

UPPER MACUNGIE TOWNSHIP PARKS AND RECREATION BOARD

Meeting Minutes | March 19, 2026

CALL TO ORDER / ROLL CALL

The monthly meeting of the Upper Macungie Township (UMT) Recreation Board was held on Thursday, March 19, in the UMT meeting room.

- **Board Members Present:** Mike Sicinski (Chair), Jaclyn Svetcov (Secretary), April Navarra (Vice-Chair), Wesley Schlauch, Matthew Bernard, Kathleen Baker.
- **Also Present:** Ryan Griffith (Recreation Manager), Jim Soltis (Public Works Team Leader), Deb Soltis (Township Resident), Kelly Mayer (Township Resident)

PLEDGE OF ALLEGIANCE

Chairperson Mike Sicinski called the meeting to order at 7:00 PM and led the assembly in the Pledge of Allegiance.

ADDITIONS/DELETIONS TO THE AGENDA

None.

APPROVAL OF MINUTES

Wesley Schlauch motioned to approve the February 19, 2026, minutes. The motion was seconded by Matthew Bernard and approved unanimously.

PUBLIC COMMENT

Kelly Mayer, a local resident, addressed the board regarding a question about future updates to Lone Lane Park. No official plan has been made but the public will be informed and asked to participate in the future planning process.

PRESENTATIONS

None

STAFF REPORTS

- **Recreation Report:** Ryan Griffith presented March event and program attendance data. Highlights included: Spring/Summer Newsletters are out to households, Splash Pad Access Cards are available to purchase, and summer camp registration is now open with 444/555 spots currently filled.
- **Grant Announcements:** Successful grant applications were announced for: Grange Park Loop Trail, Lone Lane Park Master Plan, Public Works Leaf Truck, Earl Adams Memorial Park Playground Equipment Replacement, Basketball court improvements at Grange Park, Tree Planting at Grange Park.
- **Park Maintenance:** Jim Soltis reported on winter/spring maintenance, including

snow plow damage repairs as well as preparation for spring/ summer services (fertilization, splash park chemicals, bathroom prep, wood chip spread, and tree trimming).

OLD BUSINESS

- **Ordinance Updates:** Ryan Griffith shared the Parks and Recreation Ordinances to the board with the goal of providing clearer language and stronger policy positioning, as well as the inclusion of rules to encompass the new Lifestyle and Community Center. Ryan is asking for comments from the board by the next meeting so it can be presented to the Board of Supervisors.
- **CPROSP Recommendations:** The Board reviewed the four vision pillars of the **Comprehensive Park Recreation and Open Space Plan (CPROSP):**
 1. Accessible, safe, and inviting park spaces for all.
 2. Innovative recreational programming.
 3. Abundant, high-quality open space.
 4. Premier parks for future generations.

Attached is the [CPROSP](#) Plan.

- **Official Park Naming:** New signage is being phased in to create aesthetic continuity across the township. The Board will collaborate on a final list of park names to present to the Board of Supervisors for a single, comprehensive approval to streamline the process. *Mike Sicinski made a motion to go forth with the park namings as listed, holding off on Earl Adams Memorial Park (Breinigsville Park) to do some further research. Matthew seconded. All approved.*
- **Facility Improvement Plans:** Listed in Spring/Summer Newsletter under Capital Projects. Ryan would also like paved surfaces and lighting at all parks to be assessed for improvement needs.

NEW BUSINESS

- **Community Lifestyle Center Employment Opportunities:** Hiring for the new Community and Lifestyle Center is underway for a manager and site lead positions, as well as front desk attendance staff. Please visit the website for more information.
- **2026 DCNR &DCED Grant Application Update:** Grant applications include funds to fill the gap in the Breinisville Park playground equipment. The Trail and Feasibility study will serve to improve trails in the township.

COURTESY OF THE FLOOR

None.

ADJOURNMENT

April Navarra motioned to adjourn at 8:04 PM; seconded by Kathleen Baker. The next meeting is scheduled for **Thursday, April 16, 2026, at 7:00 PM** at the Township Building.