

UPPER MACUNGIE TOWNSHIP PARKS AND RECREATION BOARD

Meeting Notes

January 22nd, 2026

CALL TO ORDER/ ROLL CALL:

The monthly meeting for the Upper Macungie Township Recreation Board was held on Thursday, January 22nd, at the UMT meeting room.

Recreation Board members present: *Matthew Bernard, Jaclyn Svetcov, April Navarra, Wes Schlauch, Mike Sicinski, Kathleen Baker, Carol Facchiano*. Also present: *Recreation Manager Ryan Griffiths and Recreation Supervisor Emily Crosby-Piszczek*

PLEDGE TO THE FLAG

-Chairperson Matthew Bernard called the meeting to order at 7:00 PM. He asked all present to join in the Pledge of Allegiance to the Flag of the United States of America.

ADDITIONS/DELETIONS TO THE AGENDA: none

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING:

-A motion was made by Mike Sicinski to approve the November 20th, 2025 minutes, Wes seconded, Carol Facchiano sustained, and the remaining members approved.

BOARD REORGANIZATION:

-Matthew Bernard nominated Mike Sicinski for Chairperson, Wesley Schauch seconded and all approved. Matthew Bernard nominated April Navarra for Vice-Chairperson, Mike Sicinski seconded and all approved. Mike nominated Jackie Svetcov for Secretary, April seconded and all approved.

-The board welcomes new members Kathleen Baker and Carol Facchiano.

PUBLIC COMMENT: None

PRESENTATIONS: None

STAFF REPORTS:

-Ryan Griffiths shared the Recreation Staff report to the board. It focused on event/program attendance for the month of December.

-Grant announcements were made that included: funds for a new public works leaf truck, a grant for replacement of Earl Adams Memorial Park playground equipment, as well as a grant for the improvement of Grange Park basketball courts.

-Board members were invited to tour the new UMT Recreation Center at Grange Park.

OLD BUSINESS:

-Park Rules and Ordinance Updates-Mobile Food Vendor Ordinance: Ryan Griffiths presented a revised draft of the mobile food ordinance from the November meeting. Discussion among board members centered on rules related to the music and power generators as they relate to the noise ordinance as well as results for the violation of the ordinances.

Matthew recommended the ordinance be reviewed at the board of supervisors meeting in February, pending updates. Wes seconded, All approved.

-Comprehensive Park Recreation and Open Space Plan Recommendations Prioritizing Discussion Sessions: Mike Sicinski asked to reschedule a discussion session on the Comprehensive Park, Recreation and Open Spaces plan. The purpose being to discuss the recommendations given by the consulting team.

NEW BUSINESS:

-Park Rules and Ordinance Updates- Additional Sections: Ryan Griffiths would like the board to help recommend additional updates to our general park rules ordinance including parking, pavilion rental, sports groups, event permitting. The goal is to strengthen our position and improve the wording in the documents in order to provide more clarity to residents.

-Sponsorship Packages: Ryan and Emily have helped to improve our sponsorship opportunities to generate revenue for UMT Parks and Recreation with a goal of increasing business involvement at township events.

-Communications (Bi-Annual Newsletter/ Monthly Newsletters): Biannual newsletter goes out to over 9,000 residents each year. The E-newsletter is also sent out monthly to update the community on upcoming events. Ryan welcomed the board members to email suggestions for ideas to be included in the newsletter.

COURTESY OF THE FLOOR: None

ADJOURNMENT:

-Mike made a motion to adjourn at 8:03 pm, April seconded, all agreed.

-Next month's meeting is scheduled for Thursday February 19th, 2026 , at 7:00PM at the Township building.

Michael Sicinski- Chair

April Navarra- Vice-Chair

Jaclyn Svetcov- Secretary

UMT Parks and Recreation Board

