



**UPPER MACUNGIE  
TOWNSHIP**

# FEE SCHEDULE

*Effective January 5, 2026*

*Resolution #2026-01, #2026-05*

<b>SCHEDULE "A" ADMINISTRATIVE FEES</b>	
<b>Bid Specifications</b> (hard copy/minimum).....	\$30.00
<b>Check Return Fee</b> .....	\$25.00
<b>Copying Fees:</b>	
Up to 11x17 .....	\$0.25 per side
Larger than 11x17 .....	\$6.00 per sheet
<b>Municipal Liens and Claims Collections Costs</b> .....	See UMT Township Code Section §1-501
<b>Plumber or Electrician Licenses (Renewed Annually):</b>	
Master Plumber's License .....	\$60.00
Electrician's License .....	\$60.00
<b>Refuse/Recycling:</b>	
Residential Annual Rate .....	\$375.00
Residential Senior Discount Annual Rate.....	\$355.00
<p><i>* Should any residential establishment be owned, in whole or in part, by an individual(s) who is/are aged 65 or older as of December 31<sup>st</sup> of the prior calendar year, then the owner(s) of that residential establishment shall be entitled to a discount as set by Resolution, provided that the same individual(s) age 65 or resides in the residential establishment as his or her primary residence.</i></p> <p><i>* Refuse/Recycling charges shall be billed and payable on a quarterly basis.</i></p> <p><i>* A 10% penalty will be assessed if the payment is received or postmarked after the due date indicated on the bill.</i></p>	
Bulk Sticker .....	\$35.00
<b>Settlement Certification Fee</b> (Refuse & Sewer) .....	\$30.00
<b>Refuse/Recycling Carts:</b>	
65 Gallon (Refuse) .....	\$65.00
95 Gallon (Refuse) .....	\$85.00
<b>Tax Certification Fee</b> .....	\$20.00
<b>Duplicate Tax Bill Fee</b> .....	\$5.00
<b>Lehigh County Authority (LCA) Fees</b> .....	As charged by LCA
<b>Fee in Lieu of Traffic Impact Studies:</b>	
Per Signalized Intersection.....	\$5,000.00
Per Non-Signalized Intersection.....	\$3,000.00
<b>ADA Parking Space Fees:</b>	
Application .....	\$75.00
Installation .....	\$650.00
<b>Moving Permit</b> .....	\$5.00

## SCHEDULE "B" RESIDENTIAL BUILDING PERMIT FEES

48 Hour Notice to Schedule Inspections                      72 Hour Notice to Schedule Final Inspections  
 \* ALL FEES ARE NON-REFUNDABLE\*

PA UCC FEE Added to All UCC (Act 45 of 1999) Permits	\$4.50
ADMINISTRATIVE FEE:	25%
REVIEW OF REVISED PLANS:	Each revision                      \$100.00
RE-INSPECTION FEE:	Each re-inspection                      \$100.00
MINIMUM JOB FEE:	\$85.00
3 <sup>rd</sup> PARTY RESIDENTIAL PLAN REVIEW:	Per Hour                      \$65.00
Electrician License:	Yearly                      \$60.00
Master Plumbers' License	Yearly                      \$60.00

Should 3<sup>rd</sup> party review/inspection fees exceed this fee schedule, applicant is responsible for additional costs, as well as all costs incurred by the Township for a canceled permit.

**A. New Construction:**

- |    |                                   |  |
|----|-----------------------------------|--|
| 1. | Single or Twin**                  | (up to 3,500 SF)                      \$900.00       |
|    |                                   | (over 3,500 SF- each additional 500 SF) \$100.00     |
| 2. | Townhouse Structure**             | Per Dwelling Unit                      \$550.00      |
| 3. | Detached Garage or Pole Building: | + Plus Electric Permit                      \$300.00 |

\*\* Includes garage space but excludes unfinished basement, electrical and plumbing permits.

**B. Industrialized (Modular) Housing Unit: + Plus Electric Permit                      \$400.00**

**C. Manufactured (Mobile) Housing Unit:**  
 Per New or Replacement Unit + Plus Electric Permit                      \$250.00

**D. Additions:**

- |    |  |   |
|----|--|---|
| 1. | Additions Up To 1,000 SF (Excludes electrical & plumbing Permits) Min. | \$500.00  |
| 2. | Additions Over 1,000 SF  | - Add Minimum Extra                      \$150.00 |
| 3. | Egress Window/Bilco Door   | - Minimum Fee                      \$150.00       |

**E. Alterations:**

- |    |  |   |
|----|--|---|
| 1. | Alterations - \$20 Per \$1,000 Cost          | - Minimum Fee                      \$225.00                       |
| 2. | Basement (renovations) \$20 Per \$1,000 Cost | - Minimum Fee                      \$150.00                       |
| 3. | Solar Array System                           | -Minimum Fee + Plus Electric Permit                      \$250.00 |
- (Alterations fees exclude electrical and plumbing permit fees.)

**F. Plumbing:**

- |    |  |   |
|----|--|---|
| 1. | Installation OR Replacement/Relocation of Fixtures | 1 <sup>st</sup> 10 trapped fixtures                      \$100.00 |
|    |  | Per additional fixture                      \$20.00               |
| 2. | Water Softener or Treatment                        | \$50.00   |
| 3. | Sanitary Sewer/Water Line Connection or Repair     | \$100.00  |
| 4. | Added/Replacement Equipment                        | Minimum + Plus \$25.00 per device                      \$100.00   |

**G. Mechanical:**

- |    |                                       |   |
|----|---------------------------------------|---|
| 1. | New Home Construction                 | (2 inspections)                      \$150.00 |
| 2. | Additions/Alterations                 | (2 inspections)                      \$120.00 |
| 3. | Geo Thermal Systems                   | (2 inspections)                      \$150.00 |
| 4. | Solar Hot Water System                | (1 inspection)                      \$75.00   |
| 5. | Fireplace Insert                      | (1 inspection)                      \$75.00   |
| 6. | Generator                             | (2 inspections)                      \$120.00 |
| 7. | Water Heater                          | (1 inspection)                      \$100.00  |
| 8. | All Others – Per each mechanical unit | \$50.00                                       |

**H. Electrical:**

1. Minimum Permit Fee:		\$100.00
2. Wiring and Service (Per Unit)	Up to 200 AMPS	\$150.00
	Up to 400 AMPS	\$175.00
	Up to 800 AMPS	\$225.00
3. Each Additional Sub Panel or Meter		\$50.00
4. Industrialized (Modular) Home Service		\$100.00
5. Manufactured (Mobile) Home Service		\$100.00
6. Security Systems		\$100.00
7. Additions, Renovations & Accessory Structures	1 <sup>st</sup> 25 outlets or heating units	\$80.00
	Each additional 25 outlets	\$10.00
8. Service Replacement		\$100.00
9. Heating and Air Conditioning Units	30 kW or less per unit	\$80.00
10. Electric Baseboard Heat	Per Unit – Minimum 3 units	\$20.00

**I. Fire Protection:**

1. Sprinklers Installation and Standpipe - 200 Sprinkler Heads/1 Standpipe		\$325.00
	Per additional sprinkler head	\$0.32
	Per additional standpipe	\$100.00
2. Re-Inspection Fee		\$100.00
3. Review of Revised Plans		\$100.00

**J. Roof Replacement:**

1. Roof – Material Replacement		\$75.00
2. Deck or Porch Roof Addition	+ Plus Electric	\$150.00

**K. Demolition:**

1. Demolition	Existing Structures	\$250.00
	Interior Only	\$150.00

**L. Decks/Patios:**

1. Decks	- Over 30 Inches Above Grade	\$200.00
	- 30 Inches Or Less Above Grade	\$75.00
2. Pool Decks		\$125.00
3. Concrete Patio w/Footers		\$75.00
4. Retaining Walls	- Over 48 Inches Above Grade	\$200.00
	- 48 Inches or Less Above Grade	\$75.00

**M. Pools:**

1. Above Ground Pools	Building Permit	\$200.00
	Electrical Permit	\$150.00
2. In-Ground Pool	Building Permit	\$200.00
	Electrical Permit	\$150.00
3. Pool Barrier/Fence		\$75.00
4. Spas, Hot Tubs, Storable Pools	Building Permit	\$100.00
5. KCE Location Inspection		\$220.00

**N. Lot Grading:**

1. Grading Plan Review:		
	a. Single Family Detached	\$210.00
	b. Townhome/Twin Home	\$400.00
2. As-Built (first Floor) Inspection		\$220.00
3. Grading Inspection (Final)		
	a. Single Family Detached	\$275.00
	b. Townhome/Twin Home	\$275.00

**O. Driveway Permit:**

1. Work in Street Right-of-Way or Easement	Fees as Listed on Permit Application	
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**P. Woodland Preservation Fee:**

1. When with a Woodland Preservation Development	Per Lot	\$75.00
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## "SCHEDULE C" COMMERCIAL BUILDING PERMIT FEES

48 Hour Notice to Schedule Inspections 72 Hour Notice to Schedule Final Inspections  
 \* ALL FEES ARE NON-REFUNDABLE\*

ADMINISTRATION FEE:		25%
REVIEW OF REVISED PLANS	each revision	\$100.00
RE-INSPECTION FEE:	each re-inspection	\$100.00
3rd PARTY COMMERCIAL PLAN REVIEW	per hour	\$85.00
Electrician License:	Yearly	\$60.00
Master Plumber's License:	Yearly	\$60.00
All UCC (Act 45 of 1999) Permits:	Add PA UCC Fee	\$4.50

Should 3<sup>rd</sup> party review/inspection fees exceed this fee schedule, applicant is responsible for added costs, as well as all costs incurred by the Township for a canceled permit.

**A. Industrial or Commercial Building Permit\*:**

1.	Per square foot for the first 200,000 square feet	\$0.55
2.	Per square foot up to 500,000 square feet	\$0.40
3.	Per square foot thereafter	\$0.15

**B. Interior Alterations & Tenant Renovations\*:**

1.	Interior Alterations/Renovations – Per Square Foot		\$0.55
	a. Minimum Fee		\$300.00
2.	Change of Occupancy (one inspection)	Min. \$200.00	Max. \$350.00

\*Less than 10,000 SF must pay all disciplines; 10,001-50,000 SF  
 Includes all but Electrical & Fire Protection.

**C. Accessory Structures/Miscellaneous:**

1.	Up to 500 square feet		\$100.00
	a. Per square foot thereafter		\$0.30
2.	Racking or Conveyor Systems	\$0.15 per SF – Min. Fee	\$300.00

**D. Construction Trailer:**

(Plus Electrical Service) \$100.00

**E. Plumbing:**

1.	Includes first six (6) trapped fixtures		\$125.00
2.	Per additional trapped fixture(s)		\$30.00
3.	Added/Replacement Equipment	Min. + \$30.00 per device	\$125.00
4.			

**F. Mechanical:**

1.	Includes first unit*		\$125.00
2.	Per each additional mechanical unit		\$65.00
3.	Commercial Kitchen Exhaust	Per Hood	\$325.00

\*Unit includes each air handler and exhaust unit over 150 CFM, excluding commercial kitchen exhaust.

**G. Electrical (New Construction or Renovations):**

Add costs below for various items listed to rough and final wiring outlet quantities

1.	Rough Wiring:	1 to 25 outlets or devices	\$75.00
	a. Each additional 25 outlets or devices		\$40.00
2.	Final Wiring:	1 to 25 outlets or devices	\$75.00
	a. Each additional 25 outlets or devices		\$40.00

**(Please note that an outlet or device is a receptacle, light, switch, etc.)**

3. Services and Feeders	200 AMPS or less	\$75.00
	400 AMPS or less	\$100.00
	800 AMPS or less	\$125.00
	1000 AMPS or less	\$200.00
	1500 AMPS or less	\$250.00
	2000 AMPS or less	\$325.00
	Over 2000 AMPS	\$450.00

**(X3 Multiplier for above items for voltages over 600)**

4. Transformers, Generators, Vaults, Substations, Etc.	Up to 100 kVA	\$60.00
	101 to 200 kVA	\$75.00
	201 to 500 kVA	\$100.00
	501 to 1000 kVA	\$150.00
	Over 1000 kVA	\$200.00

**(X3 Multiplier for above items for voltages over 600)**

5. Heating & Air Conditioning Units	Up to 50 kW for first unit	\$50.00
	Up to 50 kW for each additional unit	\$30.00
	51 to 100 kW for first unit	\$65.00
	51 to 100 kW for each additional unit	\$45.00
	Over 100 kW for first unit	\$100.00
	Over 100 kW for each additional unit	\$50.00

6. Low Voltage/Data Cabling		\$225.00
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**H. Signs:**

1. Wall Sign (Parallel or Projecting)		\$100.00
2. Freestanding		\$150.00
3. Zoning Compliance (all signs)		\$75.00
4. Electrical Permit	Building (2 visits) (\$100.00 per visit)	\$200.00
	Sign for first unit	\$75.00
	Sign-for each additional unit	\$25.00
	Protective Signaling Systems	\$75.00
	Site Light and or pole standard (each)	\$40.00

**I. Fire Protection:**

1. Sprinklers, Standpipes, Risers, Hydrants & Fire Loops		
	a. 200 sprinkler heads, 1 standpipe	\$325.00
	b. Per additional sprinkler head	\$0.32
	c. Per additional standpipe, riser, hydrant & fire loop	\$100.00
2. Suppression System		\$325.00
3. Demolition		\$250.00
4. Re-Inspection Fee		\$100.00
5. Review of Revised Plans		\$100.00
6. Fire Alarm & Detection System – Each 50 Devices or portion thereof		\$325.00

**J. Roof Replacement:**

1. New Roofing Materials Replacement	1 to 150,000 Square Feet	\$200.00
	150,001 to 250,000 Square Feet	\$350.00
	Over 250,001 Square Feet	\$600.00

**K. Demolition:**

1. Existing Structures		\$250.00
2. Interior OR Oil Tank Removal		\$150.00

**L. Blasting:**

1. 30 Day Permit (can be renewed)		\$250.00
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**M. Solar Photovoltaic System – Commercial**

1. Plan Review	Per Hour	\$52.00
2. Permit/Inspections	For first \$1,000 of Project Cost	\$100.00
	For Each \$1,000 Thereafter	\$8.00
3. Re-Inspection		\$75.00
4. Permit Charge	Minimum	\$200.00
5. Consultation – Electric	Per Hour Pre-Construction	\$60.00
6. Building, Sprinklers, Plumbing		\$75.00
7. Pre-Construction Consultation w/BCO	Per Hour	\$50.00
8. Solar Fields – Commercial	(Fees Per this Section “M”)	

**N. Swimming Pools:**

1. State of Pa 3-Year Certification		\$250.00
2. Electric		\$150.00

**O. Work in Street Right-Of-Way or Township Easement** Fees as listed on Permit Application

**P. Temporary Uses** Includes all but Electrical and Fire Protection \$125.00

**Q. Cell Towers\***

1. New Tower – First Antennae	Up to 4 inspections + Plan Review	\$400.00
2. Each additional antenna mounted on existing tower (co-location)	Up to 2 inspections + Plan Review	\$200.00

\*Does not include Electrical

**R. Special Circumstances** - Any type of permit not specifically listed – As Invoiced by 3<sup>rd</sup> Party

## SCHEDULE "D" ZONING PERMIT FEES

(Not associated with any other permit review)

Zoning Use and Occupancy Review .....	\$150.00
Change of Business Name Only .....	\$25.00
Zoning Re-Reviews for Incomplete, Denied Plans, or Voluntary Plan Revisions .....	\$50.00
Fences and Walls (6 feet high or less) .....	\$75.00
Accessory Structures (less than 1,000 square feet) .....	\$75.00
Sheds.....	\$75.00
Special Events or Temporary Uses .....	\$125.00
Temporary Structures .....	\$75.00
Home Occupations .....	\$150.00
Patio - Slab .....	\$75.00
Work on Driveways Outside the Right-Of-Way .....	\$75.00
Commercial Parking Lot Paving .....	\$250.00
Sign Zoning Compliance Review .....	\$150.00
Grading and/or Land Clearing or Timbering Permit .....	\$150.00
Dumpsters & Portable Storage Units in Right-Of-Way .....	\$50.00
Road Openings – Road Surface Less than 5 Years Old (Township Code §21-115) .....	\$250.00
or two (2%) percent of all the total cost of restoring the opening.	

## SCHEDULE "E" SUBDIVISION AND LAND DEVELOPMENT FEES

### Application and Initial Escrow Amounts for Subdivision or Land Development Applications

Type of Application	Application Fee	Escrow Amount	Resubmission Fee*
Minor Subdivision Plan Review	\$600.00	\$5,000 + \$500/acre (Maximum \$15,000)	\$450.00
Major Non-Residential Sketch Plan Review	\$500.00	\$5,000	\$450.00
Major Non-Residential Preliminary Subdivision and/or Land Development Plan Review	\$750.00	\$5,000 + \$500/acre (Maximum \$50,000)	\$550.00
Major Non-Residential Final Subdivision and/or Land Development Plan Review	\$750.00	\$5,000 + \$500/acre (Maximum \$50,000)	\$550.00
Major Non-Residential Preliminary/Final Subdivision and/or Land Development Plan Review	\$750.00	\$5,000 + \$500/acre (Maximum \$50,000)	\$550.00
Major Residential Subdivision and/or Land Development Sketch Plan Review	\$500.00	\$5,000	\$450.00
Major Residential Subdivision and/or Land Development Preliminary Plan Review	\$750.00	\$5,000 + \$500/acre (Maximum \$50,000)	\$550.00
Major Residential Subdivision and/or Land Development Final Plan Review	\$750.00	\$5,000 + \$500/acre (Maximum \$50,000)	\$550.00
Major Residential Subdivision and/or Land Development Preliminary/Final Plan Review	\$750.00	\$5,000 + \$500/acre (Maximum \$50,000)	\$550.00
Major Residential Subdivision and/or Land Development Revised Final Plan Review	\$750.00	50% of original escrow	\$550.00
Resubdivision/Lot Line Adjustment Plan Review	\$600.00	\$5,000	\$400.00
Land Development/Subdivision Pre-Application Consultation	\$250	\$1,500	
Land Development/Subdivision Waiver	\$500	\$2,000	
Professional Staff Review of Non-Subdivision or Land Development Plan	\$250	\$2,000	

**Notes:**

1. This fee schedule is subject to Upper Macungie Township's Escrow and Reimbursement Policy for Subdivision/ Land Development Applications.
2. Applicant responsibility is not limited to the amount of the escrow noted on the above chart.
3. Escrow amounts determined by acreage refer to the acreage of the entire tract of land, not just the proposed project area.
3. Application Fees are non-refundable.

\* After the initial Planning Commission meeting at which a plan is reviewed, a Resubmission Fee is required to be submitted along with each subsequent formal submission of plans and/or supporting materials before the plan is reviewed by staff for a subsequent Planning Commission or Board of Supervisors meeting. The Resubmission Fee is non-refundable. The applicant may postpone the plan's review at any Planning Commission or Board of Supervisors meeting prior to the advertisement of that plan for the particular meeting without penalty. Once the plan is advertised to be reviewed at a particular meeting, a new Resubmission Fee shall be required for a formal review at any subsequent meeting whether or not the plan was discussed at the advertised meeting.

## SCHEDULE "F" APPEALS, HEARINGS, REVIEWS & OTHER FEES

### Appeals, Hearings, Reviews & Other Fees

Type of Application	Application Fee	Initial Escrow Amount
Building Code Appeal	\$500	N/A
Code or Policy Adoption/Amendment	\$500	\$2,000
Erosion & Control Plan Review	\$150	\$1,000
Fire Code Appeal	\$500	N/A
Grading Permit	\$250	\$1,000
Parking Lot Lighting Review	\$150	\$750
Rezoning or Zoning Ordinance/Map Amendment	\$1,000	\$5,000
Sanitary Sewer Planning Module Review	\$150	\$1,500
Storm Water Plan Review	\$150	\$1,500
Street Vacation	\$500	\$5,000
Zoning Officer Preliminary Opinions/ Zoning Assessments - Commercial	\$300	
Zoning Officer Preliminary Opinions/ Zoning Assessments - Residential	\$150	
Zoning Conditional Use Appeal/Hearing Residential	\$600	
Non-Residential	\$800	
Zoning Hearing Board Dimensional Variance Appeals for Residential Uses	\$600	
Appeals for Non-Residential Uses	\$800	
Zoning Hearing Board Special Exceptions/All Others Residential	\$600	
Non-Residential	\$800	
Zoning Hearing Board Time Extension Requests and Continuations of Hearings Residential	\$400	
Non-Residential	\$500	

**Notes:**

1. This fee schedule is subject to Upper Macungie Township Escrow and Reimbursement Policy for Non-Subdivision/Land Development Applications
2. Applicant responsibility is not limited to the amount of the escrow noted on the above chart.
3. Application Fees are non-refundable.

## SCHEDULE "G" POLICE DEPARTMENT FEES

### Police Service Fees

Accident Reports .....	\$15.00
Accident Reconstruction Report .....	\$200.00
Finger Printing (during posted hours only, free for UMT residents) .....	\$10.00
Incident Reports (per Subpoena duces tecum or Right-to-Know Act Request)	
Printed copies .....	\$0.25 per side
Postage for mailing printed reports (1 <sup>st</sup> class mail).....	cost of postage
Faxed copies .....	\$0.50 per page
Photograph Disc (accident-related only)	
1-50 photos.....	\$50.00
51-100 photos.....	\$75.00
101+ photos.....	\$100.00
Video – CD or DVD (per video).....	\$50.00

### Police Service Extra Duty Overtime Rates (estimated cost)

Total Patrol & Vehicle .....	\$130.98/hour
Total Detective & Vehicle.....	\$134.89/hour
Total Sergeant & Vehicle.....	\$140.67/hour
Total Lieutenant & Vehicle.....	\$146.73/hour

## SCHEDULE "H" BUREAU OF FIRE FEES

### Annual Fire Safety Inspections

Required for all Assembly, Business, Educational, Mercantile, Factory Industrial, Institutional, High Hazard, Residential R-1, R-2, Storage, Utility, and miscellaneous use groups as defined in International Building Codes.

#### A. Non-Residential

0 to 999 square feet .....	\$60.00
1,000 to 3,499 square feet .....	\$102.00
3,500 to 12,499 square feet .....	\$150.00
12,500 to 24,999 square feet .....	\$192.00
25,000 to 49,999 square feet .....	\$240.00
50,000 to 99,999 square feet .....	\$360.00
100,000 to 499,999 square feet .....	\$720.00
500,000 or more square feet .....	\$960.00
High Hazard .....	\$960.00

#### B. Residential

(R-1 Hotel/Motel) 50 units or less .....	\$90.00 plus \$6.00 per unit
51 units or more .....	\$180.00 plus \$6.00 per unit
(R-2 Apartments) 26 units or less .....	\$90.00 plus \$6.00 per unit
27 units or more .....	\$180.00 plus \$6.00 per unit

#### C. Institutional

0 to 25,999 square feet .....	\$192.00
26,000 to 49,999 square feet .....	\$300.00
50,000 or more square feet .....	\$480.00

#### Fire False Alarm Fees

Each.... See UMT Code, Chapter 1, Part 4, Section 1-405.6.B. ....	\$500.00
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#### Fire Extinguisher Training Fees

Training for 10 students.....	\$250.00
Each additional student for a maximum of 15 students.....	\$25.00

## SCHEDULE "I" PUBLIC WORKS DEPARTMENT FEES

### Public Works Fees

Scoop of Mulch .....	\$10.00
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### Public Works Service Extra Duty Rates

Total Team Leader .....	\$48.76/hour
Assistant Team Leader .....	\$47.18/hour
Public Works Employee .....	\$45.60/hour

### Public Works Service Extra Duty Overtime Rates

Total Team Leader .....	\$72.84/hour
Assistant Team Leader .....	\$70.48/hour
Public Works Employee .....	\$68.11/hour

***Note: Public Works Equipment Rates derived from Current FEMA Schedule of Equipment***

## SCHEDULE "J" RECREATION & COMMUNITY LIFESTYLE CENTER FEES

### PAVILION RENTAL FEES

	Resident & Non-profit	Non-Resident	Commercial & For-Profit
Various Pavilions	\$100.00	\$150.00	\$175.00

### GENERAL RECREATIONAL USE RENTAL FEES

Field & Court Rental Facilities	Per Hour Per Field/Court		
*Individual Pickleball Courts may not be rented.	Resident & Non-profit Fee	Non- Resident Rental Fee	Commercial Organization Rental Fee
Baseball, Softball, Basketball, Volleyball, Tennis, Soccer, Football, Flag Football, Lacrosse, Field Hockey	\$15.00	\$25.00	\$40.00
Lights (per field/lighted area where available)	\$5.00	\$5.00	\$5.00

### SUMMER CAMP REGISTRATION FEES

TYPE	FEE	
	Resident	Non-Resident
Camp Registration Fee (per child ages 6-12)	\$425.00	\$500.00
Teen Camp Registration Fee (per child ages 13-15)	\$100.00	\$125.00

### GRANGE PARK SPLASH PARK FEES

TYPE	FEE			
	Resident Fee	Non- Resident Fee	Lower Macungie Resident	Replacement Card Fee
Annual Membership + Card	\$15.00	\$25.00	\$20.00	\$10.00

### LOWER MACUNGIE SEASON POOL PASS FEES (Upper Macungie Resident Rates)

Family (up to 4 people)	\$300.00
Family of 5	\$325.00
Family of 6	\$350.00
Family of 7	\$375.00
Family of 8	\$400.00
Couple	\$190.00
Adult (18 and over)	\$125.00
Child (under 18)	\$90.00
Infant (2 and under)	Free
Senior Adult (59 and over)	\$80.00

**TOURNAMENT, CAMPS, PARK RENTAL & SPECIAL EVENT FEES:**

Rental Facilities	FEES (DAILY PER FIELD/COURT/AREA)			
	Resident & Non-Profit Rental Fee	Non-Resident Rental Fee	Commercial Organization Rental Fee	Security Deposit <small>If requested</small>
Baseball, Softball, Basketball, Volleyball, Tennis, Soccer, Football, Flag Football, Lacrosse, Field Hockey	\$200.00	\$300.00	\$400.00	\$250.00
Disc Golf Course	\$300.00	\$400.00	\$500.00	\$250.00
Pickleball (all 12 courts)	\$600.00	\$800.00	\$1,000.00	\$300.00
Park Road Closure (cones, barricades, signs)	\$60.00	\$60.00	\$60.00	N/A
Light fees (per field where available)	\$30.00	\$30.00	\$30.00	N/A
Earl Adams Memorial (Breinigsville) Park includes Upper and Lower Pavilions excludes playground, basketball and sand volleyball courts	\$800.00	\$1200.00	\$1500.00	\$1,500.00
Grange Park Area #1 (15 acres) includes Pavilions #1 and #2	\$1,000.00	\$1,250.00	\$1,500.00	\$1,000.00
Grange Park Athletic Area 2 (12 Acres) Includes Pavilions #5 and #6	\$750.00	\$1,000.00	\$1,250.00	\$1,000.00
Grange Park Athletic Area 3 (11 Acres)	\$700.00	\$950.00	\$1,200.00	\$1,000.00
Grange Park Athletic Area 4 (1.5 Acres/includes Pavilion #4)	\$150.00	\$200.00	\$250.00	\$250.00
Grange Park Rec Field (5 Acres) excludes basketball courts	\$350.00	\$550.00	\$750.00	\$500.00
Grange Park (48 Acres) (excludes pickleball courts, playground, & splash pad) includes all pavilions	\$2,500.00	\$3,500.00	\$4,500.00	\$2,000.00
Lone Lane Park (35 acres) excludes playground	\$1,750.00	\$2,750.00	\$3,750.00	\$1,000.00

Organizations will be charged a fee according to the Upper Macungie Township fee schedule. These fees help offset the annual costs of fertilization, repair (including seed, top dressing, etc.) and preparation of the fields for play (scheduling, administrative duties). Staff may prorate fees for the large Athletic Areas in Grange Park to proportionately allocate park land and/or amenities. In addition, an organization imposing costs on Upper Macungie Township, such as the use of lighting, repair of damage, etc., will be responsible for such costs. Security deposits may also be required prior to your rental.

Should the Township receive a request to use Township Facilities in a manner not contemplated or listed in this Fee Schedule, the Township shall establish a fee by calculating the projected cost of the request to the Township taking into consideration staff time (scheduling and administrative duties), cost of proportionate use of the facilities needed, including preparation, lighting, safety, repair of damage, etc.. Security costs may also be required in permitted and such event.

501(c)(3) Religious institutions, organizations, and their affiliated entities within Upper Macungie Township and the Parkland School District will not be charged UMT Facility Rental Fees. All other entities regardless of nonprofit status are subject to UMT Rental Fees listed within this Fee Schedule.

#### NEWSLETTERS

Newsletter Ad.- Business Card	225.00 per issue
Newsletter Ad.- Quarter Page	750.00 per issue
Newsletter Ad.- Half Page	1,500.00 per issue
Newsletter Ad.- Full Page	3,000.00 per issue

#### SPONSORSHIP FEES

Family Sponsor Package	\$500.00
Trojan Sponsor Package	\$1,000.00
Elite Sponsor Package	\$2,000.00
Visionary Sponsor Package	\$4,000.00
Visionary Sponsor Package + Exclusivity Rights	\$10,000.00

#### EVENT VENDOR FEES -UMT RUN/SPONSORED EVENTS

Vendor Type	Small Event (under 500 Attendees)	Medium Event (500-1000 Attendees)	Large Event (1,001+ attendees)
Commercial Food & Beverage	\$10.00	\$25.00	\$50.00
Non-Food Craft	FREE	\$5.00	\$10.00
Community Outreach	FREE	FREE	FREE
Event Sponsor	FREE	FREE	FREE

**COMMUNITY LIFESTYLE CENTER  
DAILY ADMISSION / MEMBERSHIP FEES**

<b>Type</b>	<b>Resident</b>	<b>Non-Resident</b>
Daily Admission (Facility Access-Fitness Areas, Open Courts/Turf)	\$10.00	\$15.00
Drop In Events (Pick Up Sports-Basketball/Volleyball/Pickleball/Soccer)	\$10.00	\$15.00
Youth Membership (Ages 2-17) *not permitted to access facility without adult supervision until 14 years old	\$250.00 Annual or \$21.00 per month	\$315 Annual or \$27.00 per month
Adult Membership (Ages 18-64)	\$300 Annual or \$25.00 per month	\$375.00 Annual or \$32.00 per month
Active Older Adult Membership (Ages 65 +)	\$250.00 Annual or \$21.00 per month	\$315 Annual or \$27.00 per month
Family Membership (Up to 4 individuals who reside in the same household)	\$600.00 Annual or \$55 per month	\$750.00 Annual or \$63.00 per month
Additional Member- Family Membership (must reside in the same household)	\$75.00 Annual or \$7.00 per month	\$100.00 Annual or \$10.00 per month
Founding Partner Membership (LVHN, Jaindl, Alvin H. Butz, Air Products Employees)	\$300 Annual or \$25.00 per month	\$300 Annual or \$25.00 per month

**COMMUNITY LIFESTYLE CENTER BENEFITS**

**The following items are benefits included with the purchase of a Community Lifestyle Membership**

- Full access to Fitness Areas and Walking Track
- Exclusive Access to Turf Field and Gymnasiums during “Open Play” times
- FREE entry to all “Drop-In” events
- FREE admission to “Member-Exclusive Events”
- FREE admission to “Select Ticketed Events”
- FREE Fitness Areas Equipment Orientation with LVHN Professional Staff
- Discounts on various LVHN Personal Training Program Offerings
- Early Registration for All UMT Parks and Recreation Programs (one week prior to non-members)
- 10% discount on all UMT Park and Recreation Programs (*excludes Summer Camp Program*)
- 10% discount on all Pavilion and Room Rentals
- 25% discount on UMT Community Lifestyle Center Birthday Party Packages

**COMMUNITY LIFESTYLE CENTER FACILITY RENTAL FEES**

**PEAK SEASON FACILITY RENTAL RATES (NOVEMBER 1<sup>st</sup> to March 31<sup>st</sup>)**

Facility Name	Resident & Non-Profit Rental Fee	Non- Resident Rental Fee	Commercial For-Profit Organization Rental Fee
Full Gymnasium (Gym C consists of 2 full Gymnasiums)	\$80.00 per hour	\$100.00 per hour	\$120.00 per hour
Half Gymnasium (Available in Gym B Only)	\$40.00 per hour	\$50.00 per hour	\$60.00 per hour
Full Turf Field	\$350.00 per hour	\$450.00 per hour	\$550.00 per hour
1/3 Turf Field Section	\$125.00 per hour	\$175.00 per hour	\$225.00 per hour
Multi-Purpose Room / Community Room A/ Community Room B	\$25.00 per hour	\$50.00 per hour	\$75.00 per hour

**COMMUNITY LIFESTYLE CENTER FACILITY RENTAL FEES**

**OFF SEASON FACILITY RENTAL RATES (April 1<sup>st</sup> to October 31<sup>st</sup>)**

Facility Name	Resident & Non-Profit Rental Fee	Non- Resident Rental Fee	Commercial For-Profit Organization Rental Fee
Full Gymnasium (Gym C consists of 2 full Gymnasiums)	\$40.00 per hour	\$50.00 per hour	\$60.00 per hour
Half Gymnasium (Available in Gym B Only)	\$20.00 per hour	\$25.00 per hour	\$30.00 per hour
Full Turf Field	\$175.00 per hour	\$250.00 per hour	\$325.00 per hour
1/3 Turf Field Section	\$75.00 per hour	\$125.00 per hour	\$175.00 per hour
Multi-Purpose Room / Community Room A/ Community Room B	\$25.00 per hour	\$50.00 per hour	\$75.00 per hour

**COMMUNITY LIFESTYLE CENTER BIRTHDAY PARTY PACKAGES**

TYPE	FEE	
	Resident	Non-Resident
Birthday Party Package Including Room Rental, Gym or Turf Usage, Staff Attendant for up to 1.5 hours	\$475.00	\$550.00

## CANCELLATION / REFUND / USAGE POLICY

### Township Programs/Events/Camps

- Full refunds/credits will be issued if the Recreation Department completely cancels a program or event.
- Refunds for township programs and events will not be given due to weather cancellations, however, makeup dates may be scheduled. If makeup classes are not possible due to instructor availability, you will be provided a prorated credit in your RecDesk account.
- Any household credit issued will expire 365 days after they are issued.
- No credits or refunds are given when a participant withdraws from a program after the start date.
- No credits or refunds are given when a participant is asked to leave due to inappropriate or unacceptable behavior.
- Refund requests made 21+ calendar days before the start of the program or event will receive a full refund.
- Any refund request made within 20 calendar days of the program or event will incur a 10% administrative fee.
- No refunds will be issued for any cancellation/refund requests made within 7 days of a program or event.
- No refunds for any reason will be issued once a program has concluded.

### Summer Camp Registration

- Cancellation/refund requests made 90 days or more prior to the first day of camp, a full refund will be issued.
- Cancellation/refund requests made 60 days or more prior to the first day of camp, a refund minus an administrative fee of 10% of your total cost of camp will be issued.
- Cancellation/refund requests made 30 days or more prior to the first day of camp, a refund minus an administrative fee of 25% of your total cost of camp, **IF the vacated spot can be filled**, will be issued.
- Cancellation/refund requests made less than 30 days prior to the first day of camp, No credits or refunds will be issued.
- No credits or refunds are given if a participant is asked to leave due to inappropriate or unacceptable behavior.
- All requests must be in writing to [recreation@uppermac.org](mailto:recreation@uppermac.org)

### Outdoor Park Facility Rentals (Pavilions, Ball Fields, Courts)

- A full refund will be issued if the Recreation Department cancels your facility rental.
- No credits or refunds are given if a renter is found to have provided false or misleading information about their rental
- Refunds for facility rentals will **NOT** be given due to inclement weather.
- Any cancellation/refund request made 21+ calendar days of the rental will receive a full refund.
- Any cancellation/refund request made within 20 calendar days of the rental will incur a 10% administrative fee.
- No refunds will be issued for any cancellation/refund requests made within 7 days of your facility rental.
- Attempts to reschedule must be made prior to the event date and must be within the same calendar year.

### Community Lifestyle Center Memberships

- Cancellation of monthly (auto pay) memberships require a written cancellation notice (in person or via email at [recreation@uppermac.org](mailto:recreation@uppermac.org)) to Community lifestyle center staff. The monthly membership will remain active until the end of the next billing cycle. Memberships cancelled less than 90 days after initial purchase will incur an additional \$75.00 cancellation fee
- Youth Memberships under the age of 14 always require adult supervision
- Youth under the age of 2 do not require membership

### Community Lifestyle Center Facility Rentals

- Cancellation/refund requests made 90 days or more prior to the rental date, a full refund will be issued.
- Cancellation/refund requests made 60 days or more prior to the rental date, a refund minus an administrative fee of 10% will be issued.
- Cancellation/refund requests made 30 days or more prior to the rental date, a refund minus an administrative fee of 25% will be issued.

- Cancellation/refund requests made less than 30 days prior to the rental date, No credits or refunds will be issued.
- No credits or refunds are given if a renter is found to have provided false or misleading information about their rental

All requests must be in writing to [recreation@uppermac.org](mailto:recreation@uppermac.org)

### Special Events

- A full refund will be issued if the Recreation Department cancels your event.
- No credits or refunds are given if a renter is found to have provided false or misleading information about their event
- Refunds for facility rentals will **NOT** be given due to inclement weather.
- 10% Non-Refundable Deposit is required at the time of booking to reserve event date and location.
- Remaining 90% Balance is due no later than 30 days prior to the event date

*Any cancellation/refund request made within any of the terms listed above due to extenuating circumstances (injury, death, facility condition, etc.) will be handled on a case-by-case basis and will require Recreation Manager and Township Manager approval. If extenuating circumstances exist, requests must be made in writing to the Recreation Manager at [recreation@uppermac.org](mailto:recreation@uppermac.org). Transfers, credits, or refunds for medical reasons will be prorated from receipt of notification. Proof of doctor's documentation may be requested by the township in order to process your request.*

### DEBIT/CREDIT CARD CONVENIENCE FEE

A Non-Refundable of up to 4% debit/credit card convenience fee of up to 4% will be applied to all credit card transactions for purchases made through the Upper Macungie Township Parks and Recreation Department.

### ACTIVE DUTY MILITARY/VETERANS DISCOUNT

A 10% discount on all Upper Macungie Township Parks and Recreation Department purchases will be available to all Active-Duty Military and Veterans. Proper Identification proving Active Duty/Veteran Status must be shown to staff for discount to be applied

### PROGRAM FEES

The Upper Macungie Township Recreation Department strives to provide the highest quality facilities, programs, events, and services. Fees for these programs and events are determined by staff based on instructor pay scales, as well as direct and indirect costs related to program/event expenses. Program and event fees, balanced with a combination of grants, donations, and municipal contributions, are vital to the ongoing success of the Recreation Department.

## **SCHEDULE "K" SANITARY SEWER FEES**

### **Metered Rate Schedule**

- (1) Sewer rentals or charges shall be computed in accordance with the following metered charge per quarter-annum or, regardless of volume of water usage or of volume of actual metered waste discharge, a minimum charge of \$105.09 per quarter-annum or \$8.39 per employee, based upon the daily average number of employees for the quarter-annum immediately preceding the quarter-annum for which the bill is rendered, whichever is larger.
- (2) Metered rate schedule applicable to industrial, commercial, and institutional establishments: \$105.09 per quarter for first 21,541 gallons and \$4.90 per 1,000 gallons for all gallons in excess of the first 21,541 gallons.

### **Metered rates for residential dwelling units.**

- (1) In either of the foregoing cases, such sewer rentals or charges shall be computed in accordance with the following metered charge per quarter-annum or regardless of volume of water usage or of volume of actual metered waste discharge, a minimum of \$89.00 per quarter-annum.
- (2) Metered rate schedule applicable to residential dwelling units: \$89.00 per quarter for the first 30,000 gallons and \$4.18 per thousand gallons for all gallons in excess of the first 30,000 gallons.

### **ADDITIONAL FLAT RATE CLASSIFICATIONS**

- (1) \$91.52 a unit per quarter-annum
- (2) Rates currently charged by engineers' calculations prior to 7/1/23

### **Extra Strength Industrial Wastes**

Extra strength industrial wastes subject to surcharges shall be calculated on the basis of the following rates:

- (1) BOD: \$0.46 per pound.
- (2) TSS (total suspended solids): \$0.42 per pound.
- (3) TKN: \$0.60 per pound.
- (4) FOG (fats, oils and grease): \$0.52 per pound.

### **Imposition of Allocation Reserve Charge**

The Township imposes a charge on all customers maintaining sanitary sewer capacity which is in excess of their actual metered flow of sewage ("reserve allocation"). Said customers shall be charged with a reserve allocation fee of \$0.95 per 1,000 gallons on the unused allocation. Said charge shall be billed on a quarterly basis.

### **Tapping Fee**

\$5.81/GPD per ordinance

### **Outstanding Balance**

A 10% penalty will be assessed if the payment is received or postmarked after the due date.

## SCHEDULE "L" ONSITE SEWAGE DISPOSAL FEES

### 1. **TEST PIT PROFILE ANALYSIS (PROCEDURE FOR PROBE)**

- a. **Permit Application (Single Lot)** – The property owner shall retain a soil scientist or other qualified individual(s) to perform the evaluation of the pit, collection of necessary site data, taking of necessary slope readings, and notation of all soil mapping information. The property owner is required to supply the necessary excavation. The property owner must notify the Township Sewage Engagement Officer (SEO) at least 48 hours prior to the scheduled pit evaluation. The property owner is required to supply the SEO with any information pertinent to the application, including who will perform the evaluation. At that time, the SEO will try to answer any questions which the property owner may have in reference to the system planning or permit procedure.

Fee for this service is \$177.00 per pit observation; Quantity observation is \$213.00 per test site, i.e. one for the primary and one for the secondary site.

- b. **Subdivision Planning** – The developer shall retain a soil scientist or other qualified individual(s) to perform the evaluation of the pit, collection of necessary site data, taking of necessary slope readings, and notation of all soil mapping information. The developer is required to supply a drawing of the proposed subdivision delineating proposed subsurface disposal areas (drawn to scale) for each lot and shall have sufficient physical markers to locate these areas in the field according to their individual location on the subdivision plan. At this point, the developer will contact the Township SEO to set up an appointment for observing and inspecting the pit evaluation. The developer shall contact the SEO at least 48 hours prior to the anticipated observation date. This is typically performed for site suitability and planning module preparation. The developer must provide appropriate oversight and all necessary equipment and labor.

Fee for this service is \$177.00 per pit observation; Quantity observation is \$213.00 per test site, i.e. one for the primary and one for the secondary site.

### 2. **PERCOLATION TEST (LIMITED TO SIX HOLES)**

- a. **Observation of Percolation Test** – The applicant or developer shall retain a qualified individual(s) to perform the percolation test and presoak. The applicant must notify the Township Sewage Engagement Officer (SEO) at least 48 hours prior to the scheduled test and provide who will be conducting the test. The Township SEO will observe and inspect the pre-soak, hole depth, and test preparation plus witness and verify test readings.

The fee for this service is \$560 per lot, i.e. 2 perc sites, including both primary and secondary sites.

3. **PERMIT APPLICATION REVIEW, PERMIT ISSUANCE/DENIAL** – After the required testing has been analyzed and an application has been submitted, the Township SEO will process and notify the applicant of permit approval or denial. Please note that system design is the responsibility of the applicant, and that incomplete submission will result in appropriate action. Should the permit be denied per the Department of Environmental Protection's Rules and Regulations, the reason for denial will be noted and the applicant's right to appeal will be brought to his attention. Copies of all permit correspondence and data will be provided to the applicant and to the Township for their use.

Fee for this service is \$280; additional review time is \$140 per hour

### 4. **SYSTEM REPAIR**

- a. **Minor Repair** – System repairs that do not involve the repair or replacement of the treatment tank or absorption area still require a permit under the Sewage Facilities Act. The installation or repair of building sewers, transmission lines, and other sewerage items must be monitored to ensure compliance with slope requirements and to prevent any adverse environmental impact. In these cases, a report will

## SCHEDULE "L" ONSITE SEWAGE DISPOSAL FEES

be generated supplying the appropriate information, i.e. Owner, Contractor, type of repair, etc. This information shall be provided for Township Records.

Fee for this service is \$353.00; additional review or inspection time is billed at \$140 per hour.

**b. Repairs** - Repairs involving the repair, replacement, or enlargement of a treatment or retention tank, as well as the repair, replacement, disturbance, modification, or expansion of a soil absorption area, spray field, or the soil beneath these areas, requires a permit as described in No.3 above.

The fee for this service is \$420; additional review or inspection time is \$140 per hour.

5. **PRE-CONSTRUCTION INSPECTION/MEETING** – After receipt of a sewage permit, and prior to any lot earth disturbance, the SEO will inspect the site to reaffirm that the designated area for the on-lot system has not been disturbed since earlier testing. During this inspection, the system installer and applicant will be required to meet with the Township SEO at the site to review Township guidelines and construction procedures.

Fee for this service is \$280.00.

6. **FINAL INSPECTIONS** – At the time of system installation and prior to approval to cover, necessary field inspections shall be performed. System installation, grades, and distances shall be checked to the standards set forth by DEP and the results of that inspection shall be retained on file.

These include, but are not limited to:

- a) Surface Preparation
- b) Sand Placement
- c) Final Inspection

Fee for this service is \$560; additional inspections or reinspection's are \$135 per hour.

7. **VALIDITY OF PERMIT (RENEWAL)** – If the system is not built within three (3) years from the date of permit issuance, or if the property is transferred within such time, renewal is applicable. The renewal is subject to:

- a) Review of available test data and previous permit.
- b) Verify prior testing as outlined in Item 10 below.

Fee for this service is \$390.00 per permit renewal.

8. **SYSTEM MALFUNCTION** – The Township SEO will investigate the malfunction, establish available data, and coordinate required testing procedures. Any related activities including, but not limited to, dye testing, water sampling and lab testing fees, would be in addition to the hourly fee below.

Due to variability of malfunctions, the fee will be accrued hourly.

Fee is \$140 per hour plus additional testing fees.

9. **ALTERNATE OR EXPERIMENTAL SYSTEM REVIEW** – The Township SEO shall review and prepare a "Report of Findings" commenting on the applicant's submission.

Fee for this service is \$140 per hour.

10. **VERIFY PRIOR TESTING** – This pertains to an applicant whose lot was tested and found acceptable for on-lot sewage disposal, more than three (3) years ago. The Township SEO will inspect the site to reaffirm that the designated area for the on-lot system has not been disturbed since earlier testing.

This Verification is also required under PA Code Title 25 § 72.26(b), when testing was performed or observed by a previous Sewage Enforcement Officer.

## SCHEDULE "L" ONSITE SEWAGE DISPOSAL FEES

If the area shows signs of having been disturbed, the applicant will be required to follow the procedure outlined in Items 1 and 2; if not disturbed, the applicant would advance to Item 3.

Fee for this service is \$280.00 per inspection.

11. **ABANDONMENT OF ON-LOT SYSTEM** – The property owner must apply for an abandonment of on-lot septic system permit. Upon receipt of the application, the Township SEO will review the application. Upon approval of the permit application, the property owner may proceed with the abandonment of the on-lot septic system. The property owner shall follow the procedure for abandoning the on-lot septic system which is outlined in the permit application.

***Fee for this service is \$280; additional inspections or reinspection's are \$140 per hour.***