$50,000)	\$550.00
Major Residential Subdivision and/or Land Development Preliminary/Final Plan Review	\$750.00	\$5,000 + \$500/acre (Maximum \$50,000)	\$550.00
Major Residential Subdivision and/or Land Development Revised Final Plan Review	\$750.00	50% of original escrow	\$550.00
Resubdivision/Lot Line Adjustment Plan Review	\$600.00	\$5,000	\$400.00
Land Development/Subdivision Pre-Application Consultation	\$250	\$1,500	
Land Development/Subdivision Waiver	\$500	\$2,000	
Professional Staff Review of Non-Subdivision or Land Development Plan	\$250	\$2,000	

**Notes:**

1. This fee schedule is subject to Upper Macungie Township's Escrow and Reimbursement Policy for Subdivision/ Land Development Applications.
2. Applicant responsibility is not limited to the amount of the escrow noted on the above chart.
3. Escrow amounts determined by acreage refer to the acreage of the entire tract of land, not just the proposed project area.
3. Application Fees are non-refundable.

\* After the initial Planning Commission meeting at which a plan is reviewed, a Resubmission Fee is required to be submitted along with each subsequent formal submission of plans and/or supporting materials before the plan is reviewed by staff for a subsequent Planning Commission or Board of Supervisors meeting. The Resubmission Fee is non-refundable. The applicant may postpone the plan's review at any Planning Commission or Board of Supervisors meeting prior to the advertisement of that plan for the particular meeting without penalty. Once the plan is advertised to be reviewed at a particular meeting, a new Resubmission Fee shall be required for a formal review at any subsequent meeting whether or not the plan was discussed at the advertised meeting.

## SCHEDULE "F" APPEALS, HEARINGS, REVIEWS & OTHER FEES

Appeals, Hearings, Reviews & Other Fees		
Type of Application	Application Fee	Initial Escrow Amount
Building Code Appeal	\$500	N/A
Code or Policy Adoption/Amendment	\$500	\$2,000
Erosion & Control Plan Review	\$150	\$1,000
Fire Code Appeal	\$500	N/A
Grading Permit	\$250	\$1,000
Parking Lot Lighting Review	\$150	\$750
Rezoning or Zoning Ordinance/Map Amendment	\$1,000	\$5,000
Sanitary Sewer Planning Module Review	\$150	\$1,500
Storm Water Plan Review	\$150	\$1,500
Street Vacation	\$500	\$5,000
Zoning Officer Preliminary Opinions/ Zoning Assessments - Commercial	\$300	
Zoning Officer Preliminary Opinions/ Zoning Assessments - Residential	\$150	
Zoning Conditional Use Appeal/Hearing Residential	\$600	
Non-Residential	\$800	
Zoning Hearing Board Dimensional Variance Appeals for Residential Uses	\$600	
Appeals for Non-Residential Uses	\$800	
Zoning Hearing Board Special Exceptions/All Others Residential	\$600	
Non-Residential	\$800	
Zoning Hearing Board Time Extension Requests and Continuations of Hearings Residential	\$400	
Non-Residential	\$500	
<b>Notes:</b>		
1. This fee schedule is subject to Upper Macungie Township Escrow and Reimbursement Policy for Non-Subdivision/Land Development Applications		
2. Applicant responsibility is not limited to the amount of the escrow noted on the above chart.		
3. Application Fees are non-refundable.		

## SCHEDULE "G" POLICE DEPARTMENT FEES

### Police Service Fees

Accident Reports .....	\$15.00
Accident Reconstruction Report .....	\$200.00
Finger Printing (during posted hours only, free for UMT residents) .....	\$10.00
Incident Reports (per Subpoena duces tecum or Right-to-Know Act Request)	
Printed copies .....	\$0.25 per side
Postage for mailing printed reports (1 <sup>st</sup> class mail).....	cost of postage
Faxed copies .....	\$0.50 per page
Photograph Disc (accident-related only)	
1-50 photos.....	\$50.00
51-100 photos.....	\$75.00
101+ photos.....	\$100.00
Video – CD or DVD (per video).....	\$50.00

### Police Service Extra Duty Overtime Rates (estimated cost)

Total Patrol & Vehicle .....	\$130.98/hour
Total Detective & Vehicle.....	\$134.89/hour
Total Sergeant & Vehicle.....	\$140.67/hour
Total Lieutenant & Vehicle.....	\$146.73/hour

## SCHEDULE "H" BUREAU OF FIRE FEES

### Annual Fire Safety Inspections

Required for all Assembly, Business, Educational, Mercantile, Factory Industrial, Institutional, High Hazard, Residential R-1, R-2, Storage, Utility, and miscellaneous use groups as defined in International Building Codes.

#### A. Non-Residential

0 to 999 square feet .....	\$60.00
1,000 to 3,499 square feet .....	\$102.00
3,500 to 12,499 square feet .....	\$150.00
12,500 to 24,999 square feet .....	\$192.00
25,000 to 49,999 square feet .....	\$240.00
50,000 to 99,999 square feet .....	\$360.00
100,000 to 499,999 square feet .....	\$720.00
500,000 or more square feet .....	\$960.00
High Hazard .....	\$960.00

#### B. Residential

(R-1 Hotel/Motel) 50 units or less .....	\$90.00 plus \$6.00 per unit
51 units or more .....	\$180.00 plus \$6.00 per unit
(R-2 Apartments) 26 units or less .....	\$90.00 plus \$6.00 per unit
27 units or more .....	\$180.00 plus \$6.00 per unit

#### C. Institutional

0 to 25,999 square feet .....	\$192.00
26,000 to 49,999 square feet .....	\$300.00
50,000 or more square feet .....	\$480.00

#### Fire False Alarm Fees

Each.... See UMT Code, Chapter 1, Part 4, Section 1-405.6.B. ....	\$500.00
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## SCHEDULE "I" PUBLIC WORKS DEPARTMENT FEES

### Public Works Fees

Scoop of Mulch .....	\$10.00
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### Public Works Service Extra Duty Rates

Total Team Leader .....	\$48.76/hour
Assistant Team Leader .....	\$47.18/hour
Public Works Employee .....	\$45.60/hour

### Public Works Service Extra Duty Overtime Rates

Total Team Leader .....	\$72.84/hour
Assistant Team Leader .....	\$70.48/hour
Public Works Employee .....	\$68.11/hour

**Note: Public Works Equipment Rates derived from Current FEMA Schedule of Equipment**

DRAFT

## SCHEDULE "J" RECREATION & COMMUNITY LIFESTYLE CENTER FEES

### PAVILION RENTAL FEES

	Resident & Non-profit	Non-Resident	Commercial & For-Profit
Various Pavilions	\$100.00	\$150.00	\$175.00

### GENERAL RECREATIONAL USE RENTAL FEES

Field & Court Rental Facilities	Per Hour Per Field/Court		
*Individual Pickleball Courts may not be rented.	Resident & Non-profit Fee	Non- Resident Rental Fee	Commercial Organization Rental Fee
Baseball, Softball, Basketball, Volleyball, Tennis, Soccer, Football, Flag Football, Lacrosse, Field Hockey	\$15.00	\$25.00	\$40.00
Lights (per field/lighted area where available)	\$5.00	\$5.00	\$5.00

### SUMMER CAMP REGISTRATION FEES

TYPE	FEE	
	Resident	Non-Resident
Camp Registration Fee (per child ages 6-12)	\$425.00	\$500.00
Teen Camp Registration Fee (per child ages 13-15)	\$100.00	\$125.00

### GRANGE PARK SPLASH PARK FEES

TYPE	FEE			
Annual	Resident Fee	Non- Resident Fee	Lower Macungie Resident	Replacement Card Fee
Membership + Card	\$15.00	\$25.00	\$20.00	\$10.00

### LOWER MACUNGIE SEASON POOL PASS FEES

#### (Upper Macungie Resident Rates)

Family (up to 4 people)	\$300.00
Family of 5	\$325.00
Family of 6	\$350.00
Family of 7	\$375.00
Family of 8	\$400.00
Couple	\$190.00
Adult (18 and over)	\$125.00
Child (under 18)	\$90.00
Infant (2 and under)	Free
Senior Adult (59 and over)	\$80.00

**TOURNAMENT, CAMPS, PARK RENTAL & SPECIAL EVENT FEES:**

Rental Facilities	FEES (DAILY PER FIELD/COURT/AREA)			
	Resident & Non-Profit Rental Fee	Non-Resident Rental Fee	Commercial Organization Rental Fee	Security Deposit <small>If requested</small>
Baseball, Softball, Basketball, Volleyball, Tennis, Soccer, Football, Flag Football, Lacrosse, Field Hockey	\$200.00	\$300.00	\$400.00	\$250.00
Disc Golf Course	\$300.00	\$400.00	\$500.00	\$250.00
Pickleball (all 12 courts)	\$600.00	\$800.00	\$1,000.00	\$300.00
Park Road Closure (cones, barricades, signs)	\$60.00	\$60.00	\$60.00	N/A
Light fees (per field where available)	\$30.00	\$30.00	\$30.00	N/A
Earl Adams Memorial (Breinigsville) Park includes Upper and Lower Pavilions excludes playground, basketball and sand volleyball courts	\$800.00	\$1200.00	\$1500.00	\$1,500.00
Grange Park Area #1 (15 acres) includes Pavilions #1 and #2	\$1,000.00	\$1,250.00	\$1,500.00	\$1,000.00
Grange Park Athletic Area 2 (12 Acres) Includes Pavilions #5 and #6	\$750.00	\$1,000.00	\$1,250.00	\$1,000.00
Grange Park Athletic Area 3 (11 Acres)	\$700.00	\$950.00	\$1,200.00	\$1,000.00
Grange Park Athletic Area 4 (1.5 Acres/includes Pavilion #4)	\$150.00	\$200.00	\$250.00	\$250.00
Grange Park Rec Field (5 Acres) excludes basketball courts	\$350.00	\$550.00	\$750.00	\$500.00
Grange Park (48 Acres) (excludes pickleball courts, playground, & splash pad) includes all pavilions	\$2,500.00	\$3,500.00	\$4,500.00	\$2,000.00
Lone Lane Park (35 acres) excludes playground	\$1,750.00	\$2,750.00	\$3,750.00	\$1,000.00

Organizations will be charged a fee according to the Upper Macungie Township fee schedule. These fees help offset the annual costs of fertilization, repair (including seed, top dressing, etc.) and preparation of the fields for play (scheduling, administrative duties). Staff may prorate fees for the large Athletic Areas in Grange Park to proportionately allocate park land and/or amenities. In addition, an organization imposing costs on Upper Macungie Township, such as the use of lighting, repair of damage, etc., will be responsible for such costs. Security deposits may also be required prior to your rental.

Should the Township receive a request to use Township Facilities in a manner not contemplated or listed in this Fee Schedule, the Township shall establish a fee by calculating the projected cost of the request to the Township taking into consideration staff time (scheduling and administrative duties), cost of proportionate use of the facilities needed, including preparation, lighting, safety, repair of damage, etc.. Security costs may also be required in permitted and such event.

501(c)(3) Religious institutions, organizations, and their affiliated entities within Upper Macungie Township and the Parkland School District will not be charged UMT Facility Rental Fees. All other entities regardless of nonprofit status are subject to UMT Rental Fees listed within this Fee Schedule.

### NEWSLETTERS

Newsletter Ad.- Business Card	225.00 per issue
Newsletter Ad.- Quarter Page	750.00 per issue
Newsletter Ad.- Half Page	1,500.00 per issue
Newsletter Ad.- Full Page	3,000.00 per issue

### SPONSERSHIP FEES

Family Sponsor Package	\$500.00
Trojan Sponsor Package	\$1,000.00
Elite Sponsor Package	\$2,000.00
Visionary Sponsor Package	\$4,000.00
Visionary Sponsor Package + Exclusivity Rights	\$10,000.00

### EVENT VENDOR FEES -UMT RUN/SPONSORED EVENTS

Vendor Type	Small Event (under 500 Attendees)	Medium Event (500-1000 Attendees)	Large Event (1,001+ attendees)
Commercial Food & Beverage	\$10.00	\$25.00	\$50.00
Non-Food Craft	FREE	\$5.00	\$10.00
Community Outreach	FREE	FREE	FREE
Event Sponsor	FREE	FREE	FREE

**COMMUNITY LIFESTYLE CENTER  
DAILY ADMISSION / MEMBERSHIP FEES**

<b>Type</b>	<b>Resident</b>	<b>Non-Resident</b>
Daily Admission (Facility Access-Fitness Areas, Open Courts/Turf)	\$10.00	\$15.00
Drop In Events (Pick Up Sports-Basketball/Volleyball/Pickleball/Soccer)	\$10.00	\$15.00
Youth Membership (Ages 2-17) *not permitted to access facility without adult supervision until 14 years old	\$250.00 Annual or \$21.00 per month	\$315 Annual or \$27.00 per month
Adult Membership (Ages 18-64)	\$300 Annual or \$25.00 per month	\$375.00 Annual or \$32.00 per month
Active Older Adult Membership (Ages 65 +)	\$250.00 Annual or \$21.00 per month	\$315 Annual or \$27.00 per month
Family Membership (Up to 4 individuals who reside in the same household)	\$600.00 Annual or \$55 per month	\$750.00 Annual or \$63.00 per month
Additional Member- Family Membership (must reside in the same household)	\$75.00 Annual or \$7.00 per month	\$100.00 Annual or \$10.00 per month
Founding Partner Membership (LVHN, Jaindl, Alvin H. Butz, Air Products Employees)	\$300 Annual or \$28.00 per month	\$375.00 Annual or \$35.00 per month

**COMMUNITY LIFESTYLE CENTER BENEFITS**

**The following items are benefits included with the purchase of a Community Lifestyle Membership**

- Full access to Fitness Areas and Walking Track
- Exclusive Access to Turf Field and Gymnasiums during “Open Play” times
- FREE entry to all “Drop-In” events
- FREE admission to “Member-Exclusive Events”
- FREE admission to “Select Ticketed Events”
- FREE Fitness Areas Equipment Orientation with LVHN Professional Staff
- Discounts on various LVHN Personal Training Program Offerings
- Early Registration for All UMT Parks and Recreation Programs (one week prior to non-members)
- 10% discount on all UMT Park and Recreation Programs (*excludes Summer Camp Program*)
- 10% discount on all Pavilion and Room Rentals
- 25% discount on UMT Community Lifestyle Center Birthday Party Packages

**COMMUNITY LIFESTYLE CENTER FACILITY RENTAL FEES**

**PEAK SEASON FACILITY RENTAL RATES (NOVEMBER 1<sup>st</sup> to March 31<sup>st</sup>)**

<b>Facility Name</b>	<b>Resident &amp; Non-Profit Rental Fee</b>	<b>Non- Resident Rental Fee</b>	<b>Commercial For-Profit Organization Rental Fee</b>
Full Gymnasium (Gym C consists of 2 full Gymnasiums)	\$80.00 per hour	\$100.00 per hour	\$120.00 per hour
Half Gymnasium (Available in Gym B Only)	\$40.00 per hour	\$50.00 per hour	\$60.00 per hour
Full Turf Field	\$350.00 per hour	\$450.00 per hour	\$550.00 per hour
1/3 Turf Field Section	\$125.00 per hour	\$175.00 per hour	\$225.00 per hour
Multi-Purpose Room / Community Room A/ Community Room B	\$25.00 per hour	\$50.00 per hour	\$75.00 per hour

**COMMUNITY LIFESTYLE CENTER FACILITY RENTAL FEES**

**OFF SEASON FACILITY RENTAL RATES (April 1<sup>st</sup> to October 31<sup>st</sup>)**

<b>Facility Name</b>	<b>Resident &amp; Non-Profit Rental Fee</b>	<b>Non- Resident Rental Fee</b>	<b>Commercial For-Profit Organization Rental Fee</b>
Full Gymnasium (Gym C consists of 2 full Gymnasiums)	\$40.00 per hour	\$50.00 per hour	\$60.00 per hour
Half Gymnasium (Available in Gym B Only)	\$20.00 per hour	\$25.00 per hour	\$30.00 per hour
Full Turf Field	\$175.00 per hour	\$250.00 per hour	\$325.00 per hour
1/3 Turf Field Section	\$75.00 per hour	\$125.00 per hour	\$175.00 per hour
Multi-Purpose Room / Community Room A/ Community Room B	\$25.00 per hour	\$50.00 per hour	\$75.00 per hour

**COMMUNITY LIFESTYLE CENTER BIRTHDAY PARTY PACKAGES**

<b>TYPE</b>	<b>FEE</b>	
	<b>Resident</b>	<b>Non-Resident</b>
Birthday Party Package Including Room Rental, Gym or Turf Usage, Staff Attendant for up to 1.5 hours	\$475.00	\$550.00

## CANCELLATION / REFUND / USAGE POLICY

### Township Programs/Events/Camps

- Full refunds/credits will be issued if the Recreation Department completely cancels a program or event.
- Refunds for township programs and events will not be given due to weather cancellations, however, makeup dates may be scheduled. If makeup classes are not possible due to instructor availability, you will be provided a prorated credit in your RecDesk account.
- Any household credit issued will expire 365 days after they are issued.
- No credits or refunds are given when a participant withdraws from a program after the start date.
- No credits or refunds are given when a participant is asked to leave due to inappropriate or unacceptable behavior.
- Refund requests made 21+ calendar days before the start of the program or event will receive a full refund.
- Any refund request made within 20 calendar days of the program or event will incur a 10% administrative fee.
- No refunds will be issued for any cancellation/refund requests made within 7 days of a program or event.
- No refunds for any reason will be issued once a program has concluded.

### Summer Camp Registration

- Cancellation/refund requests made 90 days or more prior to the first day of camp, a full refund will be issued.
- Cancellation/refund requests made 60 days or more prior to the first day of camp, a refund minus an administrative fee of 10% of your total cost of camp will be issued.
- Cancellation/refund requests made 30 days or more prior to the first day of camp, a refund minus an administrative fee of 25% of your total cost of camp, **IF the vacated spot can be filled**, will be issued.
- Cancellation/refund requests made less than 30 days prior to the first day of camp, No credits or refunds will be issued.
- No credits or refunds are given if a participant is asked to leave due to inappropriate or unacceptable behavior.
- All requests must be in writing to [recreation@uppermac.org](mailto:recreation@uppermac.org)

### Outdoor Park Facility Rentals (Pavilions, Ball Fields, Courts)

- A full refund will be issued if the Recreation Department cancels your facility rental.
- No credits or refunds are given if a renter is found to have provided false or misleading information about their rental
- Refunds for facility rentals will **NOT** be given due to inclement weather.
- Any cancellation/refund request made 21+ calendar days of the rental will receive a full refund.
- Any cancellation/refund request made within 20 calendar days of the rental will incur a 10% administrative fee.
- No refunds will be issued for any cancellation/refund requests made within 7 days of your facility rental.
- Attempts to reschedule must be made prior to the event date and must be within the same calendar year.

### Community Lifestyle Center Memberships

- Cancellation of monthly (auto pay) memberships require a written cancellation notice (in person or via email at [recreation@uppermac.org](mailto:recreation@uppermac.org)) to Community lifestyle center staff. The monthly membership will remain active until the end of the next billing cycle. Memberships cancelled less than 90 days after initial purchase will incur an additional \$75.00 cancellation fee
- Youth Memberships under the age of 14 always require adult supervision
- Youth under the age of 2 do not require membership

### Community Lifestyle Center Facility Rentals

- Cancellation/refund requests made 90 days or more prior to the rental date, a full refund will be issued.
- Cancellation/refund requests made 60 days or more prior to the rental date, a refund minus an administrative fee of 10% will be issued.
- Cancellation/refund requests made 30 days or more prior to the rental date, a refund minus an administrative fee of 25% will be issued.

- Cancellation/refund requests made less than 30 days prior to the rental date, No credits or refunds will be issued.
- No credits or refunds are given if a renter is found to have provided false or misleading information about their rental

All requests must be in writing to [recreation@uppermac.org](mailto:recreation@uppermac.org)

### Special Events

- A full refund will be issued if the Recreation Department cancels your event.
- No credits or refunds are given if a renter is found to have provided false or misleading information about their event
- Refunds for facility rentals will **NOT** be given due to inclement weather.
- 10% Non-Refundable Deposit is required at the time of booking to reserve event date and location.
- Remaining 90% Balance is due no later than 30 days prior to the event date

*Any cancellation/refund request made within any of the terms listed above due to extenuating circumstances (injury, death, facility condition, etc.) will be handled on a case-by-case basis and will require Recreation Manager and Township Manager approval. If extenuating circumstances exist, requests must be made in writing to the Recreation Manager at [recreation@uppermac.org](mailto:recreation@uppermac.org). Transfers, credits, or refunds for medical reasons will be prorated from receipt of notification. Proof of doctor's documentation may be requested by the township in order to process your request.*

### DEBIT/CREDIT CARD CONVENIENCE FEE

A Non-Refundable of up to 4% debit/credit card convenience fee of up to 4% will be applied to all credit card transactions for purchases made through the Upper Macungie Township Parks and Recreation Department.

### ACTIVE DUTY MILITARY/VETERANS DISCOUNT

A 10% discount on all Upper Macungie Township Parks and Recreation Department purchases will be available to all Active-Duty Military and Veterans. Proper Identification proving Active Duty/Veteran Status must be shown to staff for discount to be applied

### PROGRAM FEES

The Upper Macungie Township Recreation Department strives to provide the highest quality facilities, programs, events, and services. Fees for these programs and events are determined by staff based on instructor pay scales, as well as direct and indirect costs related to program/event expenses. Program and event fees, balanced with a combination of grants, donations, and municipal contributions, are vital to the ongoing success of the Recreation Department.

DRAFT

## **SCHEDULE "K" SANITARY SEWER FEES**

### **Metered Rate Schedule**

- (1) Sewer rentals or charges shall be computed in accordance with the following metered charge per quarter-annum or, regardless of volume of water usage or of volume of actual metered waste discharge, a minimum charge of \$105.09 per quarter-annum or \$8.39 per employee, based upon the daily average number of employees for the quarter-annum immediately preceding the quarter-annum for which the bill is rendered, whichever is larger.
- (2) Metered rate schedule applicable to industrial, commercial, and institutional establishments: \$105.09 per quarter for first 21,541 gallons and \$4.90 per 1,000 gallons for all gallons in excess of the first 21,541 gallons.

### **Metered rates for residential dwelling units.**

- (1) In either of the foregoing cases, such sewer rentals or charges shall be computed in accordance with the following metered charge per quarter-annum or regardless of volume of water usage or of volume of actual metered waste discharge, a minimum of \$89.00 per quarter-annum.
- (2) Metered rate schedule applicable to residential dwelling units: \$89.00 per quarter for the first 30,000 gallons and \$4.18 per thousand gallons for all gallons in excess of the first 30,000 gallons.

### **ADDITIONAL FLAT RATE CLASSIFICATIONS**

- (1) \$91.52 a unit per quarter-annum
- (2) Rates currently charged by engineers' calculations prior to 7/1/23

### **Extra Strength Industrial Wastes**

Extra strength industrial wastes subject to surcharges shall be calculated on the basis of the following rates:

- (1) BOD: \$0.46 per pound.
- (2) TSS (total suspended solids): \$0.42 per pound.
- (3) TKN: \$0.60 per pound.
- (4) FOG (fats, oils and grease): \$0.52 per pound.

### **Imposition of Allocation Reserve Charge**

The Township imposes a charge on all customers maintaining sanitary sewer capacity which is in excess of their actual metered flow of sewage ("reserve allocation"). Said customers shall be charged with a reserve allocation fee of \$0.95 per 1,000 gallons on the unused allocation. Said charge shall be billed on a quarterly basis.

### **Tapping Fee**

\$5.81/GPD per ordinance

### **Outstanding Balance**

A 10% penalty will be assessed if the payment is received or postmarked after the due date.

## SCHEDULE "L" ONSITE SEWAGE DISPOSAL FEES

### 1. TEST PIT PROFILE ANALYSIS (PROCEDURE FOR PROBE)

- a. **Permit Application (Single Lot)** – The property owner shall retain a soil scientist or other qualified individual(s) to perform the evaluation of the pit, collection of necessary site data, taking of necessary slope readings, and notation of all soil mapping information. The property owner is required to supply the necessary excavation. The property owner must notify the Township Sewage Engagement Officer (SEO) at least 48 hours prior to the scheduled pit evaluation. The property owner is required to supply the SEO with any information pertinent to the application, including who will perform the evaluation. At that time, the SEO will try to answer any questions which the property owner may have in reference to the system planning or permit procedure.

Fee for this service is \$177.00 per pit observation; Quantity observation is \$213.00 per test site, i.e. one for the primary and one for the secondary site.

- b. **Subdivision Planning** – The developer shall retain a soil scientist or other qualified individual(s) to perform the evaluation of the pit, collection of necessary site data, taking of necessary slope readings, and notation of all soil mapping information. The developer is required to supply a drawing of the proposed subdivision delineating proposed subsurface disposal areas (drawn to scale) for each lot and shall have sufficient physical markers to locate these areas in the field according to their individual location on the subdivision plan. At this point, the developer will contact the Township SEO to set up an appointment for observing and inspecting the pit evaluation. The developer shall contact the SEO at least 48 hours prior to the anticipated observation date. This is typically performed for site suitability and planning module preparation. The developer must provide appropriate oversight and all necessary equipment and labor.

Fee for this service is \$177.00 per pit observation; Quantity observation is \$213.00 per test site, i.e. one for the primary and one for the secondary site.

### 2. PERCOLATION TEST (LIMITED TO SIX HOLES)

- a. **Observation of Percolation Test** – The applicant or developer shall retain a qualified individual(s) to perform the percolation test and presoak. The applicant must notify the Township Sewage Engagement Officer (SEO) at least 48 hours prior to the scheduled test and provide who will be conducting the test. The Township SEO will observe and inspect the pre-soak, hole depth, and test preparation plus witness and verify test readings.

The fee for this service is \$560 per lot, i.e. 2 perc sites, including both primary and secondary sites.

3. **PERMIT APPLICATION REVIEW, PERMIT ISSUANCE/DENIAL** – After the required testing has been analyzed and an application has been submitted, the Township SEO will process and notify the applicant of permit approval or denial. Please note that system design is the responsibility of the applicant, and that incomplete submission will result in appropriate action. Should the permit be denied per the Department of Environmental Protection's Rules and Regulations, the reason for denial will be noted and the applicant's right to appeal will be brought to his attention. Copies of all permit correspondence and data will be provided to the applicant and to the Township for their use.

Fee for this service is \$280; additional review time is \$140 per hour

### 4. SYSTEM REPAIR

- a. **Minor Repair** – System repairs that do not involve the repair or replacement of the treatment tank or absorption area still require a permit under the Sewage Facilities Act. The installation or repair of building sewers, transmission lines, and other sewerage items must be monitored to ensure compliance with slope requirements and to prevent any adverse environmental impact. In these cases, a report will

## SCHEDULE "L" ONSITE SEWAGE DISPOSAL FEES

be generated supplying the appropriate information, i.e. Owner, Contractor, type of repair, etc. This information shall be provided for Township Records.

Fee for this service is \$353.00; additional review or inspection time is billed at \$140 per hour.

**b. Repairs** - Repairs involving the repair, replacement, or enlargement of a treatment or retention tank, as well as the repair, replacement, disturbance, modification, or expansion of a soil absorption area, spray field, or the soil beneath these areas, requires a permit as described in No.3 above.

The fee for this service is \$420; additional review or inspection time is \$140 per hour.

5. **PRE-CONSTRUCTION INSPECTION/MEETING** – After receipt of a sewage permit, and prior to any lot earth disturbance, the SEO will inspect the site to reaffirm that the designated area for the on-lot system has not been disturbed since earlier testing. During this inspection, the system installer and applicant will be required to meet with the Township SEO at the site to review Township guidelines and construction procedures.

Fee for this service is \$280.00.

6. **FINAL INSPECTIONS** – At the time of system installation and prior to approval to cover, necessary field inspections shall be performed. System installation, grades, and distances shall be checked to the standards set forth by DEP and the results of that inspection shall be retained on file.

These include, but are not limited to:

- a) Surface Preparation
- b) Sand Placement
- c) Final Inspection

Fee for this service is \$560; additional inspections or reinspection's are \$135 per hour.

7. **VALIDITY OF PERMIT (RENEWAL)** – If the system is not built within three (3) years from the date of permit issuance, or if the property is transferred within such time, renewal is applicable. The renewal is subject to:

- a) Review of available test data and previous permit.
- b) Verify prior testing as outlined in Item 10 below.

Fee for this service is \$390.00 per permit renewal.

8. **SYSTEM MALFUNCTION** – The Township SEO will investigate the malfunction, establish available data, and coordinate required testing procedures. Any related activities including, but not limited to, dye testing, water sampling and lab testing fees, would be in addition to the hourly fee below.

Due to variability of malfunctions, the fee will be accrued hourly.

Fee is \$140 per hour plus additional testing fees.

9. **ALTERNATE OR EXPERIMENTAL SYSTEM REVIEW** – The Township SEO shall review and prepare a "Report of Findings" commenting on the applicant's submission.

Fee for this service is \$140 per hour.

10. **VERIFY PRIOR TESTING** – This pertains to an applicant whose lot was tested and found acceptable for on-lot sewage disposal, more than three (3) years ago. The Township SEO will inspect the site to reaffirm that the designated area for the on-lot system has not been disturbed since earlier testing.

This Verification is also required under PA Code Title 25 § 72.26(b), when testing was performed or observed by a previous Sewage Enforcement Officer.

## SCHEDULE "L" ONSITE SEWAGE DISPOSAL FEES

If the area shows signs of having been disturbed, the applicant will be required to follow the procedure outlined in Items 1 and 2; if not disturbed, the applicant would advance to Item 3.

Fee for this service is \$280.00 per inspection.

11. **ABANDONMENT OF ON-LOT SYSTEM** – The property owner must apply for an abandonment of on-lot septic system permit. Upon receipt of the application, the Township SEO will review the application. Upon approval of the permit application, the property owner may proceed with the abandonment of the on-lot septic system. The property owner shall follow the procedure for abandoning the on-lot septic system which is outlined in the permit application.

***Fee for this service is \$280; additional inspections or reinspection's are \$140 per hour.***

DRAFT

**TOWNSHIP OF UPPER MACUNGIE**  
**Lehigh County, Pennsylvania**

**RESOLUTION #2026-02**  
**(Duly Adopted January 5, 2026)**

**RESOLUTION FOR PLAN REVISION FOR NEW LAND DEVELOPMENT IN  
UPPER MACUNGIE TOWNSHIP, LEHIGH COUNTY, PENNSYLVANIA**

**WHEREAS** Section 5 of the Act of January 24, 1966, P.L. 1535, No. 537, known as the “Pennsylvania Sewage Facilities Act”, as Amended, and the rules and Regulations of the Pennsylvania Department of Environmental Protection (DEP) adopted thereunder, Chapter 71 of Title 25 of the Pennsylvania Code, require the municipality to adopt an Official Sewage Facilities Plan providing for sewage services adequate to prevent contamination of waters of the Commonwealth and/or environmental health hazards from sewage wastes, and to revise said plan whenever it is necessary to determine whether a proposed method of sewage disposal for a new land development conforms to a comprehensive program of pollution control and water quality management; and

**WHEREAS, Jaindl Land Company, LLC** has proposed the development of a parcel of land identified as “**6045 Reppert Lane**”, and described in the attached Sewage Facilities Planning Module, and proposes that such project be served by: (check all that apply),  sewer tap-ins,  sewer extension,  new treatment facility,  individual onlot systems,  community onlot systems,  spray irrigation,  retaining tanks,  other, existing sanitary sewer lateral; and

**WHEREAS,** Upper Macungie Township finds that the project described in the attached Sewage Facilities Planning Module conforms to applicable sewage related zoning and other sewage related municipal ordinances and plans, and to a comprehensive program of pollution control and water quality management.

**NOW, THEREFORE, BE IT RESOLVED** that the Supervisors of the Township of Upper Macungie hereby adopt and submit to the Department of Environmental Protection for its approval as a revision to the “Official Sewage Facilities Plan” of the municipality the above referenced Sewage Facilities Planning Module which is attached hereto.

**DULY ADOPTED** this 5<sup>th</sup> Day of January, 2026, by the Board of Supervisors of Upper Macungie Township in lawful session duly assembled.

**ATTEST**

\_\_\_\_\_  
**JAZMIN VAZQUEZ, Township Secretary**

**UPPER MACUNGIE TOWNSHIP  
BOARD OF SUPERVISORS**

\_\_\_\_\_  
**JEFF FLEISCHAKER, Chairman**

\_\_\_\_\_  
**SUNNY GHAI, Vice-Chairman**

\_\_\_\_\_  
**JULIEN GODBARGE, Member**



FITZPATRICK  
LENTZ & BUBBA  
ATTORNEYS AT LAW

[kdurso@flblaw.com](mailto:kdurso@flblaw.com)

Direct Dial: (484) 788-0606

December 22, 2025

**SENT VIA E-MAIL ONLY**

[MKeller@uppermac.org](mailto:MKeller@uppermac.org)

Upper Macungie Township  
Attn: Meredith Keller, Director of Community Development  
8330 Schantz Road  
Breinigsville, PA 18031

**Re: 617 N. Krocks Mixed Use - Minor Subdivision Plan**

Dear Meredith:

I am reaching out regarding the above-captioned matter. As you know, the Upper Macungie Township Board of Supervisors approved Resolution No. 2025-22 which granted conditional approval of Docket No. 2368 – Minor Subdivision Plan - which deferred technical review for SALDO compliance to Lower Macungie Township. Additional conditions of the approval include providing land development plans for execution to Upper Macungie Township. Compliance with the conditions was extended by action of the Board of Supervisors at their meeting on September 4, 2025 to January 6, 2026.

As Upper Macungie Township is aware, we are currently working with Lower Macungie Township on various conditions related to the project including interactions with Upper Macungie. Based on these factors, we are not in a position to have final approved plans delivered to Upper Macungie Township by January 6, 2026. Because the action taken by the Supervisors deferred review to Lower Macungie Township, we are, out of an abundance of caution, requesting an additional extension of the Minor Subdivision Plan approval from Upper Macungie Township.

We respectfully request, to the extent necessary, that this extension request be placed on the Board of Supervisors' next available agenda. We would request an extension until April 30, 2026 so that we have adequate time to meet any and all conditions of approval placed on the project by both municipalities.

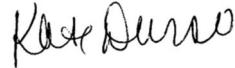
(610) 797-9000 • [www.flblaw.com](http://www.flblaw.com)

Two City Center • 645 West Hamilton Street • Suite 800 • Allentown, PA 18101

Upper Macungie Township  
Attn: Meredith Keller, Director of Community Development  
December 22, 2025  
Page 2

If there are any questions with regard to this request, please let me know. Thanks for your assistance in this regard. Happy Holidays!

Very truly yours,



Catherine E. N. Durso

CEND:nmr

cc: Andrew V. Schantz, Esquire (via e-mail only)  
Lower Macungie Mixed Use Development, Inc. (via e-mail only)



UPPER  
MACUNGIE  
TOWNSHIP

BOARD OF SUPERVISORS  
ISSUE BRIEFING

**DEPARTMENT MANAGER:** Meredith Keller, Director of Community Development

**DATE:** January 5, 2026

**ISSUE/TOPIC:** Authorizing Extension of Time for the Recording of Docket #2368 – 617 N. Krocks Road Mixed Use Minor Subdivision Plan

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**I. Action/Motion to Be Considered:**

Motion to authorize an extension of the time limitation for the recording of Docket #2368 – 617 N. Krocks Road Mixed Use Minor Subdivision Plan to May 6, 2026.

**II. Reason Why This Issue Needs Consideration:**

In accordance with Section 22-504.1 of the Subdivision & Land Development Ordinance, the applicant must meet all Township conditions and supply a recordable plan and all associated documentation within 120 days of the resolution of approval, unless an extension is granted by the Board of Supervisors.

**III. Current Policy or Practice:**

The Board of Supervisors authorizes such extensions with recommendations from staff and consultants.

**IV. Other Background Information:**

Docket #2368 – 617 N. Krocks Road Mixed Use Minor Subdivision Plan received an initial approval on May 1, 2025, and received one prior extension. The subdivision plan is part of a larger mixed-use development project that is pending approval with the Lower Macungie Township Board of Commissioners, since the majority of the parent tract and the entirety of the associated land development is located within Lower Macungie Township. The minor subdivision plan cannot be recorded until the Lower Macungie Township Board of Commissioners provides plan approval.

**V. Impact on Township Finances:**

None

**VI. Recommendations:**

Pass the motion as presented.



UPPER  
MACUNGIE  
TOWNSHIP

BOARD OF SUPERVISORS  
ISSUE BRIEFING

**DEPARTMENT MANAGER:** Meredith Keller, Director of Community Development

**DATE:** January 5, 2026

**ISSUE/TOPIC:** Authorizing Extension of Time for the Recording of Docket #2347 – Lehigh Valley West 57 (110 PA Route 100 Warehouse)

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**I. Action/Motion to Be Considered:**

Motion to authorize an extension of the time limitation for the recording of Docket #2347 – Lehigh Valley West 57 to May 30, 2026.

**II. Reason Why This Issue Needs Consideration:**

In accordance with Section 22-504.1 of the Subdivision & Land Development Ordinance, the applicant must meet all Township conditions and supply a recordable plan and all associated documentation within 120 days of the resolution of approval, unless an extension is granted by the Board of Supervisors.

**III. Current Policy or Practice:**

The Board of Supervisors authorizes such extensions with recommendations of staff and consultants.

**IV. Other Background Information:**

Docket #2347 Lehigh Valley West 57 (110 PA Route 100 Warehouse) received Final Land Development approval on October 2, 2025. Should the Board of Supervisors grant the extension, it would be the first recording extension for the project.

**V. Impact on Township Finances:**

None

**VI. Recommendations:**

Pass the motion as presented.



**UPPER  
MACUNGIE  
TOWNSHIP**

**BOARD OF SUPERVISORS  
ISSUE BRIEFING**

**DEPARTMENT MANAGER:** Ryan Griffiths – Recreation Manager

**DATE:** January 5th, 2026

**ISSUE/TOPIC:** Alcohol Sales at 2026 Township Run Events

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**I. Action/Motion to Be Considered:**

Motion to approve vendors to serve alcohol at township run events such as Winterfest, Bunny Hop Trunk Hunt, Concerts in the Park, Movies in the Park, Barktoberfest, and Trunk or Treat Trail, contingent upon completion by the selected vendor of Upper Macungie Township Certificate of Insurance Alcohol Liability Additionally Insured Requirements, proof of Responsible Alcohol Management Program(RAMP) Employee Certifications, and proof of Pennsylvania Liquor Control Board (PLCB) Exposition Permit verified by township staff including but not limited to the Recreation Manager, Chief of Police, Township Solicitor and Finance Director.

**II. Reason Why This Issue Needs Consideration:**

Events in Upper Macungie Township Parks allowing the consumption of alcohol must adhere to the Upper Macungie Township Special Event requirements including approval by the Board of Supervisors

**III. Current Policy or Practice:**

Upper Macungie Township Code Chapter 16 Parks and Recreation Section 102 Limitations #2. M states “unless authorized by the Board of Supervisors possession or use of alcoholic beverages in the parks is prohibited”

**IV. Other Background Information:**

Upper Macungie Township Recreation staff is looking to increase engagement at events by adding additional elements for enjoyment. One such element is the availability of alcohol sales. Township staff will work with vendors to responsibly provide alcohol sales by

1. Selecting licensed vendors in good standing with the Pennsylvania Liquor Control Board (PLCB)
2. Obtain proper alcohol liability insurance coverage listing Upper Macungie Township as additionally insured
3. Verify vendor staff is Responsible Alcohol Management Program(RAMP) certified
4. Verify vendor has obtained a Pennsylvania Liquor Control Board (PLCB) Exposition Permit for each event
5. Require valid identification for all consumers be verified prior to purchase of alcohol

**V. Impact on Township Finances:  Not Applicable**

Included in Budget:  Yes  No

Account No. [INSERT ACCOUNT NUMBER]

Current Balance: [INSERT BALANCE]

**VI. Recommendations:**

Staff recommends that the Board of Supervisors approve the motion as written.



UPPER  
MACUNGIE  
TOWNSHIP

BOARD OF SUPERVISORS  
ISSUE BRIEFING

**DEPARTMENT MANAGER:** Ryan Griffiths – Recreation Manager

**DATE:** January 5<sup>th</sup>, 2026

**ISSUE/TOPIC:** Motion to Authorize the Purchase of Bleachers and Soccer Goals for the UMT Community Lifestyle Center

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**I. Action/Motion to Be Considered:**

Motion to authorize the purchase of bleachers and soccer goals for the UMT Community Lifestyle Center by COSTARS vendor General Recreation, in the amount of \$79,919.31

**II. Reason Why This Issue Needs Consideration:**

Bleachers are required to provide spectator seating areas in the C Gyms, B Gym, and Turf Field areas for practices, games and tournaments. Soccer Goals are needed to facilitate programming and provide a feature for rentals to properly utilize the turf field area.

**III. Current Policy or Practice:**

The Board of Supervisors approves all significant expenditures.

**IV. Other Background Information:**

- The purchase would include:
  - o 30 Roll Up Powder Coated Bleacher Units
  - o 1 pair of 7' by 21' soccer goals with wheel kits
  - o 1 pair of 6' by 18' soccer goals with wheel kits
  - o 1 pair of 4' by 9" soccer goals with wheel kits
- Vendor is on COSTARS cooperative purchasing agreement contracts 014-E23-313 Recreation & Fitness Equipment

**V. Impact on Township Finances:  Not Applicable**

Included in Budget:  Yes  No  
Account No. 19-454-611  
Current Balance: \$ 9,977,297.52

**VI. Recommendations:**

Approve the motion as written



**UPPER MACUNGIE TOWNSHIP**  
 Recreation Department Report  
 12.04.25 Board of Supervisors Meeting

**2025-2026 Programming Updates**

Program Name	Date	# Of Participants	Full / Open
Zumba Holiday Party	12/15	47	Full (Waitlist of 2)
Lil Athletics	12/22 & 12/23	10	Full (Waitlist of 6)
Kids Noon Year's Eve	12/31		
Zumba Winter Session	1/5	18	
Yoga Flow Winter Session	1/6	8	
Mighty Kicks Winter Session I	1/7	33	

**2026 Upcoming Events Announcements**

Winterfest on Saturday February 7<sup>th</sup>, 2026, at Grange Park from 4:00-7:00pm

**Recreation Department General Update**

- 12.1.25 E-Newsletter Metrics

8,609 subscribers	40% Open Rate	250 Link Clicks
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**Monthly Parks & Recreation Board Update**

- The Parks & Recreation Board did not meet in December of 2025

**Grants Status**

**AWARDED**

- 2025 DCED (GTRP) Grant- Grange Park Loop Trail (\$250,000)
- 2024 DCED Statewide Local Share Account Grant- Public Works Leaf Truck (\$224,759)
- 2024 DCED Statewide Local Share Account Grant- Earl Adams Memorial Park Playground Equipment Replacement (\$78,435)
- 2024 DCED Statewide Local Share Account Grant- Grange Park Basketball Court Improvements (\$193,053)
- LV Greenways Mini Grant 2025 (Plant 80 trees at Grange Park Spring 2025)
- Fall 2024 Tree Pennsylvania Environmental Justice Grant (Plant 60 trees at Earl Adams Park in spring 2025)
- LV Greenways Mini Grant 2024 (Plant 19 trees at Lone Lane Park in Spring 2024)
- Spring 2024 Tree Pennsylvania Bare Roots Tree Grant (Plant 30 trees in Grange Park)
- Fall 2023 Tree Pennsylvania Bare Roots Tree Grant (Plant 20 trees in Grange Park)
- Spring 2023 Tree Pennsylvania Bare Roots Tree Grant (Plant 20 trees in Grange Park)
- LV Greenways Mini Grant 2023 (to install a message center, publication racks and trees)
- DCED Statewide Local Share Account Grant (construction of UMT Community Lifestyle Center)
- Keystone Communities Additional Appropriation Grant (construction of UMT Community Lifestyle Center)
- Leigh County Tourism Development Grant (Electronic Message Board at Grange Park)
- HUD Grant (construction of the UMT Community Lifestyle Center)
- RCAP Grant (construction of the UMT Community Lifestyle Center)

**AWAITING STATUS**

- 2025 DCED LSA Grant- Grange Park Loop Trail
- 2025 DCED LSA Grant – Lone Lane Park Master Plan
- 2025 DCED LSA Grant – Grange Park Turf Improvements
- 2025 DCNR(C2P2) Grant- Grange Park Loop Trail
- 2025 DCNR (C2P2) Grant- Lone Lane Park Master Plan
- LV Main Street Chamber grant to help offset costs of improvement projects at Grange Park
- 2024 DCED Capital Projects Fund grant to help offset the costs of the Community Center construction & supplies

**NOT AWARDED**

- 2025 DCED (GTRP) Grant- Lone Lane Park Master Plan

- Fall 2024 Tree Pennsylvania Bare Roots Tree Grant (Plant 30 trees at Grange Park)
- 2024 DCED (GTRP) grant- Phase 1 of Grange Park Loop Trail
- 2024 DCNR(C2P2) grant -Phase 1 of Grange Park Loop Trail



Herbert, Rowland & Grubic, Inc.  
1275 Glenlivet Drive, Suite 330  
Allentown, PA 18106  
610.351.0311  
www.hrg-inc.com

## **ENGINEER'S REPORT**

### **JANUARY 5<sup>TH</sup>, 2026**

Attn: Robert Ibach - Township Manager  
Upper Macungie Township Board of Supervisors  
Ryan Kern, PE - HRG  
George White - HRG

## **UPPER MACUNGIE TOWNSHIP PROJECTS**

*HRG Project Number: R008621.0426*

### **GREEN LIGHT GO – TILGHMAN STREET / HAMILTON BLVD**

HRG PROJECT MANAGER: *ERIC STUMP*

#### **PROJECT STATUS:**

- Kickoff meeting and field view held on 3/28/25.
- The signal permit plans for Tilghman Street were initially submitted (7/22). Comments have been provided by PennDOT. Comments received from PennDOT on 12/5. Only 1 permit plan and the system plan have outstanding comments. HRG is planning to resubmit in January. Anticipate PennDOT approval with that submission.
- Half of the Tilghman Street corridor signals will utilize cell connectivity (Windsor to Blue Barn). The other 4 signals on the west end of the system will still be fiberoptic.
- For the Hamilton Blvd. corridor, the Township has contracted with Signal Service to perform a Radio Site Survey at 8 locations along the corridor. The survey was conducted in October. Based on the recommendations of the sight line study, we are proceeding with radio connection above the roadway with one repeater pole. Submission in late December.
- Anticipate Bidding in Summer of 2026

**6517 CETRONIA ROAD**

HRG PROJECT MANAGER: *SCOTT SMITH*

PROJECT STATUS:

- Lot Consolidation Plan submitted to the Township on 9/15/25 for consideration at the October Planning Commission meeting. Approval received. **Plan is in the process of being Recorded.**
- Earth-moving application submitted to Lehigh County Conservation District on 9/25/2025. Comments received in mid-October. Plans re-submitted to LCCD on 12/12/25.
- As requested by Scott Faust, HRG staked out the site on 11/18 for re-grading and E+S Controls.
- Land Development submission anticipated for March 2026.

Thank you for this opportunity to be of service and we look forward to 2026.

Sincerely,



Ryan M. Kern, P.E.

Municipal Engineer

Herbert, Rowland & Grubic, Inc.

rmk

## **PUBLIC WORKS REPORT**

To: B.O.S. (Julien Godbarge, Sunny Ghai, and Jeff Fleischaker)

From: Scott Faust

Date: 1/05/26

Re: Public Works Report

### **1. Roads**

- A. Finished Projects (Dec. 2025)
  - 1. Repair signs as needed
  - 2. Grind brush pile
  - 3. Haul grass and leaves to recycling pad
  - 4. Clean drains
  - 5. Deliver trash carts as needed (18 delivered)
  - 6. Plow, salt roads and township properties
  - 7. Clean and repair trucks and plows after snow events
  - 8. Roadside brush mowing and tree trimming
  - 9. Crack seal and patch roads for 2026 seal coating
  - 10. Finished leaf collection
  
- B. Ongoing Projects (Jan. 2026)
  - 1. Grind brush pile
  - 2. Repair signs as needed
  - 3. Tree trimming
  - 4. Roadside brush mowing
  - 5. Start building pad for new police station

### **2. Parks**

- A. Finished Projects (Dec. 2025)
  - 1. Trim bushes at parks and detention ponds
  - 2. Inspect playgrounds
  - 3. Clean parks
  - 4. Set up and tear down for recreation events
  - 5. Plow, salt roads and township properties
  - 6. Clean and repair trucks and plows after snow events
  - 7. Service equipment
  
- B. Ongoing Projects (Jan. 2026)
  - 1. Trim trees and bushes at parks & detention ponds
  - 2. Clean parks
  - 3. Inspect playgrounds
  - 4. Service equipment

### 3. Sewer

#### A. Finished Projects (Dec. 2025)

1. Read water meter readings on 1<sup>st</sup> of month (24 buildings)
2. Read ISCO meters on 2nd and 16th (11 meters)
3. Check and mark PA-ONE CALLS as needed (125 marked)
4. Run generators (Police, Office, Shop, Fire stations and Pump stations)
5. Flush restaurant lines and wet wells
6. Clean and repair clean pump stations as needed
7. Service all pump stations
8. Plow, salt roads and township properties
- 9.

#### B. Ongoing Projects (Jan. 2026)

1. Weekly pump station checks
2. Water meter reading
3. ISCO meter readings
4. Mark-PA one calls
5. Generator Check (Police, Office, Shop, Fire Stations, and Pump station)

Scott Faust  
Director of Public Works

# Upper Macungie Township Community Development Report December 2025



## Current Planning Dockets

<b>Docket</b>	<b>Project</b>	<b>90 or 45 Day Period (MPC Section 508)</b>
2390	611-17 Grammes Lane Parking Lot	<u>2/16/2026</u>
2407	Hickory Lane Minor Subdivision	<u>2/17/2026</u>
2415	Cetronia Road Data Center	<u>2/17/2026</u>
2408	American Craft Brewery Wastewater Treatment Plant	<u>2/17/2026</u>
2336	Sunset Orchards	<u>3/7/2026</u>
2361	Archdiocese of Allentown	<u>3/7/2026</u>
2385	Delta Solar Energy	<u>3/12/2026</u>
2343	121 Nestle Way Warehouse	<u>3/13/2026</u>
2405	6517 Cetronia Road Lot Line Adjustment	<u>3/16/2026</u>
2403	Xtra Lease LLC Office & Maintenance Building	<u>3/14/2026</u>
2413	Nursery Street Townhouses	<u>3/14/2026</u>
2396	Nursery Street Commercial Development	<u>3/14/2026</u>
2395	6045 Reppert Lane	<u>3/14/2026</u>
2392	6939 Ruppssville Road	<u>3/16/2026</u>
2419	7602 Kuhns Drive	<u>3/17/2026</u>
2354	Estates at Woodmere	<u>4/5/2026</u>
2372	V Parkland Development	<u>4/6/2025</u>
2404	HEA2 Guard House and Site Improvements	<u>4/12/2026</u>
2397	7 Brew Coffee	<u>4/13/2026</u>
2338	Twin Ponds Mixed-Use	<u>4/18/2026</u>
2421	Hassen Creek Minor Subdivision	<u>4/21/2026</u>
2411	339 Grange Road Residential Subdivision	<u>N/A</u>
2406	Allentown Retail Center	<u>N/A</u>
2399	St. Mary & St. Bishoy Coptic Orthodox Church Expansion	<u>N/A</u>
2384	Redevelopment of 7660 Imperial Way	<u>N/A</u>
2379	Trexler Travel Center (Truck Stop)	<u>N/A</u>
2365A	Ferber Mixed-Use 1	<u>N/A</u>
2365B	Ferber Mixed-Use 2	<u>N/A</u>
2365C	Ferber Mixed-Use 3	<u>N/A</u>
2333	7512 Ruppssville Road	<u>N/A</u>

**December 10 Zoning Hearing Board Agenda:**

Meeting canceled due to lack of business.

**December 16 Zoning Hearing Board Agenda:**

- 12 25 16 Air Products & Chemicals, Inc., 7300 Cetronia Road – The applicant is seeking approval from the Zoning Hearing Board to permit a Data Center on the subject property identified as 7300 Cetronia Road Allentown, PA 18106, as a “similar use” to those permitted within the LI Zoning District, pursuant to § 27-105 of the Upper Macungie Township Zoning Ordinance as well as the Land Use Category “Other uses not specifically listed in this § 27-306, except the Zoning Hearing Board may permit a use if an applicant specifically proves to the satisfaction of the Zoning Hearing Board that the use would meet all of the following standards: a) The use would clearly be less intensive in external impacts and nuisances than uses permitted in that district; b) The applicant demonstrates that the proposed use is closely similar in impacts and character to uses permitted in that district; c) The use can meet the general standards listed in § 27-118 entitled “Standards for Decisions;” and d) The use is not specifically prohibited in the district.”, found in § 27-306.2. Permitted Uses Table-Business Districts of the Upper Macungie Township Zoning Ordinance. The hearing was approved by the ZHB unanimously to be continued to a date no later than the February 2026 ZHB meeting.

**December 17 Planning Commission Agenda:**

- #2415 Cetronia Road Data Center, 7300 Cetronia Road, Preliminary Land Development Plan – the applicant is proposing to construct three (3) buildings to house a data center. The application includes an associated waterline, storm sewer, sanitary sewer, and stormwater management facilities. The project is located within the Township’s LI – Light Industrial Zoning District. The applicant tabled the application.
- #2408 American Craft Brewery Wastewater Pre-Treatment Plant, 7880 Penn Drive, Preliminary/Final Land Development Plan – The applicant is proposing to construct a wastewater pre-treatment plant to replace an existing onsite wastewater pre-treatment plant. The existing screening building and surge tank will remain. The project is located within the Township’s LI – Light Industrial Residential Zoning District. The applicant tabled the application.
- #2336 Sunset Orchards, Schantz & Ruppsville Roads, Preliminary Subdivision & Land Development Plan – The applicant is proposing the construction of a residential development consisting of six (6) twin style homes and 197 townhouse units. The project is located within the Township’s R3 – Medium Low Density Residential Zoning District. The Planning Commission recommended approval.
- #2338 Twin Ponds Mixed-Use, 8739 Hamilton Boulevard, Revised Final Land Development Plan – The applicant is proposing the modification of a recorded land development plan related to the construction of 132 residential apartment units

within 22 buildings and a daycare facility approved under the now-repealed Mixed-Use Zoning Overlay. The revised plan proposes to align the fronts of several buildings, relocate trees, and adjust grading. The project is located within the Township’s NC – Neighborhood Commercial Zoning District. The applicant withdrew the application.

#2343 121 Nestle Way & 8361 Schantz Road, Preliminary/Final Lot Consolidation & Land Development Plan – The applicant is proposing the consolidation of eight (8) parcels and development of an 82,167 square foot warehouse, associated parking, stormwater management facilities, and other associated site improvements. The project is located within the Township’s LI – Light Industrial Zoning District. The Planning Commission recommended Preliminary Lot Consolidation and Land Development Plan approval only.

#2354 Estates at Woodmere, Bacon Lane/Ash Lane/Windmill Lane/Mertztown Road, Preliminary Subdivision & Land Development Plan – The applicant is proposing to construct a 101-lot residential subdivision comprised of single-family detached homes along with associated site improvements including roadways and stormwater facilities. The project is located within the Township’s R-1 – Rural Residential Zoning District. The applicant tabled the application.

#2411 339 Grange Road Residential Subdivision, Sketch Plan – The applicant is proposing to subdivide a 4.19-acre parcel into eight (8) lots and to construct eight (8) single-family detached dwellings. The property is located within the Township’s R2 – Low Density Residential Zoning District. The Planning Commission did not take action on the sketch plan.

#2392 6939 Ruppsville Road, Preliminary/Final Land Development Plan – The applicant is proposing to expand an existing topsoil stockpile and to construct two (2) storage/soil screening buildings as part of a landscaping business. All existing structure on the site will remain. The project site is located within the Township’s LI – Light Industrial Zoning District. The applicant tabled the application.

**January 2026 Planning and Zoning Meeting Schedule:**

Wednesday, January 14	6:30 PM	Zoning Hearing Board
Monday, January 19	7:00 PM	Planning Commission Workshop
Wednesday, January 21	7:00 PM	Planning Commission Meeting
Tuesday, January 28	6:30 PM	Zoning Hearing Board

**January 14 Zoning Hearing Board Agenda:**

1 26 01 DPR Construction, 8810-9802 Main Street, Fogelsville – The applicant is seeking a variance from Section 27-307.(2)(C)(g) of the Upper Macungie Township Zoning Ordinance to permit a portion of a proposed manufacturing building to be constructed at a maximum height of 110 feet where the ordinance allows a

maximum building height of 75 feet. The project site consists of six (6) parcels totaling 150.278 acres.

**January 21 Planning Commission Agenda:**

- #2407 Hickory Lane Minor Subdivision, 2010 Hickory Lane, Preliminary/Final Minor Subdivision Plan – The applicant is proposing to subdivide a 60-acre parcel into three lots. Lot #1 and #2 would consist of approximately 11 acres each, and Lot #3 would consist of 37 acres. The parcel is located within the Township’s RU3 – Rural 3 Zoning District.
- #2421 Hassen Creek Minor Subdivision, 2021 Hickory Lane, Preliminary/Final Minor Subdivision Plan – The applicant is proposing to subdivide a 42.638-acre parcel into three (3) smaller agricultural lots. Lot #1 and #2 would consist of approximately 15 acres each, and Lot #3 would consist of 11 acres. The parcel is located within the Township’s RU3- Rural 3 Zoning District.
- #2403 Xtra Lease LLC Office & Maintenance Building, 5316 and 5324 Oak View Drive, Preliminary/Final Subdivision & Land Development Plan – The applicant is proposing to consolidate the two parcels at 5316 and 5324 Oak View Drive and to construct separate office and maintenance buildings, as well as associated parking and other improvements. The site is located within the Township’s GI – General Industrial Zoning District.
- #2390 611-17 Grammes Parking Lot, 611-17 Grammes Lane, Preliminary/Final Land Development Plan – The applicant is proposing the modification of the existing paved parking lot to reduce paving, adjust parking, and remediate stormwater management issues. The project is located within the Township’s LI – Light Industrial Zoning District.
- #2419 7602 Kuhns Drive, Preliminary/Final Land Development Plan – The applicant is proposing to construct a single row of eight (8) townhouse units with an associated parking lot on a 1.4-acre vacant parcel of land within Trexlertown village. The site is located within the Township’s NC – Neighborhood Commercial Zoning District.
- #2413 Nursery Street Townhouses, 1500 Nursery Street, Preliminary/Final Land Development Plan – The applicant is proposing to construct 36 townhouses within the Lehigh Hills subdivision. The application includes improvements to associated infrastructure, such as the construction of a waterline, sanitary sewer, storm sewer, and access driveways. The project is located within the Township’s NC – Neighborhood Commercial Zoning District.
- #2338 Twin Ponds Mixed-Use, 8739 Hamilton Boulevard, Revised Final Land Development Plan – The applicant is proposing the modification of a recorded land development plan related to the construction of 132 residential apartment units within 22 buildings and a daycare facility approved under the now-repealed Mixed-Use Zoning Overlay. The revised plan proposes to align the fronts of several buildings, relocate trees, and adjust grading. The project is located within the Township’s NC – Neighborhood Commercial Zoning District.

**January 28 Zoning Hearing Board Agenda:**

- 1 26 02      QA Properties, LLC (Equitable Owner), 25 Werley Road – The applicant is seeking a Special Exception for approval to allow for the conversion of an existing nonconforming use (a construction business) to a new nonconforming use (storage).

**Development Reports**

**Residential Development Report:**

<b>Twp. Docket</b>	<b>Project</b>	<b>Type</b>	<b>Total Dwelling Units</b>	<b>Remaining Dwelling Units</b>
1884	Hamilton Walk	Single Family	157	0
1999	Parkland Crossing	Townhouse	144	6
2020	Wrenfield	Townhouse	98	3
2084	Lehigh Hills Phase 2 Single Family	Single Family	233	5
2299	Hidden Meadows Phase 3	Townhouse	20	0
2304	Trexler Point	Townhouse	128	63
2316	Fallbrooke	Single Family	90	66
2324	Glenlivet	Single Family	52	51
2326	Carriage East	Single Family	10	10
2338	Twin Ponds	Apartments	132	132
		<b>Total:</b>	<b>1,064</b>	<b>336</b>

**Nonresidential Development Report:**

<b>Docket</b>	<b>Project</b>	<b>Type</b>	<b>Status</b>
2265	Trexlertown Retail Center	Fuel Service/Market	Approved
2273	749 Route 100 Warehouse	Warehouse/Logistics	Under Construction
2291	Yourway Facility Expansion	Pharma/Campus	Under Construction
2303	7312 Windsor Drive	Warehouse/Logistics	Approved
2305	Heeps Meats	Processing	Under Construction
2317	1001 Glenlivet Drive	Warehouse/Logistics	Approved
2328	Millipore Sigma – Building Addition	Warehouse Modification	Under Construction
2337	Sam Adams Parking Lot Addition	Parking	Under Construction
2339	APCI Redevelopment	Warehouse/Logistics	Approved
2344	Americold Building Expansion	Warehouse/Logistics	Under Construction
2357	XPO Logistics Expansion	Distribution Center	Approved
2355	TransEdge Truck Centers	Manufacturing	Under Construction
2334	BlueTriton Semi-Trailer Entrance	Access	Approved
2388	Ocean Spray Wastewater Upgrade	Manufacturing	Approved
2383	Chase Bank Trexlertown	Financial Institution	Under Construction
2363	Eastern Lift Truck Expansion	Industrial Equip. Sales	Approved
2347	Lehigh Valley West 57 (110 PA Route 100 Warehouse)	Warehouse/Logistics	Approved
2394	American Craft Brewery ASRS Building	Brewery	Approved

## Permitting

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### Building & Zoning Permits:

*\*NOTE: Below statistics are through December 26, 2025\**

Permits:	December 2024	December 2025	Y.T.D.
Blasting/Demolition Permits:	4	4	13
Building Permits:	68	36	728
Electrical Permits:	12	3	71
Mechanical Permits:	40	7	167
On-lot Septic Permits:	0	1	6
Plumbing Permits:	5	1	25
Road Opening Permits:	0	2	43
Fire Alarm/Sprinkler Permits:	4	3	42
Zoning Permits:	24	18	295
<b>Total Permits:</b>	<b>157</b>	<b>75</b>	<b>1390</b>
Plumbers Licenses:	14	9	85
Electricians Licenses:	25	19	148
<b>Total Licenses:</b>	<b>39</b>	<b>28</b>	<b>233</b>
<b>New Residential Dwelling Units:</b>	<b>18</b>	<b>3</b>	<b>147</b>
Single Family Detached:	18	2	85
Single Family Attached (Twins and Townhomes):	0	1	62
Multi-Family (Apartments):	0	0	0
New Commercial Structures:	0	0	3
<b>Revenue:</b>			
<b>Permit &amp; License Fees:</b>		<b>\$54,716.46</b>	<b>\$1,350,493.57</b>
<b>Planning &amp; Zoning Fees:</b>		<b>\$6,700.00</b>	<b>\$97,781.85</b>



# Upper Macungie Township Police Department Monthly Incident/Activity Report

	Nov 25 – Dec 22, 2025	Year to Date	December 2024
<b>Total Calls for Service</b>	<b>1,013</b>	12,750	936
<b>Reportable Crashes</b>	<b>23</b>	207	18
<b>Non-Reportable Crashes</b>	<b>52</b>	465	47
<b>Private Property Crashes</b>	<b>18</b>	74	4
<b>Criminal Arrest (Misdemeanor/Felony)</b>	<b>16</b>	319	31
<b>Non-Traffic Citations (summary)</b>	<b>3</b>	121	10
<b>Traffic Citations</b>	<b>170</b>	3,368	129
<b>Parking Tickets</b>	<b>19</b>	405	9
<b>Written Warnings</b>	<b>48</b>	617	40
<b>False Alarms</b>	<b>89</b>	1,034	91

## Reported Crimes:

Crime Type	#
Arsons	0
Assaults	1
Burglaries	2
Disturbing the Peace Crimes	30
Drug/Alcohol Violations	4
DUI Offenses	5
Fraud Crimes	9
Homicides	0
Motor Vehicle Thefts	1
Robberies	0
Sex Offenses	1
Thefts	4
Vandalism/Criminal Mischiefs	3
Vehicle Break-in/Thefts	0
Weapon Offenses	0

## K-9 Statistics

Upper Macungie Township	Assist Other Jurisdiction
3	0

Tracking	Narcotics	Explosives Check	Area Search	Apprehension /Surrender	Stop Assists	Public Demonstration
0	1	0	0	0	2	0

\*Officer Malischewski on light duty

## Motor Carrier Safety Assistance Program

<b>Total Inspections</b>	<b>24</b>
Level I Inspections (full driver and vehicle)	3
Level II Inspections (driver and vehicle – except brakes)	0
Level III Inspections (driver and documents only)	21
Inspections resulting in Out of Service Drivers	2
Inspections resulting in Out of Service Vehicle	0
Total Violations Discovered	10
Total Citations Issued	2

## Community Events

12/4/25 – Faculty meetings – Schnecksville and Kernsville Elementary Schools

12/8/25 – HUB Informational meeting – Snyder County via zoom

12/9/25 – Heroes and Helpers event – Target / Dorney Park

12/9/25 – Winter concert – Kernsville Elementary

12/11/25 – HUB Meeting – UMTPD

12/12/25 – Fire drill – Schnecksville Elementary

12/17/25 – Fire drills – Veteran’s and Fogelsville Elementary Schools

12/17/25 – Parent visitation – Kernsville Elementary

12/18/25 – Christmas sing along – Kernsville Elementary

12/18/28 – 5<sup>th</sup> grade job fair – Schnecksville Elementary

12/19/25 – Faculty meeting – Ironton Elementary

12/19/25 – Christmas sing along – Schnecksville Elementary

Nixel Alerts - 0

Car Seat Inspections – 1

Operation Bee Safe – 34

D.A.R.E. classes – 18



# MONTHLY HIGHLIGHTS

## DECEMBER 2025

December 9<sup>th</sup> 2025- Heros and Helpers- I participated in the Heroes and Helpers event, where I was paired with a local youth to facilitate a holiday shopping trip funded by various groups.

December 11<sup>th</sup> 2025-HUB Meeting-I attended a multi-agency HUB meeting where police, healthcare, and social services coordinated rapid interventions for community members at immediate risk of crisis. We shared essential information to streamline support and mobilized a joint response to resolve these issues before they required emergency or criminal justice action.

December 31<sup>st</sup> 2025-Noon Years Eve- I attended Noon Year's Eve, a family-oriented celebration that features a countdown to 12:00 PM so children can experience the holiday without staying up until midnight.

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